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*Town Court
of the
Town of Harrison*




E-1
PASQUALE G. GIZZO
DANIEL D. ANGIOLILLO
Town Justices

JACQUELINE RICCIARDI
Court Clerk

M e m o r a n d u m

Date: May 1, 2019

To: Supervisor/Mayor Ronald B. Belmont
Councilperson Sciliano
Councilperson Malfitano
Councilperson Dionisio
Councilperson Gordon

From: Jacqueline Ricciardi, Court Clerk 

RE: Request for Approval to Attend Annual New York State Association
of Magistrates Court Clerks, Inc. Conference/Training in
September/October 2019

Please consider this a formal request from the Court Clerk, Jacqueline Riccairdi, for herself as well as Deputy Court Clerk M. Lourdes Valdes and Assistant Court Clerk Sean O'Connell to attend training at the New York State Association of Magistrates Court Clerks Annual Conference to be held in Syracuse, New York from September 28, 2019 through October 2, 2019.

Total costs associated with the conference/training will not exceed \$5,000.00. This is a budgeted item.

