

E-10

**Town/Village of Harrison  
Inter-Office Memorandum**

To: Ronald Belmont, Supervisor/Mayor & Members of the Town Board

From: Maureen MacKenzie/Comptroller

Date: February 27, 2019

Re: Town Board Meeting March 7, 2019

**To transfer monies from Town Contingency To Central Service Equipment Fixed Assets account for the purchase of a copier to replace the existing copier used centrally by all departments on the first floor. The existing copier can no longer be repaired. Th copier being replaced was purchased in 2005.**

**Increase:**

001-1610-100-0250	8,510
Central Service-Equipment Fixed Assets	

**Decrease:**

001-1900-100-4490	8,510
Town-Contingent Account	