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*Town Court  
of the  
Town of Harrison*




E-7  
PASQUALE G. GIZZO  
DANIEL D. ANGIOLILLO  
Town Justices

JACQUELINE RICCIARDI  
Court Clerk

**M e m o r a n d u m**

Date: May 15, 2018

To: Supervisor/Mayor Ronald B. Belmont  
Councilperson Sciliano  
Councilperson Malfitano  
Councilperson Dionisio  
Councilperson Gordon

From: Jacqueline Ricciardi, Court Clerk 

RE: Request for Approval to Attend Annual New York State Association  
of Magistrates Court Clerks, Inc. Conference/Training in  
September 2018

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Please consider this a formal request from the Court Clerk Jacqueline Riccairdi for herself as well as Deputy Court Clerk M. Lourdes Valdes and Assistant Court Clerk Sean O'Connell to attend training at the New York State Association of Magistrates Court Clerks annual conference to be held in Lake Placid, New York from September 16, 2018 through September 19, 2018.

Per person cost to attend training is not to exceed \$1,200.00 (total cost \$3,600). This is a budgeted item.

