



**TOWN OF HARRISON
VILLAGE OF HARRISON**
ALFRED F. SULLA, JR. MUNICIPAL BUILDING
1 HEINEMAN PLACE
HARRISON, NEW YORK 10528



Telephone: (914) 670-3087
Fax: (914) 835-2013

DATE: April 23, 2019

TO: Ron Belmont, Supervisor/Mayor
Town Councilmen

FROM: Debra Scocchera, Personnel/Benefits Manager

SUBJECT: **Part-time Intermediate Clerk – Building Department**

Please accept this memorandum as a formal request to hire Kristi McKiernan as a part-time Intermediate Clerk at \$14.00 hourly, effective June 26, 2019.

I appreciate your consideration in this matter.

Thank you