

Parking Authority Meeting
November 16, 2016
Municipal Building

MEMBERS PRESENT:

Parking Authority Chairman Belmont
Parking Authority Member Sciliano
Parking Authority Member Malfitano
Parking Authority Member Amelio
Parking Authority Member Stout

The meeting was called to order at 8:50PM
The meeting was closed at 8:59 PM

November 16, 2016

PA - - 2016 - - 001

AUTHORIZATION FOR CHAIRMAN TO EXECUTE A DEMAND NOTE

On motion of Parking Authority Member Malfitano, seconded by Parking Authority Member Stout,

it was

RESOLVED to approve authorization for the Chairman to execute a demand note in an amount of \$17,000 and at the rate of interest of a half of one percent on a loan taken from the Village of Harrison to the Parking Authority subject to the Village Board approval.

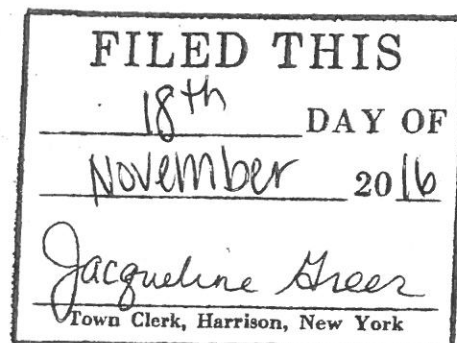
FURTHER RESOLVED to forward a copy of this Resolution to the Treasurer.

Adopted by the following vote:

AYES: Chairman Belmont
Parking Authority Member Amelio, Malfitano, Sciliano, Stout

NAYS: None

ABSENT: None



November 16, 2016

PA -- 2016 -- 002
AUTHORIZATION TO HIRE DESMOND ASSOCIATES
TO UPDATE PARKING STUDY

On motion of Parking Authority Member Malfitano, seconded by Parking Authority Member Stout,

it was

RESOLVED to approve authorization to hire Desmond Associates to update the original study from March 2008 on parking supply, demand and feasibility in an amount not to exceed \$17,000.

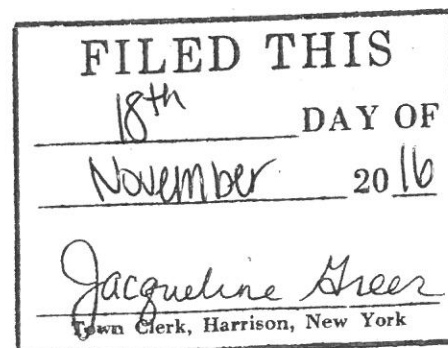
FURTHER RESOLVED to forward a copy of this Resolution to the Treasurer.

Adopted by the following vote:

AYES: Chairman Belmont
Parking Authority Member Amelio, Malfitano, Sciliano, Stout

NAYS: None

ABSENT: None



November 16, 2016

PA -- 2016 -- 003
AUTHORIZATION FOR PARKING AUTHORITY TO ACCEPT
\$150.00 PER ANNUAL PERMIT

On motion of Parking Authority Member Malfitano, seconded by Parking Authority Member Stout,

it was

RESOLVED to authorize the Parking Authority to accept the additional revenue of \$150.00 per annual commuter parking permit to be received by the Town of Harrison related to the increase in the 2017 Commuter Parking Permit.

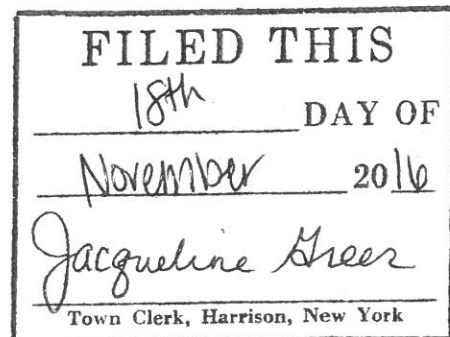
FURTHER RESOLVED to forward a copy of this Resolution to the Treasurer.

Adopted by the following vote:

AYES: Chairman Belmont
Parking Authority Member Amelio, Malfitano, Sciliano, Stout

NAYS: None

ABSENT: None



November 16, 2016

PA -- 2016 -- 004

AUTHORIZATION TO OPEN A BANK ACCOUNT FOR THE PARKING
AUTHORITY WITH JP MORGAN CHASE

On motion of Parking Authority Member Malfitano, seconded by Parking Authority Member Stout,

it was

RESOLVED to authorize the Treasurer of the Parking Authority, Maureen MacKenzie, to open a bank account with JP Morgan Chase, entitled the Harrison Parking Authority.

FURTHER RESOLVED to authorize Maureen MacKenzie and Annamaria Roberto to be the authorized signers on this account.

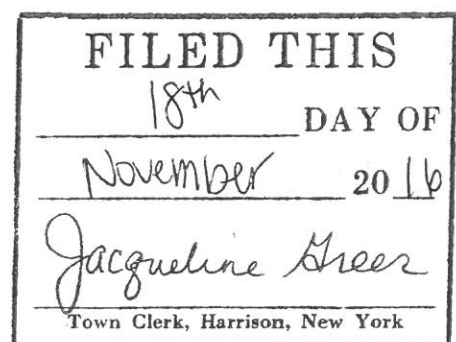
FURTHER RESOLVED to forward a copy of this Resolution to the Treasurer.

Adopted by the following vote:

AYES: Chairman Belmont
Parking Authority Member Amelio, Malfitano, Sciliano, Stout

NAYS: None

ABSENT: None



September 4, 2008

A Special meeting of the Harrison Parking Authority of the Town of Harrison, Westchester County, New York was held at the Municipal Building, 1 Heineman Place, Harrison, NY, Westchester County, on the 4th day of September following the Town/Village Board Meetings of that date.

MEMBERS PRESENT:

Joan B. Walsh Chairwoman of the Board

Joseph Cannella)
Patrick Vetere) Trustees
Thomas Scappaticci)
Fred Sciliano)

FILED THIS

8th DAY OF

September 2008

Angela L. Tomucci, Deputy
Town Clerk, Harrison, New York

September 4, 2008

H.P.A. - 2008 - 001

AUTHORIZATION OF THE ACCEPTANCE OF A LOAN, FOR EXPENSES
IN CONNECTION WITH THE MTA PROJECT, IN THE AMOUNT OF \$75,000.

On motion of Trustee Cannella, seconded by Trustee Scappaticci,

it was

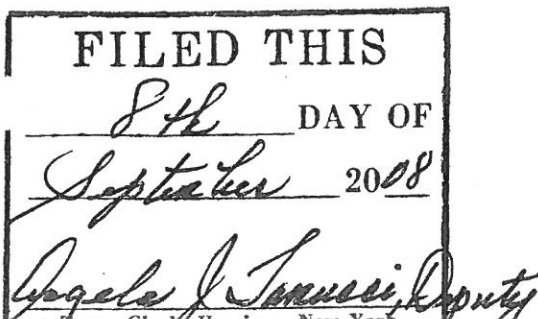
RESOLVED to accept a loan in the amount of \$75,000 from the Village of Harrison, for expenses in connection with the MTA project.

Adopted by the following vote:

AYES: Chairwoman Joan B. Walsh
Trustees Cannella, Scappaticci, Sciliano and Vetere

NAYS: None

ABSENT: None



September 4, 2008

H.P.A. – 2008 – 002
APPROVAL OF INVOICES #5740 AND #5785RE,
FROM RICHARD BEHR, ARCHITECT,
IN CONNECTION WITH THE MTA PROJECT
FROM JUNE 1, 2008 THROUGH JUNE 30, 2008.

On motion of Trustee Cannella, seconded by Trustee Scappaticci,

it was

RESOLVED to approve the invoices of Richard Behr, architect, in connection with the MTA project as follows:

Invoice #5740	-	\$18,925.00
Invoice #5785re	-	\$ 1,085.40

Adopted by the following vote:

AYES: Chairwoman Joan B. Walsh
Trustees Cannella, Scappaticci, Sciliano and Vetere

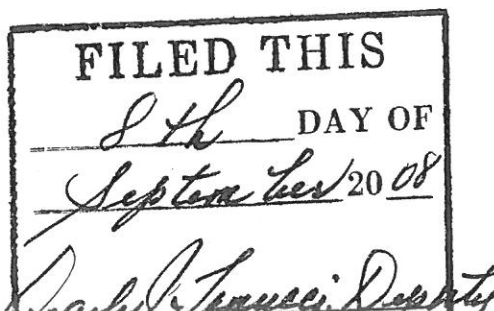
NAYS: None

ABSENT: None

There being no further matters to come before the Board,
the Meeting was, on motion duly made and seconded,
with all members voting in favor, declared closed at 10:20 PM.

Respectfully submitted,

Angela J. Tamucci
Deputy Village Clerk



Comptroller

MINUTES:
HARRISON PARKING AUTHORITY
DECEMBER 14, 2006

A Meeting of the Harrison Parking Authority of the Town of Harrison, Westchester County, New York, was held at the Municipal Building, 1 Heineman Place, Harrison, New York, Westchester County on the 14th day of December 2006, Eastern Standard Time, all members having received due notice of said meeting.

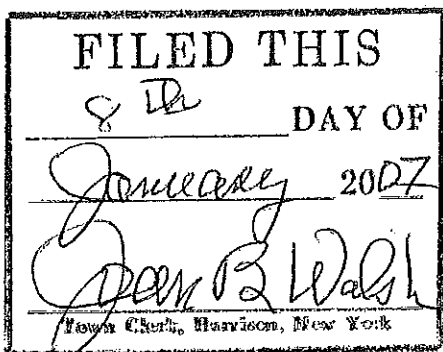
MEMBERS PRESENT:

Stephen Malfitano	Chairman/Trustee	(also Supervisor of the Town of Harrison)
Joseph Cannella	Trustee	(
Thomas Scappaticci	Trustee	((also Councilmen of the Town of Harrison)
Patrick Vetere	Trustee	(
Robert Paladino	Trustee	(

ALSO ATTENDING:

Frank Allegritti Town Attorney
Joseph Latwin Deputy Village Attorney

The meeting was called to order by Chairman Stephen Malfitano at 10:45 PM, following the Town Board meeting and the Village Board meeting of the same date.



December 14, 2006

2006 -- 001 -- a

ADOPTION OF POLICIES REQUIRED BY THE 2005 PUBLIC AUTHORITIES ACT:
DEFENSE AND INDEMNIFICATION

Deputy Village Attorney Joseph Latwin explained that the Policy was adapted from the Defense and Indemnification Policy previously adopted by the Town of Harrison. He also explained that all members would have to file Financial Disclosure forms. Mr. Latwin added that he will distribute the forms to the members when they are received received from the New York Department of State.

On motion of Trustee Scappaticci, seconded by Trustee Cannella,

it was

RESOLVED to adopt the following as the Defense and Indemnification Policy for the Harrison Parking Authority:

The Harrison Parking Authority shall, pursuant to and in conformity with Public Officers Law section 18, and as described below defend, indemnify and hold harmless each officer and employee of the Harrison Parking Authority, as follows:

1. Upon compliance by the employee with the provisions of subdivision four below, the Harrison Parking Authority shall provide for the defense of the employee in any civil action or proceeding, state or federal, arising out of any alleged act or omission which occurred or allegedly occurred while the employee was acting within the scope of his public employment or duties for the Harrison Parking Authority. This duty to provide for a defense shall not arise where such civil action or proceeding is brought by or at the behest of the Harrison Parking Authority.

2. Where the employee delivers process and a written request for a defense to the Harrison Parking Authority under subdivision four of this section, the Harrison Parking Authority shall take the necessary steps on behalf of the employee to avoid entry of a default judgment pending resolution of any question pertaining to the obligation to provide for a defense.

3. (a) The Harrison Parking Authority shall indemnify and save harmless its employees in the amount of any judgment obtained against such employees in a state or federal court, or in the amount of any settlement of a claim, provided that the act or omission from which such judgment or claim arose occurred while the employee was acting within the scope of his public employment or duties for the Harrison Parking Authority; provided further that in the case of a settlement the duty to indemnify and save harmless shall be conditioned upon the approval of the amount of settlement by the Harrison Parking Authority Board.

(b) Except as otherwise provided by law, the duty to indemnify and save harmless prescribed by this subdivision shall not arise where the injury or damage resulted from intentional wrongdoing or recklessness on the part of the employee.

(c) Nothing in this subdivision shall authorize the Harrison Parking Authority to indemnify or save harmless an employee with respect to punitive or exemplary damages, fines or penalties, or money recovered from an employee pursuant to section fifty-one of the general municipal law; provided, however, that the Harrison Parking Authority shall indemnify and save harmless its employees in the amount of any costs, attorneys' fees, damages, fines or penalties which may be imposed by reason of an adjudication that an employee, acting within the scope of his public employment or duties for the Harrison Parking Authority, has, without willfulness or intent on his part, violated a prior order, judgment, consent decree or stipulation of settlement entered in any court of this state or of the United States.

(d) Upon entry of a final judgment against the employee, or upon the settlement of the claim, the employee shall serve a copy of such judgment or settlement, personally or by certified or registered mail within thirty days of the date of entry or settlement, upon the chair of the Harrison Parking Authority; and if not inconsistent with the provisions of this section, the amount of such judgment or settlement shall be paid by the Harrison Parking Authority.

4. The duty to defend or indemnify and save harmless prescribed by this section shall be conditioned upon: (i) delivery by the employee to the chief legal officer of the Harrison Parking Authority or to its chief administrative officer of a written request to provide for his defense together with the original or a copy of any summons, complaint, process, notice, demand or pleading within ten days after he or she is served with such document, and (ii) the full cooperation of the employee in the defense of such action or proceeding and in defense of any action or proceeding against the Harrison Parking Authority based upon the same act or omission, and in the prosecution of any appeal.

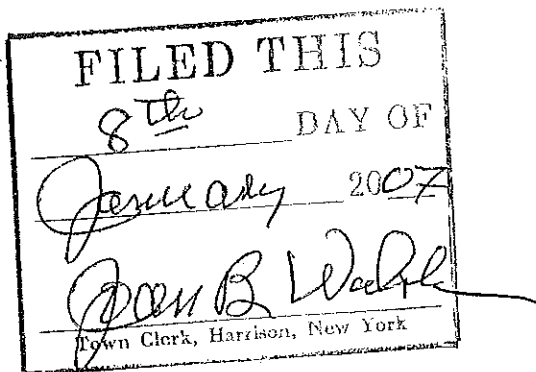
FURTHER RESOLVED to forward a copy of this Resolution to the following Town officials: Comptroller, Commissioner of Public Works, Town Attorneys and Town Engineer and Town Clerk.

Adopted by the following vote:

AYES: Trustees Malfitano, Vetere, Cannella, Paladino
and Scappaticci

NAYS: None

ABSENT: None



December 14, 2006

2006 -- 001 -- b

ADOPTION OF POLICIES REQUIRED BY THE 2005 PUBLIC AUTHORITIES ACT:
CODE OF ETHICS

Deputy Village Attorney Joseph Latwin explained that the Policy was adapted from the Code of Ethics Policy previously adopted by the Town of Harrison.

It was pointed out that one part of the original Section #14, which would prohibit any candidate seeking elective office from being a member of this body, was deleted. It was noted that all the present Trustees of the Authority are also members of the Harrison Town and Village Boards, which are elective offices.

On motion of Trustee Scappaticci, seconded by Trustee Cannella,

it was

RESOLVED to adopt the following as the Code of Ethics for the Harrison Parking Authority:

ARTICLE I: Standards

SECTION 1. DECLARATION OF POLICY

The proper operation of the Harrison Parking Authority requires that its officers and employees be independent, impartial and responsible to the people of Harrison; that public office not be used for personal gain; that public officers and employees maintain the highest standards of morality and discharge faithfully the duties of their office, regardless of personal consideration; and that the public has confidence in the integrity of its government and the officers and employees thereof. Public Authorities Law section 2824 also requires adoption of a Code of Ethics. In recognition of these goals, there is hereby established a Code of Ethics for all officers and employees of the Harrison Parking Authority. In the event of any conflict between the provisions of this Code and the provisions of Article 18 of the General Municipal Law, the latter shall control.

SECTION 2. DEFINITIONS

When used in this chapter and unless otherwise expressly stated or unless the context otherwise requires, the following terms shall have the meanings indicated:

CONTRACT - Any claim, account or demand against or agreement with the Harrison Parking Authority, express or implied, and shall include the designation of a depository of public funds and the designation of an official newspaper.

HARRISON PARKING AUTHORITY – the public authority known as the Harrison Parking Authority.

INTEREST - A pecuniary or material benefit accruing to an officer or employee as the result of a business or professional transaction with the Harrison Parking Authority. For the purposes of this chapter, an officer or employee shall be deemed to have an "interest"

in the affairs of his spouse, minor children and dependents; a firm, partnership or association of which such officer or employee is a member or employee; a corporation of which such officer or employee is an officer, director or employee; and a corporation any stock of which is owned or controlled, directly or indirectly, by such officer or employee.

OFFICER or EMPLOYEE - Any officer or employee of the Harrison Parking Authority, whether paid or unpaid, including members of any board, commission or other agency thereof.

TOWN OF HARRISON - The Town of Harrison, a municipal corporation, and the geographical environs thereof where the context warrants, and said corporation shall include any agency, authority, board, bureau, commission, department, office, entity or other subdivision of local municipal government and any fire protection district, park, parking, recreation, sewer, sidewalk, street, water or other improvement district of the Town of Harrison created by law or having any personnel or governing body appointed by the Supervisor or Town Board. However, the "Town of Harrison" shall not include the Westchester Joint Water Works, except any member of the Board of the Westchester Joint Water Works appointed by the Supervisor or Town Board of the Town of Harrison.

SECTION 3. CONFLICTS OF INTEREST

An officer or employee of the Harrison Parking Authority should endeavor to pursue a course of conduct which will not raise suspicion among the public that he is likely to be engaged in acts that are in violation of his trust.

No officer or employee of the Harrison Parking Authority shall:

A. Knowingly have any interest, financial or otherwise, direct or indirect, or engage in any business or transaction or professional activity or incur any obligation of any nature which is in conflict with or might reasonably tend to conflict with, the proper discharge of his duties in the public interest.

B. Act as attorney, director, broker, agent, representative or employee for any person, firm or corporation interested, directly or indirectly, in any manner whatsoever, in business or professional dealings with the Harrison Parking Authority unless full disclosure is made as to such interest to the Harrison Parking Authority Board, in writing, and such officer or employee disqualifies himself from acting in his official capacity in matters affecting such person, firm or corporation.

C. Accept other employment or engage in any business transactions or have any interest, directly or indirectly, which conflicts with the proper discharge of public duties.

SECTION 4. REPRESENTATION OF PRIVATE INTERESTS

No officer or employee of the Harrison Parking Authority should engage in any transaction as representative or agent of the Harrison Parking Authority with any business entity in which he or she has a direct or indirect financial interest that might reasonably tend to conflict with the proper discharge of his official duties. No officer or employee of the Town or the Harrison Parking Authority shall, directly or indirectly, represent private or public interests before any department, office or agency of the Harrison Parking Authority nor represent private interests, directly or indirectly, in any action or proceeding against the interests of the Harrison Parking Authority or any litigation to

which the Harrison Parking Authority is a party. This shall not, however, preclude any officer or employee from appearing in the performances of public or civic obligations.

SECTION 5. DISCLOSURE OF INTEREST IN PENDING LEGISLATION

Any member of the Harrison Parking Authority Board who has a direct or indirect financial or other private interest in any matter before the Harrison Parking Authority Board, or any officer or employee who has a direct or indirect financial or other private interest in any matter before the Harrison Parking Authority Board and who participates in the discussion before, makes a recommendation to, or gives an opinion to the Harrison Parking Authority Board on that matter shall publicly disclose on the official record of the Harrison Parking Authority Board the nature and extent of such interest.

SECTION 6. ACCEPTANCE OF GIFTS AND FAVORS

No officer or employee of the Harrison Parking Authority, whether paid or unpaid, shall accept any valuable gift, whether in the form of service, loan, thing or promise, or any other form, from any person, firm or corporation which, to his or her knowledge, is interested, directly or indirectly, in any matter whatsoever in business dealings with the Harrison Parking Authority; nor shall any such officer or employee accept any gift, favor, or thing of value that may tend to influence him or her in the discharge of his or her duties or grant, in the discharge of his or her duties, any improper favor, service or thing of value.

SECTION 7. INTERESTS IN CONFLICT WITH OFFICIAL DUTIES

An officer or employee of the Harrison Parking Authority shall abstain from making personal investments in enterprises which he or she has reason to believe may be directly involved in decisions to be made by him or her or which will otherwise create conflict between his or her public duty and his or her private interest and shall refrain from passing upon any questions in which he or she or any member of his or her immediate family has an interest which might reasonably be deemed to create such a conflict.

SECTION 8. DISCLOSURE OF CONFIDENTIAL INFORMATION

A. No officer or employee of the Harrison Parking Authority, whether paid or unpaid, shall accept employment or engage in any business or professional activity which will require him or her to disclose confidential information which he or she has gained by reason of his or her official position or authority.

B. No officer or employee of the Harrison Parking Authority shall disclose confidential information acquired by him or her in the course of his or her official duties or use such information to further his or her personal interests or the private interests of others.

SECTION 9. INCOMPATIBLE EMPLOYMENT

No officer or employee of the Harrison Parking Authority shall accept other employment which will impair his or her independence of judgment in the exercise of his or her official duties. Nothing shall prevent a Town or Village of Harrison officer or employee from holding the comparable office with the Harrison Parking Authority.

No officer or employee of the Harrison Parking Authority employed on a full-time basis nor any firm or association of which such an officer or employee is a member nor

corporation a substantial portion of the stock of which is owned or controlled directly or indirectly by such officer or employee, should sell goods or services to any person, firm, corporation or association which is licensed or whose rates are fixed by the Harrison Parking Authority.

SECTION 10. UNWARRANTED PRIVELEGE OR INFLUENCE

A. No officer or employee of the Harrison Parking Authority shall use or attempt to use his or her official position to secure unwarranted privileges or exemptions for himself or herself or others or grant any special consideration, treatment or advantage to any citizens beyond that which is available to every other citizen.

B. No officer or employee of the Harrison Parking Authority shall, by his or her conduct, give reasonable basis for the impression that any person can unduly influence him or her improperly or enjoy his or her favor in the performance of his or her official duties or that he or she is affected by kinship, rank, position or influence of any party or person.

SECTION 11. USE OF TOWN EMPLOYEES' SERVICES OR PUBLIC PROPERTY; POLITICAL CONTRIBUTIONS; POLITICAL LEADERSHIP.

A. No officer or employee of the Harrison Parking Authority shall direct or cause any officer or employee of the Town or the Harrison Parking Authority to do or perform any service or work outside of public work or employment or accept any such service or work, nor shall any officer or employee of the Town of Harrison or Harrison Parking Authority offer to perform any such service or work for such officer or employee.

B. No officer or employee of the Town of Harrison or Harrison Parking Authority shall request or permit the use of Harrison Parking Authority-owned vehicles, equipment, materials or property for personal convenience or profit, except when such services are available to the public generally or are provided as policy for the use of such officer or employee in the conduct of official business.

C. No officer or employee of the Harrison Parking Authority shall solicit or be solicited, directly or indirectly, to contribute, donate, give or grant any monies or property to any Town of Harrison political party, political campaign, or political office.

D. No officer or employee of the Harrison Parking Authority shall, while holding such office or so employed, be an Officer or District Leader of any political party or an Officer of any political club in the Town of Harrison.

SECTION 12. FUTURE EMPLOYMENT

No officer or employee of the Harrison Parking Authority shall solicit, negotiate for or promise to accept employment by any person, firm or corporation with which he or she or his or her department, office or agency is engaged on behalf of the Harrison Parking Authority, in the transaction of business which is or may be affected by his or her official action.

SECTION 13. MULTIPLE OFFICES

No person may serve as a Member of the Harrison Parking Authority Board and, during the same time period, also serve as a Member of the Architectural Review Board, the Planning Board, the Board of Assessment Review, or the Zoning Board of Appeals.

SECTION 14. DISTRIBUTION OF CODE OF ETHICS

The Harrison Parking Authority Clerk shall cause a copy of Article 18 of the General Municipal Law and this Code to be distributed to every officer and employee of the Harrison Parking Authority.

SECTION 15. PENALTIES FOR OFFENSES

A. Any violation of the provisions of this Code shall constitute cause for removal from office or employment or other disciplinary action as provided by Law.

B. Any person who shall knowingly and intentionally violate any of the foregoing provisions of this Code shall, upon conviction thereof, forfeit his office and be punished for and as a misdemeanor.

ARTICLE II Board of Ethics

SECTION 16. BOARD OF ETHICS

A. In accordance with Section 808 of the General Municipal Law of the State of New York, the Town of Harrison shall act as the Board of Ethics for the Harrison Parking Authority.

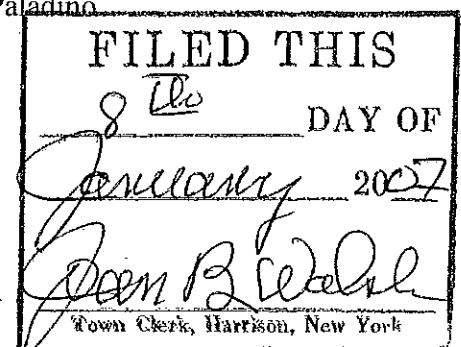
SECTION 17. ADVISORY OPINIONS

The Town of Harrison Board of Ethics shall render advisory opinions of specific situations to officers and employees of the Harrison Parking Authority with respect to Article 18 of the General Municipal Law and any Code of Ethics adopted pursuant thereto. Such advisory opinions shall be rendered pursuant to the written request of any such officer or employee under such rules and regulations as the Harrison Parking Authority Board may deem advisable and shall have the approval of the Harrison Parking Authority Board; and - the opinions of the Board shall be confidential, and in no event shall the identity of the officer or employee be disclosed except to the Board of the Harrison Parking Authority.

FURTHER RESOLVED to forward a copy of this Resolution to the following Town officials: Comptroller, Commissioner of Public Works, Town Attorneys and Town Engineer and Town Clerk.

Adopted by the following vote:

AYES:	Trustees Malfitano, Vetere, Cannella, Paladino and Scappaticci
NAYS:	None
ABSENT:	None



May 19, 2006

HARRISON PARKING AUTHORITY

Resolution 2006-1

**AUTHORIZATION TO ENTER INTO A CONTRACT WITH
THE ARCHITECTURAL FIRM OF RICHARD HENRY BEHR
ARCHITECT, P.C. FOR PROFESSIONAL MASTER PLANNING
SERVICES FOR THE MTA PROPERTY**

On the motion of Board Member Cannella, seconded by Board Member Thomas Scappaticci, it was,

RESOLVED to authorize the Harrison Parking Authority to enter into a contract with the architectural firm of Richard Henry Behr, Architect, P.C. for professional Master Planning Services for the MTA property on Halstead Avenue for the amount of \$98,500.00 plus reimbursable expenses; and it is

FURTHER RESOLVED to authorize Chairman Stephen Malfitano to execute said contract on behalf of the Harrison Parking Authority; and it is

FURTHER RESOLVED to forward a copy of this Resolution to Treasurer Maureen MacKenzie and to the Law Department of the Town and Village of Harrison.

Adopted by the following vote:

Ayes: Board Members Cannella, Scappaticci, Vetere and Chairman Malfitano.

Nays: None

Absent: Board Member Paladino

December 28, 2007

A meeting of the Harrison Parking Authority was held on December 28th, 2007. Present were Trustees Malfitano, Cannella, Scappaticci and Vetere. Trustee Paladino was absent.

Trustee Malfitano requested an increase in fees for the firm of Richard Henry Behr Architect, P.C. Mr. Behr had been hired by the Planning Board to develop a recommended façade for the proposed renovation by CVS of the building at 270 Halstead Avenue, formerly occupied by the Family Discount store. Mr. Malfitano stated that Mr. Behr, in completing the work as charged, had exceeded the authorization from the Planning Board (of \$40,000), and requested that the Parking Authority Trustees approve an increase of \$9,000 above the previous limit. Mr. Malfitano further stated that CVS would re-imburse the Authority. Mr. Behr's charge from the Planning Board had been to suggest a proposed facade for the CVS building to conform to the suggested facades of the proposed development to be built on the site now owned by the MTA, and presently occupied by parking lots. The MTA site is also on Halstead Avenue, but slightly to the north.

On motion of Trustee Cannella, seconded by Trustee Scappaticci,

it was

RESOLVED to approve an increase in the authorization for Richard Henry Behr Architect, P.C. in the amount of \$9,000 for work in connection with a suggested façade of the proposed renovation by CVS of the building at 270 Halstead Avenue.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, the Chair of the Planning Board, the Building Inspector and Mr. Behr.

Adopted by the following vote:

AYES: Trustees Malfitano, Cannella and Scappaticci

NAYS: Trustee Vetere

ABSENT: Trustee Paladino

Respectfully submitted,

Joan B. Walsh
Town Clerk

