

HARRISON ENGINEERING DEPARTMENT

Town/Village of Harrison
Alfred F. Sulla, Jr. Municipal Building
1 Heineman Place
Harrison, New York 10528

Michael J. Amodeo, P.E., CFM
Town Engineer



June 15, 2018

Supervisor Ron Belmont and
Members of the Town Board
Town of Harrison
1 Heineman Place
Harrison, New York 10528

Re: Continuing Education Seminar

Dear Supervisor Belmont and Members of the Town Board:

Town Board authorization is requested for me to attend an all-day continuing education seminar titled "Combating Roadway Departures" on June 25, 2018 at a cost not to exceed \$50.00.

Further authorization is requested for the Comptroller to issue a check in the amount of \$50.00 payable to Westchester / Putnam Chapter – NYSSPE.

Funding for this seminar is available in the Engineering Department Operating Budget.

Respectfully submitted,



Michael J. Amodeo, P.E., CFM
Town and Village Engineer

MJA/fmb