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**TOWN OF HARRISON
VILLAGE OF HARRISON**
ALFRED F. SULLA, JR. MUNICIPAL BUILDING
1 HEINEMAN PLACE
HARRISON, NEW YORK 10528



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DATE: May 31, 2018
TO: Ron Belmont, Supervisor/Mayor
Town Councilmen
FROM: Debra Scocchera, Personnel/Benefits Manager
SUBJECT: Central Services – Part-time availability

Please accept this memorandum as a formal request to hire Kayla Garritano, as a seasonal part-time Intermediate Clerk, effective immediately, in The Central Services Department. The hourly rate of pay will be \$25.73.

I appreciate your consideration in this matter.

Thank you.