

E-4



HARRISON
PUBLIC LIBRARY

Memo

To: Mayor Ron Belmont and Members of the Town Board
From: Galina Chernykh
CC: Jacqueline Greer, Maureen MacKenzie
Date: 10/15/2019
Re: Request to issue a purchase order for Library Garden Furniture

Mayor Belmont and the Members of the Town Board:

I would like to request the Purchase Department to issue a purchase order for a Library Garden furniture.

The total amount is \$13,854.82

Funding for this contract is available in the 210 budget line.

Galina Chernykh, Library Director.