



**TOWN OF HARRISON
VILLAGE OF HARRISON**
ALFRED F. SULLA, JR. MUNICIPAL BUILDING
BUILDING DEPARTMENT
1 HEINEMAN PLACE
HARRISON, NY 10528
Phone: 914-670-3050
Fax: 914-835-7491



E-2

MEMORANDUM

To: JACKIE GREER, TOWN CLERK

From: ROCCO GERMANI, BUILDING DEPT.

Date: June 5, 2017

Re: SPECIAL EVENT PERMIT **BLOCK-LOT: 0631.-5 - Application #: 17-26544**

THE BUILDING DEPARTMENT IS IN RECEIPT OF THE ATTACHED SPECIAL EVENT PERMIT FROM THE FOLLOWING PROPERTY OWNER AND/OR ORGANIZATION:

**MANHATTANVILLE COLLEGE
2900 PURCHASE ST
PURCHASE, NY 10577**

**AMERICAN LUNG ASSOCIATION
21 W 38TH ST
NEW YORK, NY 10018**

THEY HAVE REQUESTED APPROVAL THEIR SPECIAL PERMIT FEE OF \$500 TO BE WAIVED. I AM REQUESTING TO PUT THEM ON THE NEXT AGENDA FOR APPROVAL BY THE TOWN BOARD.

TOWN/VILLAGE OF HARRISON
SPECIAL EVENT PERMIT APPLICATION

Permit #	17-26544
Date:	6/5/17
Amount	
Receipt #	
FOR OFFICIAL USE ONLY	

**PURSUANT TO CHAPTER 106, BUILDING PERMIT FEE; OUTDOOR ASSEMBLIES,
OF THE CODE OF THE TOWN/VILLAGE OF HARRISON, NY**

The installation of all temporary structures shall be secured and clearances for exiting shall comply with Section 765.3C of the Uniform Code of the State of New York.

PROPERTY LOCATION 2900 Purchase St, Purchase, NY 10577
BLOCK 631 LOT 5
OWNER: Manhattanville College PHONE 914 323-5464
ADDRESS: 2900 Purchase St, Purchase, NY 10577
LESSEE: American Lung Association PHONE (973) 489-7232
ADDRESS: 21 W. 38th St, 3rd Floor, New York, NY 10018
DATE(S) OF EVENT: June 17, 2017
DESCRIPTION OF EVENT: Lung Force charity walk. Tents
in Damman Field. Walk contained within
campus. Parking on-campus. Food tent.

PLEASE SUBMIT THE FOLLOWING:

- 1) A SITE PLAN SHOWING THE LOCATION OF ALL TENTS, GRANDSTANDS, BLEACHERS, CONCESSION STANDS, STAGES AND PARKING FACILITIES.
- 2) SPECIAL INDEMNIFICATION FORM (ATTACHED)
- 3) LIABILITY INSURANCE *Email*
- 4) PERMIT FEE OF \$500.00

(1x)
(1x)
(1x) Letter

PLEASE NOTE: THAT AN ELECTRICIAN MUST FILE FOR AN ELECTRICAL PERMIT FOR TEMPORARY LIGHTING, GENERATORS, ETC.

Dave Ropke, American Lung Association being duly sworn,
(Owner, Lessee, or Agent)
deposes and says that: Manhattanville College is the owner in fee of the premises to which this application applies; that he/she (the applicant) is duly authorized to make this application; and that the statements contained herein are true to the best of his/her knowledge and belief.

Sworn to before me this 1
day of June 20 17.

[Signature]
(Signature of Applicant)
[Signature]
(Notary Public)

CECI TRAMONTANA
NOTARY PUBLIC OF NEW JERSEY
Comm. # 50039985
My Commission Expires 6/15/2021



**TOWN OF HARRISON
VILLAGE OF HARRISON**

ALFRED F. SULLA, JR. MUNICIPAL BUILDING
1 HEINEMAN PLACE
HARRISON, NEW YORK 10528

Telephone: (914) 835-2000



Special Event Indemnification, Release and Discharge Agreement

American Lung Association (hereinafter "Indemnitor") agrees to protect, defend, indemnify and hold the Town of Harrison and the Village of Harrison, their officers, agents and employees free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees, or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind of character in connection with or arising, directly or indirectly, out of the Indemnitor or any participant at any event held or sponsored by the Indemnitor's use of the Town of Harrison's right-of-ways, roads, sidewalks, property, or facilities of any kind. Without limiting the generality of the foregoing, all such claims, etc., relating to personal injury, death, damage to property, defects in material, workmanship, actual or alleged infringement on any other tangible or intangible personal property or property right, or any alleged violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court shall be included in the indemnity hereunder.

The Indemnitor, further agrees to investigate, handle, respond to, provide defense for and defend any such claims, etc., at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false or fraudulent. In any case in which such indemnification would violate Section 5-322.1 of the New York General Obligations Law, or any other applicable legal prohibition, the foregoing provisions concerning indemnification shall not be construed to indemnify the owner for damage arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the owner or its employees.

In consideration of the Town permitting the Special Event, I, for myself, my organization, my executors, administrators, and our respective successors and assignees, do hereby release and discharge the Town & Village of Harrison, and its representatives, officers, employees, agents and successors and assigns from all claims, damages, demands, action and causes of actions whatsoever, in any manner arising growing out of or concerning the special event.

By: [Signature]

Authorized Signature

Title: Walter Meager

Organization: American Lung Association

STATE OF NEW JERSEY)
COUNTY OF WESTCHESTER) ss:
Essex

On the 1 day of June, in the year 2017 before me, the undersigned, personally appeared _____ personally known to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his /her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

[Signature]
Notary Public

CECI TRAMONTANA
NOTARY PUBLIC OF NEW JERSEY
Comm. # 50039985
My Commission Expires 6/15/2021



May 31, 2017

To Whom It May Concern at the Town of Harrison, NY,

Please accept this letter as an addendum for the Special Event Permit Application regarding our fundraising walk to be held this year on June 17, 2017 on the grounds of Manhattanville College. LUNG FORCE is the walk program for the American Lung Association.

We have arranged with the staff at Manhattanville College to hold the event at Damman Field on-campus. It's a basic charity walk. We will have about 400 people park on-site, gather in an open field, listen to some music, eat breakfast, they'll walk on a route contained within the campus borders, return to the field, have lunch, and leave. Tent set-up on June 16. Remaining set-up is 6:30 a.m. June 17, the walkers arrive around 9:30, the walk starts at 11:00, and the event usually ends around 1:00 with event breakdown to immediately follow. We have 10' x 30, and 20' x 20' rental tents that are set-up and broken down by Westside Party Rentals. The walk is rain or shine. Lunch normally involves cooking hot dogs on charcoal rental grills. Our staff wears gloves and is well-versed in safe cooking procedures. We bring three fire extinguishers to all events. We have also called the First Aid squad, who are expected to have an ambulance stationed on-site.

The American Lung Association has an umbrella insurance policy and we will be providing copies to the Town and to Manhattanville College to name them both as additionally insured.

Since this is a non-profit event for a particularly worthwhile cause, we request that any permit fees be waived. Please contact me with any questions or requests for additional information: 973-489-7232. Thank you for your time and consideration of this terrific event.

Best Regards,

A handwritten signature in black ink, appearing to read "Dave Popkin", is written over a horizontal line.

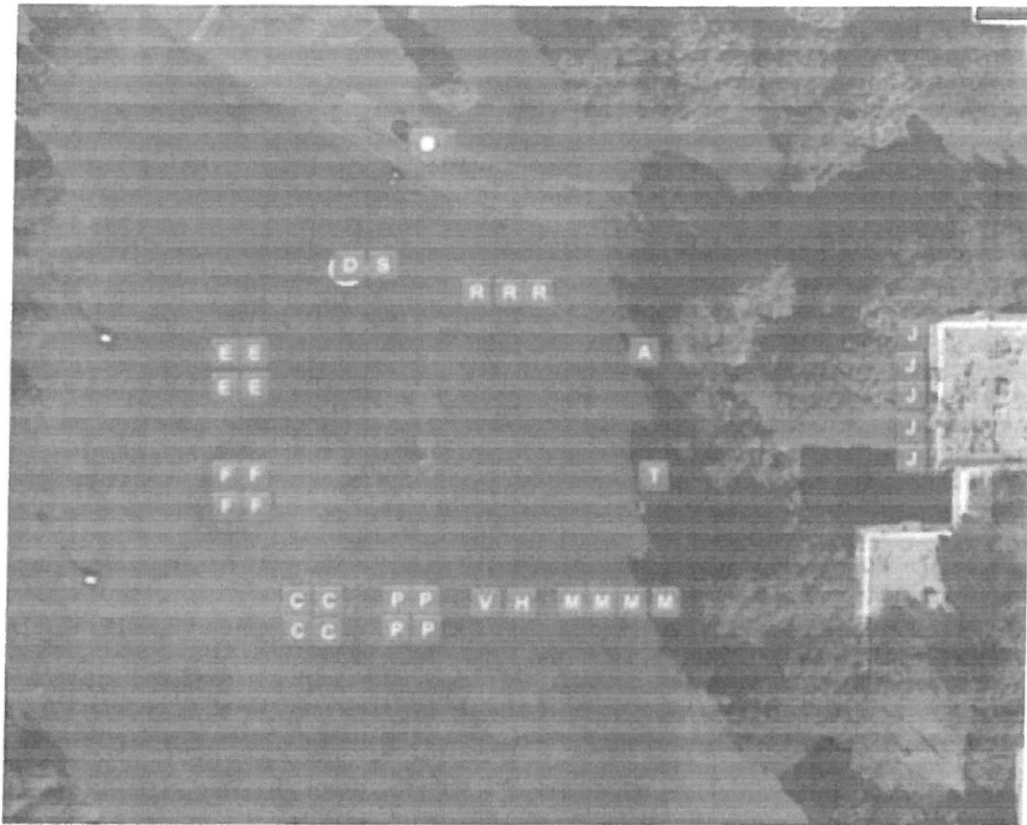
Dave Popkin, Event Manager

LUNG FORCE

Saturday, June 17, 2017
 Manhattanville College
 Purchase, NY



Registration: 9:00am
 Walk Starts: 11:00am
 Distance: 2.0 miles



A - Volunteer Check-in
 R - Registration
 T - LUNG FORCE T-shirt
 V - VIP Tent*
 E - Entertainment/Kids Zone
 H - Heroes Tent*
 F - Food
 D - DJ*

P - Partners/Sponsors Expo Tent
 S - Stage
 M - Mission Tent (TBD)
 M - Mission Tent (TBD)
 M - Mission Tent (TBD)
 M - Mission Tent (TBD)
 C - Cover/Shade Tent

* Denotes pop-up tents