

E-14

HARRISON ENGINEERING DEPARTMENT

Town/Village of Harrison
Alfred F. Sulla, Jr. Municipal Building
1 Heineman Place
Harrison, New York 10528

Michael J. Amodeo, P.E., CFM
Town Engineer



August 28, 2021

Supervisor Ron Belmont and
Members of the Town Board
Town of Harrison
1 Heineman Place
Harrison, New York 10528

**Re: Salary Fund Transfer
Planning Board Secretary**

Dear Supervisor Belmont and Members of the Town Board:

Town Board authorization is requested to transfer \$4,000.00 of available funds from Engineering Department salary budget line (acc. #001-1440-100-0102) to the Planning Board overtime budget line (acc.#001-8020-100-0120) to cover anticipated overtime expenses for the rest of the year for the Planning / Zoning / Architectural Review Board Secretary.

The need for additional funding stems from the increased number of applications to the various boards, and accordingly, the increased number of additional board meetings.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Michael J. Amodeo", is written over the "Respectfully submitted," line.

Michael J. Amodeo, PE, CFM
Town Engineer

MJA/mep