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**TOWN OF HARRISON**  
**VILLAGE OF HARRISON**  
ALFRED F. SULLA, JR. MUNICIPAL BUILDING  
1 HEINEMAN PLACE  
HARRISON, NEW YORK 10528

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**DATE:** April 30, 2021  
**TO:** Ron Belmont, Supervisor/Mayor  
Town Councilmen  
**FROM:** Debra Scocchera, Personnel/Benefits Manager  
**cc:** Michael, Amodeo, Town Engineer  
**SUBJECT:** Part Time Availability - Engineering

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Please accept this memorandum as formal request to hire Alfred Carlsson, at \$20.00 hourly, in the position of Part Time Availability for the Engineering Department, effective Friday, May 7, 2021.

I appreciate your consideration in this matter.

Thank you.