

E-2

HARRISON ENGINEERING DEPARTMENT

Town/Village of Harrison
Alfred F. Sulla, Jr. Municipal Building
1 Heineman Place
Harrison, New York 10528

Michael J. Amodeo, P.E., CFM
Town Engineer



February 8, 2018

Supervisor Ron Belmont and
Members of the Town Board
Town of Harrison
1 Heineman Place
Harrison, New York 10528

Re: Professional Services Contract
Millennium Strategies – Grant Writing Services

Dear Supervisor Belmont and Members of the Town Board:

Town Board authorization is requested to renew the contract with Millennium Strategies for 12 months at a cost not to exceed \$36,000.00. A copy of the proposal is attached for your review.

Millennium Strategies was hired in 2015 to assist the Town in obtaining grant funding from various State, County and Federal organizations. To date, through the efforts of Millennium Strategies, the Town has been awarded grants totaling \$326,742.00.

Further authorization is requested for the Purchasing Department to issue a Purchase Order payable to Millennium Strategies at an amount not to exceed \$36,000.00.

Funding for this contract is available in the Engineering Department Operating Budget, Special Services Line – 001-1440-100-0407.

Respectfully submitted,

Michael J. Amodeo, P.E., CFM
Town and Village Engineer

MJA/fmb

Attachments

Cc: Purchasing Department