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**TOWN OF HARRISON
VILLAGE OF HARRISON**
ALFRED F. SULLA, JR. MUNICIPAL BUILDING
1 HEINEMAN PLACE
HARRISON, NEW YORK 10528

Telephone: (914) 670-3087
Fax: (914) 835-2013

DATE: October 02, 2020

TO: Ron Belmont, Supervisor/Mayor
Town Councilmen

FROM: Debra Scocchera, Personnel/Benefits Manager

SUBJECT: **Part-time Employee Personnel/Benefits**

Please accept this memorandum as a request to hire Debra Leone as a Part-time Intermediate Clerk, at \$20.00 hourly, effective November 16, 2020.

I appreciate your consideration in this matter.