

TOWN/VILLAGE OF HARRISON
COMPTROLLER'S OFFICE

TO: RONALD BELMONT AND MEMBERS OF THE TOWN BOARD
FROM: MAUREEN MACKENZIE, COMPTROLLER
RE: TOWN BOARD MEETING OF JUNE 7, 2018
DATE: MAY 31, 2018

Authorization is requested for the Town of Harrison to enter into a contract with Superion, LLC for the purchase of it's TrakiT 9 Community Development Suite.

Personnel from the Building and IT Departments and myself have been in contact with Superion for the past year via conference calls and web demonstrations to determine if this is the system that would work for the Town. On May 3rd, Superion personnel gave a full demonstration of the system for the board and all departments that would be utilizing the system. It was determined that the TrakiT9 Suite was the one best suited for the Building Department.

The system will be utilized fully by the Building Department for it's daily activities, including, but not limited to the issuance and tracking of building permits. All financial data will be updated daily and transmitted automatically to the Comptroller's Office for review. Engineering, Planning and Zoning, DPW and Assessor's Departments will all have access to the system.

Full Implementation of the system will take approximately one year.

The cost of the TrakiT9 Community Development Suite is \$214,400 and will be funded in two budget years, 2018 and 2019. For 2018, \$53,000 is available in the Building Department's Special Service Budget Line 001-3620-100-0407. \$71,000 is available in the Building Department's Salaries Budget Line 001-3620-100-0102. In order to move the funds from the Salary line to the Special Service Line, kindly approve the following budget transfer:

Increase:

001-3620-100-0407	
Building Special Service's	\$71,000

Decrease:

001-3620-100-0102	\$71,000
Building Salaries	

The remaining \$90,400 will be included within the 2019 budget.

Respectfully Submitted.