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**TOWN OF HARRISON
VILLAGE OF HARRISON**
ALFRED F. SULLA, JR. MUNICIPAL BUILDING
1 HEINEMAN PLACE
HARRISON, NEW YORK 10528



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DATE: April 23, 2019

TO: Ron Belmont, Supervisor/Mayor
Town Councilmen

FROM: Debra Scocchera, Personnel/Benefits Manager

SUBJECT: **Part-time Intermediate Clerk (seasonal) – Recreation**

Please accept this memorandum as a formal request to hire Lauren Riccobono as a part-time Intermediate Clerk at \$12.00 hourly, effective May 06, 2019.

I appreciate your consideration in this matter.

Thank you