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**TOWN OF HARRISON
VILLAGE OF HARRISON**
ALFRED F. SULLA, JR. MUNICIPAL BUILDING
1 HEINEMAN PLACE
HARRISON, NEW YORK 10528



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DATE: July 26, 2018
TO: Ron Belmont, Supervisor/Mayor
Town Councilmen
FROM: Debra Scocchera, Personnel/Benefits Manager
SUBJECT: **Building Department - New Hire**
cc: **Rocco Germani, Building Inspector**

Please accept this memorandum as a formal request to appoint Brianna T. Garofalo to the (Probational) full-time position of Senior Clerk, at the annual salary of \$42,940.00, off of Westchester County Certification number 0000026692, effective Monday, August 20, 2018. This appointment is subject to Civil Service guideline and proper procedure has been followed in this process.

I appreciate your consideration in this matter.

Thank you.