


E-9

TOWN/VILLAGE OF HARRISON  
COMPTROLLER'S OFFICE

TO: RONALD BELMONT SUPERVISOR, AND MEMBERS OF THE TOWN BOARD  
FROM: MAUREEN MACKENZIE, COMPTROLLER   
RE: TOWN BOARD MEETING OF MAY 3, 2018

Authorization is requested to enter into a contract with Konica-Minolta to manage all of the Town's printers that are not currently on contract with Konica-Minolta or Ricoh.

The contract would include toner replenishment, repair and maintenance, and replacement of non-repairable printers, for which the Town would not be charged.

The cost for the above would be \$717.28 a month, \$8,607.36 annually.

We currently spend about \$10,000 per year on toner alone for these printers.

The contract has been reviewed by the law department and found to be in order.

Kindly authorize the Supervisor to execute said contract.

Respectfully submitted.