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*Town Court
of the
Town of Harrison*



E-18
PASQUALE G. GIZZO
DANIEL D. ANGIOLILLO
Town Justices

JACQUELINE RICCIARDI
Court Clerk

M e m o r a n d u m

Date: January 24, 2018
To: Supervisor/Mayor Ronald B. Belmont
Town/Village Board Members
From: Jacqueline Ricciardi, Court Clerk 
RE: Request to Amend Resolution 2018—004 RE: NYC Conference

Please consider this a formal request from the Court Clerk for the Town Board to amend resolution # 2018 – 004 dated January 9, 2018 (attached) in which the Board authorized the Court Clerk and the Town Justices to attend Judicial and Court Clerk Training at the annual Association of Towns Conference in New York City from February 18, 2018 through February 21, 2018. The previous resolution authorized registration fees **only**.

Please authorize Deputy Court Clerk Maria D. Valdes and Assistant Court Clerk Sean O'Connell to attend the conference on a commuter basis on Monday, February 19, 2018 and Tuesday, February 20, 2018. Their attendance was budgeted for.

The costs of lodging, transportation/parking and meals should not exceed **\$3,500.00**. All of the above costs are budgeted items.

Thank you for your consideration.



January 9, 2018

2018 - - 004

APPROVAL TO ATTEND THE JUDICIAL TRAINING AND COURT CLERK'S
TRAINING AT THE ANNUAL ASSOCIATION OF TOWNS CONFERENCES IN
NEW YORK CITY

On motion of Councilman Sciliano, seconded by Councilman Dionisio,

it was

RESOLVED to accept the request by Court Clerk, Jacqueline Ricciardi, for approval for three people to attend the Judicial Training and Court Clerk's Training at the annual Association of Towns Conferences in New York City from February 18th – February 21st, 2018 at a total cost for registration of \$375.00.

FURTHER RESOLVED that a second request for a dollar amount for the lodging and transportation will be forthcoming. This is a budgeted item.

FURTHER RESOLVED to forward a copy of this Resolution to the Court Clerk and the Comptroller.

Adopted by the following vote:

AYES: Councilpersons Dionisio, Gordon, Malfitano and Sciliano
Supervisor Belmont

NAYS: None

ABSENT: None

