

E-7

TOWN/VILLAGE OF HARRISON
COMPTROLLER'S OFFICE

TO: RONALD BELMONT, SUPERVISOR AND MEMBERS OF THE TOWN BOARD

FROM: MAUREEN MACKENZIE, COMPTROLLER

RE: TOWN BOARD MEETING OF MAY 18, 2017

DATE: May 9, 2017

The following budget transfer requires a Town Board resolution:

Increase:

001-1610-100-0250	
Central Services Fixed Assets	\$10,700

Decrease:

001-1900-100-4461	
Town Contingency	\$10,700

To transfer available funds from the Town Contingency budget line to the Central Services Fixed Assets budget line to cover the cost of a purchase of a new Konica Minolta Usan+Roll, Fiche and Aperture Card Microfilm Scanner. The scanner replaces a very old one that we had been using that is now inoperable. The scanner is used to read, scan, print, email and save images from microfilm that houses payroll and financial records of Harrison.