

D-5



**TOWN OF HARRISON**  
**VILLAGE OF HARRISON**  
ALFRED F. SULLA, JR. MUNICIPAL BUILDING  
1 HEINEMAN PLACE  
HARRISON, NEW YORK 10528



Telephone: (914) 670-3087  
Fax: (914) 835-2013

**DATE:** April 29, 2017

**TO:** Ron Belmont, Supervisor/Mayor  
Town Councilmen

**FROM:** Debra Scocchera, Personnel/Benefits Manager

**SUBJECT:** **Community Service - Title Change to Chauffeur**

---

Please accept this memorandum as a formal request to change the title of the following part-time employee to Chauffeur, effective immediately.

Lawrence Cicchiello

The employee has completed the required WC County application process. My office has received approval notification from Westchester County.

I appreciate your consideration in this matter.