



**TOWN OF HARRISON
VILLAGE OF HARRISON**

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HARRISON, NEW YORK 10528

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JACKIE GREER
Town Village Clerk

TO: Ron Belmont, Supervisor
Members of the Town Board

FROM: Jackie Greer, Town Clerk 

DATE: February 1, 2018

RE: NYSTCA Annual Conference

I am requesting authorization to attend the New York State Town Clerk's Association Annual Conference to be held in Albany, New York from April 22 to April 25, 2018 at a cost for the conference, room, transportation and meals not to exceed \$1,500. This conference is designed exclusively for the education and professional growth of Town Clerks. As you know I am the President of the Westchester/Putnam Town Clerks Association and my presence at this conference is imperative. Funding is available in the Town Clerk's budget under Travel/Conference.



NEW YORK STATE TOWN CLERKS ASSOCIATION

Lisa Cooper, RMC, MMC
President

Town of Sterling
1290 State Rt. 104A
Sterling, NY 13156
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January 2, 2018

Dear Fellow Town Clerk;

It is my pleasure to extend to you this invitation to our 36th Annual New York State Town Clerks Association Conference. It will be held at The Desmond Hotel in Albany. Conference dates are April 22-25, 2018.

Each and every District Director is on a committee to make this conference a success and have done a wonderful job. District Directors, Hope Dolan and Tammy Vezzose, have planned a "Family Game Night" for our Mixer. Think about games you used to play as a kid. From board games to card games and everything else in between. I am sure it will be nothing but a fun night.

District Directors, Tracy Carmer and Ginny Ignatowski have arranged a bus trip to the New York State Museum for our Monday night event. Explore the museum and learn about New York State history. Dinner will be served at the museum.

Vice Presidents, Susan Haag and Bambi Avery have a wonderful educational program for this year. Skillpath and Notary classes will be offered along with the Notary test from New York Department of State. Vice President Kathi Rickman has many vendors attending along with State Agencies that will be available to speak with you.

To speed up the process, please complete the registration form enclosed. Use 1 form for each person attending. Each form must be filled out COMPLETELY as all information is important. Registration Chair, Linda Laird will process your registration to the conference. Always keep a copy for your records.

The annual conference is a great way for all clerks to network and recharge. I look forward to seeing you at our 36th Annual NYSTCA Conference in Albany.

Sincerely,

Lisa Cooper, MMC
President of NYSTCA