

A regular meeting of the Town Board of Harrison, Westchester County New York was held at the Municipal Building, 1 Heineman Place, Harrison, NY, Westchester County, on Thursday January 5, 2023 at 7:00 PM. All members having received due notice of said meeting:

MEMBERS PRESENT:

Richard Dionisio Supervisor

Gina Evangelista.....)

Fred Sciliano).....Councilpersons

Elizabeth Brown.....)

Lauren Leader.....)

ABSENT:

None

ALSO ATTENDING:

Jonathan Kraut Village Attorney

Nelson Canter.....Deputy Town Attorney

Andrea Rendo.....Deputy Village Attorney

Maureen MacKenzie.....Comptroller

"FIRST OF THE YEAR RESOLUTIONS"

January 5, 2023

2023 - - 001 - - 1

APPOINTMENT OF COUNCILMAN FRED SCILIANO
AS DEPUTY SUPERVISOR FOR 2023

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,
it was

RESOLVED to appoint Councilman Fred Sciliano as Deputy Supervisor of the Town of Harrison for the year 2023, effective January 1 2023, with an annual salary of \$24,235.00.

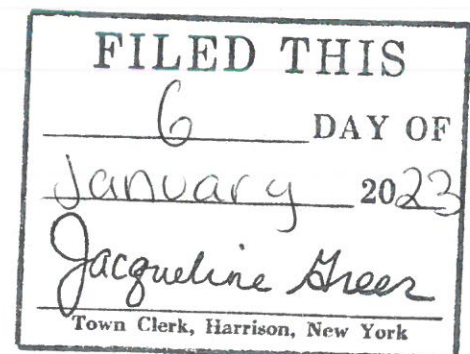
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 001 - - 2

RE-APPOINTMENT OF LOUIS MORANO AS
DEPUTY RECEIVER OF TAXES FOR THE TOWN OF HARRISON

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,

it was

RESOLVED to re-appoint Louis Morano as Deputy Receiver of Taxes pursuant to Town Law § 35-2 for the Town of Harrison effective January 1, 2023, with an annual salary of \$54,218.00.

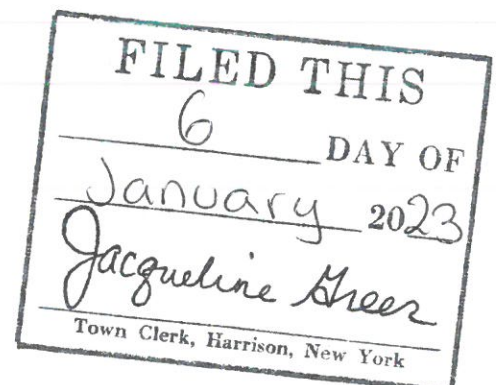
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, Personnel Manager and the Receiver of Taxes.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 001 - - 3

RE-APPOINTMENT OF CHELSEY BUSH AS CONFIDENTIAL SECRETARY
TO THE SUPERVISOR FOR THE TOWN OF HARRISON

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,

it was

RESOLVED to re-appoint Chelsey Bush as Confidential Secretary to the Supervisor, pursuant to Town Law § 29-15 for the Town of Harrison, effective January 1, 2023, with an annual salary of \$71,750.00.

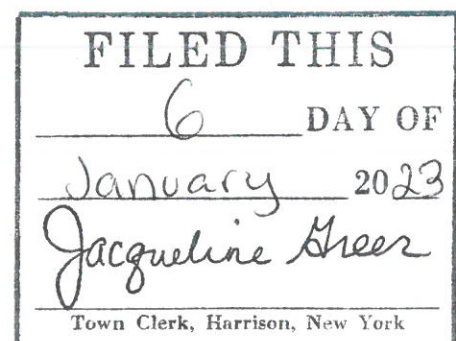
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Personnel Manager.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 -- 001 -- 4

RE-APPOINTMENT OF GINA SMOYVER AS DEPUTY TOWN CLERK
FOR THE TOWN OF HARRISON

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,

it was

RESOLVED to re-appoint Gina Smoyver as Deputy Town Clerk pursuant to Town Law § 30-10(a) for the Town of Harrison, effective January 1, 2023, with an annual salary of \$60,032.00.

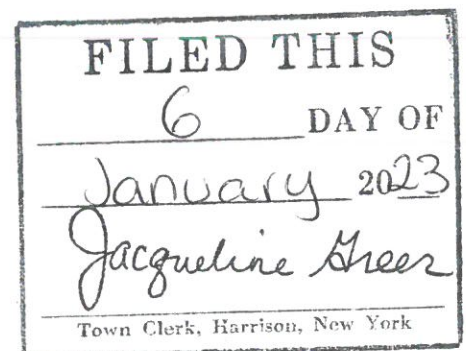
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, the Town Clerk and the Personnel Manager.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 -- 001 -- 5

RE-APPOINTMENT OF JACQUELINE GREER AS MARRIAGE OFFICER
FOR THE TOWN OF HARRISON

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,
it was

RESOLVED to re-appoint Jacqueline Greer as a Marriage Officer for the Town of Harrison pursuant to Domestic Relations Law § 11-c, effective January 1, 2023.

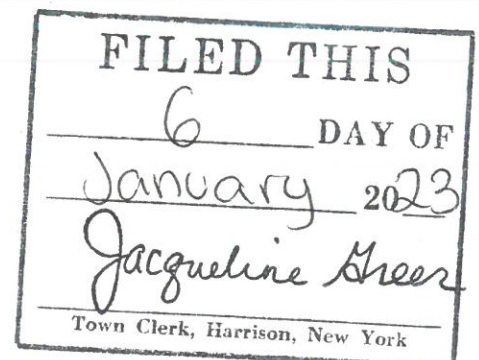
FURTHER RESOLVED to forward a copy of this Resolution to the Town Clerk.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 -- 001 -- 6

RE-APPOINTMENT OF SEAN O'CONNELL AS DEPUTY COURT CLERK
FOR THE TOWN OF HARRISON

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,

it was

RESOLVED to re-appoint Sean O'Connell as Deputy Court Clerk for the Town of Harrison, pursuant to Public Officers Law § 9, effective January 1, 2023, with an annual salary of \$105,605.00.

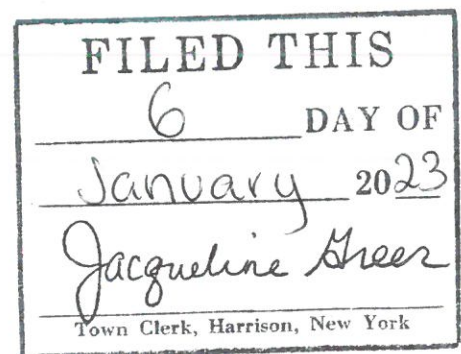
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, Court Clerk and the Personnel Manager.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 001 - - 7

RE-APPOINTMENT OF SUPERVISOR RICH DIONISIO AS TREASURER
OF THE HARRISON PUBLIC LIBRARY

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,

it was

RESOLVED to re-appoint Supervisor Dionisio as Treasurer of the Harrison Public Library pursuant to Town Law § 29-1, effective January 1, 2023.

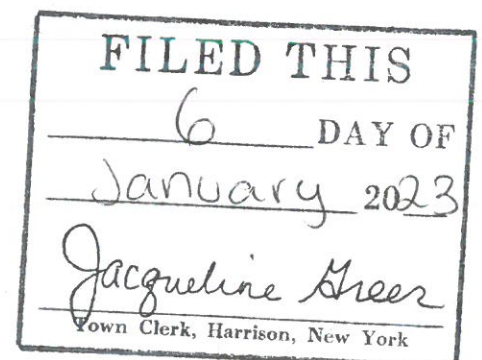
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 001 - - 8

RE-AFFIRMATION OF THE POWERS AND DUTIES OF THE COMPTROLLER

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,

it was

RESOLVED to re-affirm the powers and duties of the Comptroller, in accordance with the Town Law Section 34 (2) as follows:

1. The keeping of separate appropriation and preventing funds or appropriation accounts from being overdrawn.
2. The drawing upon funds or appropriations, with the provision that the counter-signature of the Supervisor shall be required.
3. Continue the foregoing operations and other duties in accordance with previous Resolutions of the Board heretofore ; and
4. The Furnishing to the Supervisor such information and data as the Supervisor may require for the purpose of enabling the Supervisor to exercise the powers, perform the duties, or make reports required by law.
5. The Comptroller is also assigned to perform duties as set forth in Town Law Section 124, designating the Comptroller as Accounting Officer of the Town of Harrison.

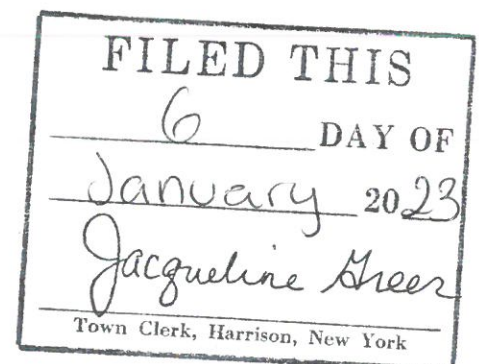
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 001- -9

RE-STATEMENT THAT ALL EMPLOYEES ARE ASSIGNED TO VARIOUS
DEPARTMENTS FOR BUDGET PURPOSES ONLY

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,

it was

RESOLVED to re-state that all employees are assigned to various Departments for budget purposes only, and that the Supervisor shall supervise all town employees, independent contractors and consultants and shall have full authority for the assignment of duties and responsibilities.

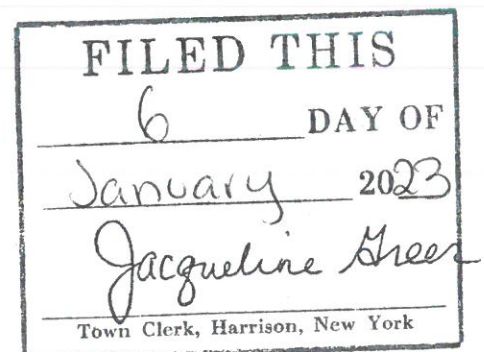
FURTHER RESOLVED to forward a copy of this Resolution to all Department Heads.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 001 - -10

AFFIRMATION THAT THE REGULAR MEETINGS OF THE TOWN BOARD SHALL BE HELD
ON THE FIRST AND THIRD THURSDAY OF THE MONTH, IN THE MUNICIPAL BUILDING OR
OTHER PUBLIC BUILDINGS WITH HANDICAPPED ACCESS

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,

it was

RESOLVED to re-affirm that the regular meetings of the Town Board shall be held on the first and the third Thursday of the month, with meetings to be held in the Municipal Building or any other public building with access for the handicapped, in the downtown, West Harrison or Purchase areas of the Town, as designated in the Notice of Meeting.

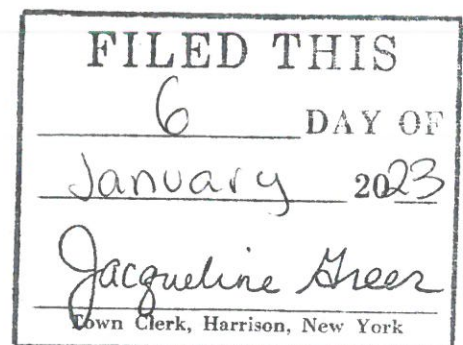
FURTHER RESOLVED to forward a copy of this Resolution to all Department Heads.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 001 - -11

RULES FOR PROPER CONDUCT AT TOWN BOARD MEETINGS

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,

it was

RESOLVED to re-affirm the rules of proper conduct at Town Board Meetings, as follows:

1. Any person wishing to address the Town Board on any matter on the Agenda, may be recognized by the Chairperson and shall identify themselves by name and address;
2. Speakers may be permitted to address the Board before a vote is taken on any matter;
3. Speakers shall concisely address the Town Board, setting forth their views for no more than five (5) minutes;
4. Speakers should confine themselves to the subject at hand, and refrain from personal attacks. If such attacks are made by a speaker, the speaker is to be immediately deemed out of order;
5. Speakers may be permitted to address the Board for such additional time as the Chairperson may grant;
6. At the conclusion of the regular agenda and before the meeting is recessed or adjourned, speakers may be permitted to bring to the Board's attention, for discussion, any matter relating to the Town business and that they be permitted to speak thereon.

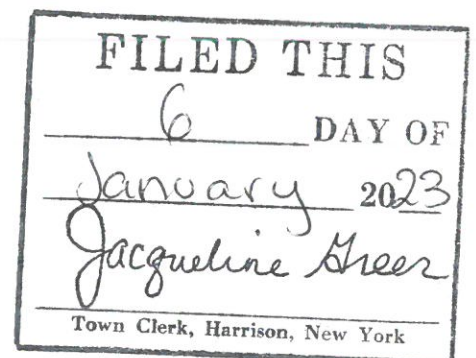
FURTHER RESOLVED to forward a copy of this Resolution to the Law Department.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 001- -12

RE-AFFIRMING THE RULES OF PROPER CONDUCT AT PUBLIC HEARINGS

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,

it was

RESOLVED to re-affirm that:

1. Any person wishing to address the Town Board shall be recognized by the Chairperson and identify themselves by name and address;
2. The speakers shall state whether they are in favor or against the proposal being discussed;
3. The speakers shall concisely address the Town Board setting forth their views on the matter no more than five (5) minutes;
4. Speakers should confine themselves to the subject at hand, and refrain from personal attacks. If such attacks are made by a speaker, the speaker is to be immediately deemed out of order.

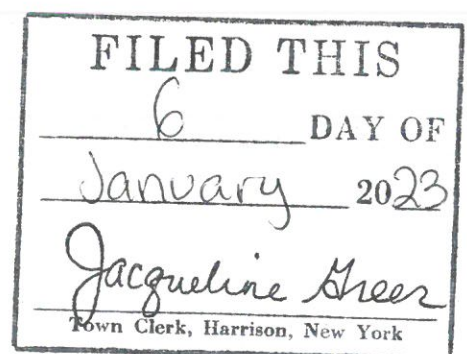
FURTHER RESOLVED to forward a copy of this Resolution to the Law Department.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 001- -13

RE-AFFIRMATION OF THE PROCEDURES FOR TRANSCRIPTION
OF TOWN BOARD MEETINGS

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,
it was

RESOLVED to re-affirm the procedures for the transcription of the Town Board meetings, that the Town Clerk preserves the electronic recordings of Town Board meetings for a period of one year following the meeting.

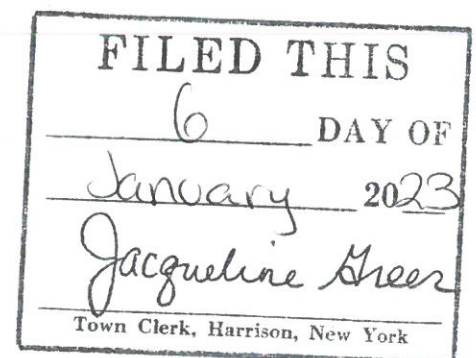
FURTHER RESOLVED to forward a copy of this Resolution to the Town Clerk.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 001 - -14

RE-AFFIRMATION OF THE PROCEDURE FOR AUTHORIZED SIGNATURES

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,

it was

RESOLVED to re-affirm the procedure for authorized signatures:

1. All transactions involved in the following account shall include the signature of both the Supervisor and the Comptroller in the absence of the Supervisor, the Deputy Supervisor-Comptroller Payroll (J.P. Morgan Chase) Account;
2. All transactions involved in the Town Clerk's Account shall include the signature of the Town Clerk and in the absence of the Town Clerk, the Deputy Town Clerk;
3. All transactions involved in the Police Pension Fund shall have the signature of the Supervisor

FURTHER RESOLVED a copy of this Resolution to be forwarded to the J.P. Morgan Chase Bank, Harrison Office.

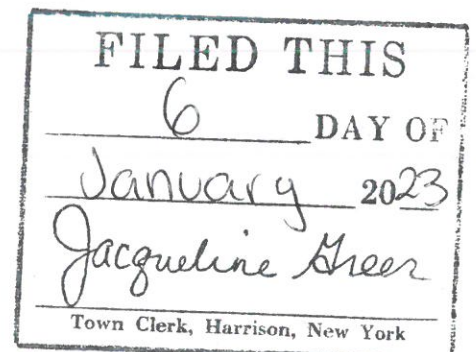
FURTHER RESOLVED a forward a copy of this Resolution to the Comptroller and the Town Clerk.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 001 - -15

RE-AFFIRMATION OF THE PROCEDURES FOR SIGNATURES OF
PAYROLL CHECKS BY FACSIMILE AS REPRODUCED BY
A "CHECKSIGNER" MACHINE

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,
it was

RESOLVED to re-affirm that the Supervisor and the Comptroller are authorized to sign payroll checks with a facsimile of their signature as reproduced by a machine, stamp or device commonly known as a checksigner.

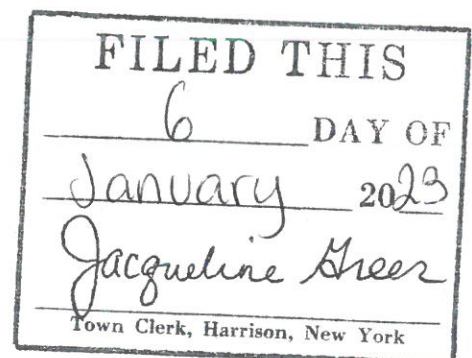
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 001 - -16

DESIGNATION OF CERTAIN BANKS AS DEPOSITORIES
OF THE TOWN OF HARRISON

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,
it was

RESOLVED to designate certain banks as depositories of the Town of Harrison and that the funds of the Town of Harrison in said banks be subject to withdrawal or transfer only by check or electronic transfer which shall be audited and signed by the Comptroller of the Town of Harrison, and in the absence or the Comptroller, by the Supervisor, and in the absence of the Supervisor, by the Deputy Supervisor, as follows:

Signature Bank
J.P. Morgan Chase Bank
Valley Bank

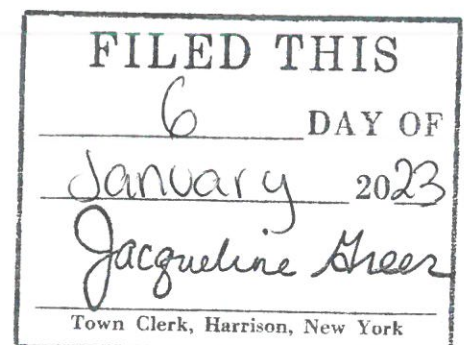
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 001- -17

DESIGNATION OF THE JOURNAL NEWS AND THE HARRISON HERALD AS THE
OFFICIAL NEWSPAPERS OF THE TOWN OF HARRISON

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,
it was

RESOLVED to designate the Journal News and The Harrison Harold as the Official Newspapers
of the Town of Harrison.

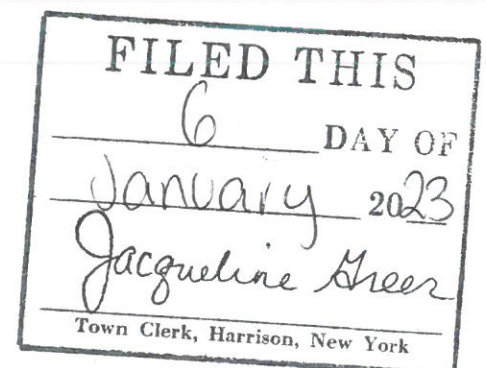
FURTHER RESOLVED that a copy of this Resolution be forwarded to all Department Heads.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 001 - -18

RE-AFFIRMATION OF THE DEPOSITORIES
FOR THE OFFICE OF THE RECEIVER OF TAXES

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,
it was

RESOLVED that the Receiver of Taxes of the Town of Harrison be and hereby is directed to open and maintain an account in the J.P. Morgan Chase (Harrison Office) to be known as "Receiver's Deposits" in which shall be deposited daily all moneys collected and received in the Receiver of Taxes' official capacity, that said money shall not be withdrawn except upon check or warrant signed by both the Comptroller and the Supervisor; that said Receiver of Taxes shall, at the end of each calendar month in each fiscal year, prepare and file with the Town Board an itemized statement showing the amounts received and the accounts of items to be credited. A duplicate of each report shall be filed with the Comptroller. The Receiver of Taxes shall, in depositing such moneys furnished to the Comptroller a duplicate deposit ticket properly receipted by the bank.

FURTHER RESOLVED that, in accordance with Section 548 of the Westchester County Tax Act, as amended, deposits shall be made daily and to the end that the spirit of said statute shall be in effect, the foregoing report shall be required so that the deposits shall be transferred and/or paid out upon the warrant and/or draft of the Comptroller signed by the Supervisor. The Receiver shall, in accordance with the statute, file with the Comptroller duplicate deposit slips of receipts showing the amount of each deposit. In the spirit and intention of this Resolution that moneys when deposited by the Receiver of Taxes daily shall become immediately available for use by the Comptroller for distribution in various funds and accounts so that payments may be made thereupon by the Comptroller's Office.

FURTHER RESOLVED that, this Resolution shall become effective immediately so that there shall be no delay in distributing the moneys for Town purposes, District purposes, School purposes, or County and State purposes. The Comptroller is to be advised immediately of the availability of moneys by virtue of the deposits by means of the certified deposit slips filed with the Comptroller's Office by the Receiver of Taxes.

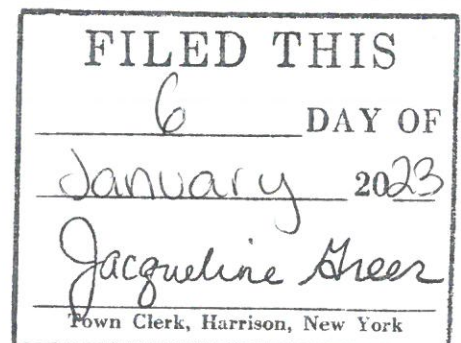
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Receiver of Taxes.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 001 - -19

RE-AFFIRMATION OF THE DUTIES OF THE RECEIVER OF TAXES

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,
it was

RESOLVED to re-affirm the duties of the Receiver of Taxes, as follows:

RESOLVED that the Receiver of Taxes shall report all receipts and payments in her regular monthly report of receipt to the Town Board. A copy of such report shall be filed with the Supervisor and the Comptroller;

FURTHER RESOLVED that the Receiver of Taxes shall maintain in her office an Account Book containing complete records of the receipt of moneys in connection with the sale of Town owned properties either outright or over a period of time;

FURTHER RESOLVED that, in accordance with Section 548 of the Westchester County Tax Act, as amended, deposits shall be made daily and, to the end that the spirit of said statute shall be in effect, the foregoing report shall be required so that the deposits shall be transferred and/or paid out upon the warrant and/or draft of the Comptroller signed by the Supervisor. The Receiver shall, in accordance with said statute, file with the Comptroller duplicate deposit slips or receipts showing the amount of each deposit. It is the spirit and intention of this Resolution that the moneys when deposited by the Receiver of Taxes daily shall become immediately available for use by the Comptroller and Supervisor for distribution in various funds and accounts and so that the payment may be made thereupon by the Comptroller's Office and the Supervisor's Office;

FURTHER RESOLVED that this Resolution shall become effective immediately so that there shall be no delay in distributing moneys for Town purposes, District purposes, County and State purposes and that the Comptroller be advised immediately of the available moneys by virtue of the deposits by the Receiver of Taxes certified by the deposit slip filed with the Supervisor;

FURTHER RESOLVED that, in addition to the duties heretofore enumerated, the Receiver of Taxes shall at all times comply with all provisions as set forth in the Westchester County Administrative Code as applicable to the Office of the Receiver of Taxes.

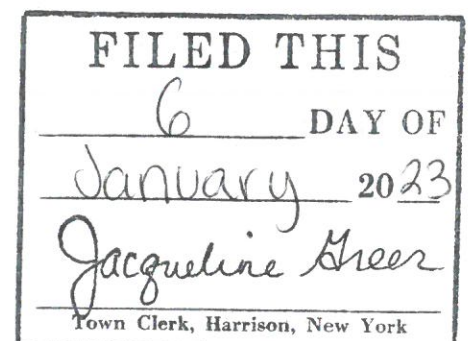
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Receiver of Taxes.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 001 - -20

RE-AFFIRMING THE REGULATION THAT THE RECEIVER OF TAXES
MUST DEPOSIT ANY AND ALL PAYMENTS
WITHIN TWENTY-FOUR (24) HOURS OF RECEIVING SAME

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,

it was

RESOLVED to re-affirm that the Receiver of Taxes must deposit any and all payments within twenty-four (24) hours of receipt of the same.

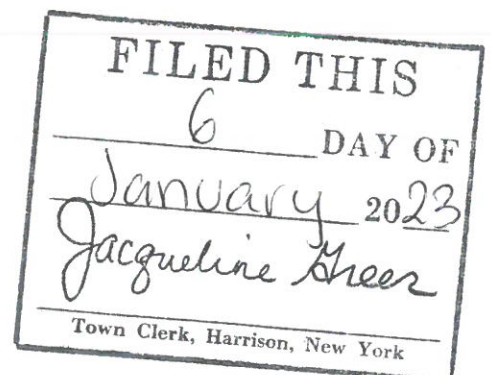
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Receiver of Taxes.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 001- -21

RE-APPOINTMENT OF POLICE PENSION FUND OFFICERS:

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,
it was

RESOLVED to re-appoint the following as Police Pension Fund Officers for 2023:

Supervisor Dionisio, Councilman Sciliano, and Councilwoman Evangelista.

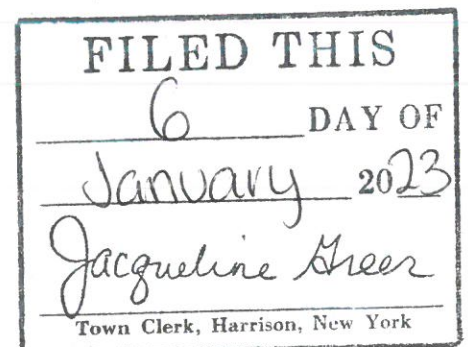
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 001- -22

RE-AFFIRMING THE PROCEDURES FOR PREPARATION
OF AGENDAS FOR TOWN BOARD MEETINGS

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,
it was

RESOLVED to re-affirm the following procedures for the preparation of Agendas for the Town Board Meetings:

1. All Matters are to be filed in the Town Clerk's Office by 9:30 AM on or before the Thursday before the meeting.
2. The Clerk shall prepare a draft Agenda for each meeting and deliver it to the Supervisor by noon on the Thursday before each meeting.
3. The Supervisor shall prepare a final Agenda for each meeting, and deliver it to the Town Clerk by noon on or before the Friday before each meeting.
4. The Clerk shall make copies of all appropriate items and keep on file for inspection, and shall deliver the same to the Town Board members on or before the Friday before the meeting.
5. No matter shall be placed on the Agenda after the Agenda is approved by the Supervisor unless it is of an emergency nature or it is deemed by the Supervisor to be in the best interests of the Town to place it on the Agenda.

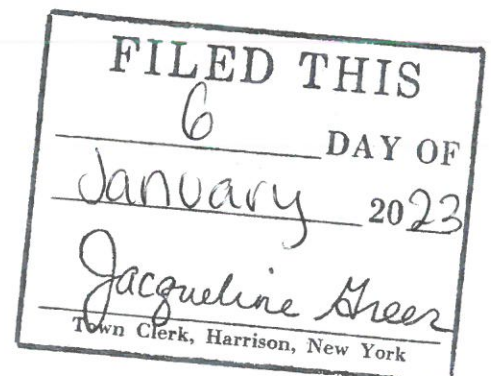
FURTHER RESOLVED to forward a copy of this Resolution to all Department Heads.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 001 - -23

RE-AFFIRMATION OF THE REQUIREMENTS FOR PUBLIC LIABILITY INSURANCE
FROM ALL INDEPENDENT CONTRACTORS

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,

it was

RESOLVED to re-affirm the requirements regarding securing Public Liability from all independent contractors.

FURTHER RESOLVED that the Commissioner of the Department of Public Works, the Acting or Deputy Commissioner of the Department of Public Works or the Supervisor secure from all independent contractors Public Liability Insurance naming the Town of Harrison and the Village of Harrison as insureds, in the minimum amount of \$1,000,000.00, or such greater amount as may be required by the Commissioner of the Department of Public Works, the Acting or Deputy Commissioner of the Department of Public Works, or the Supervisor.

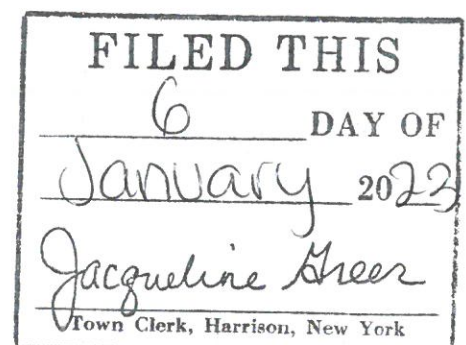
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, Law Department, Building Inspector, Town Engineer, and the Department of Public Works.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 001 - -24

RE-AFFIRMING THE DUTIES OF DEPARTMENT HEADS
WHO RECEIVE MONIES

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,
it was

RESOLVED that any of the following Town Department Heads:

The Town Clerk, the Receiver of Taxes, the Building Inspector, the Fire Marshall, the Planning and Zoning Department, the Commissioner of Public Works, the Superintendent of Recreation, and any public officer, or employee of the Town or Village of Harrison in the performance of his or her duties shall deposit or cause to be deposited such monies in an appropriate account at a designated bank, and shall give a copy of the receipt to the Comptroller with in twenty-four (24) hours;

FURTHER RESOLVED that this shall include all monies received by the Library.

FURTHER RESOLVED that each Town department head, public officer, or employee shall account to the Town Board for all sums received by him or her. A statement shall be submitted by each within seven (7) days of the close of each month showing the source from which such monies were received, and the nature and purpose of each payment.

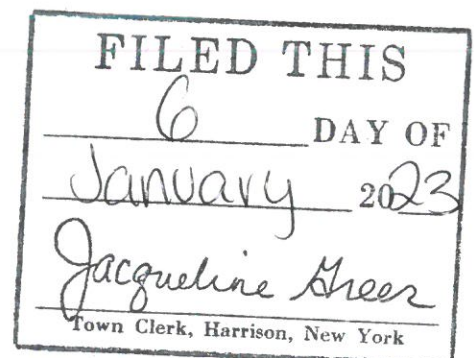
FURTHER RESOLVED to forward a copy of this Resolution to all Department Heads.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 001 - -25

RE-AFFIRMATION OF THE RESPONSIBILITY OF
THE GENERAL FOREMAN OF PUBLIC WORKS TO REMOVE SNOW FROM
ALL PUBLIC PARKING AREAS CONTROLLED BY THE TOWN

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,

it was

RESOLVED to re-affirm the responsibility of the General Foreman of Public Works, the Deputy or Acting Commissioner of Public Works, or the Supervisor to remove snow from all public parking areas controlled by the Town.

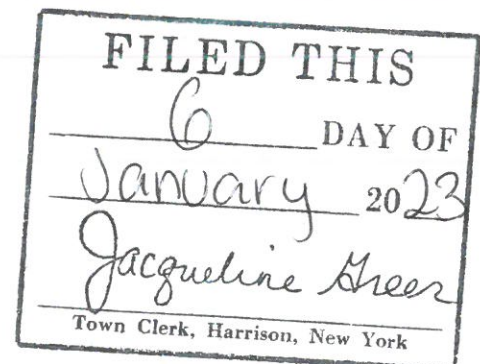
FURTHER RESOLVED to forward a copy of this Resolution to the Department of Public Works.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 001- -26

RE-AFFIRMATION OF THE REQUIRED PROCEDURES
FOR FUNDING OF PUBLIC WORKS PROJECTS

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,
it was

RESOLVED to re-affirm the required procedures for funding of Public Works projects:

<u>Dollar Limit</u>	<u>Procedure</u>
\$1 - \$9,999	At the discretion of the Purchasing Department
\$10,000 - \$19,999	Documented quotes to be obtained by the Purchasing Department from at least three vendors (if available)
\$20,000 - \$34,999	Written/fax quotes to be obtained by the Department of Public Works from at least three vendors (if available) and sent to the Supervisor for approval
\$35,000 and up	Formal, sealed bids in conformance with General Municipal Law Section 103 and sent to the Town Board or Village Board for approval

All purchases in excess of \$35,000 require Town Board approval

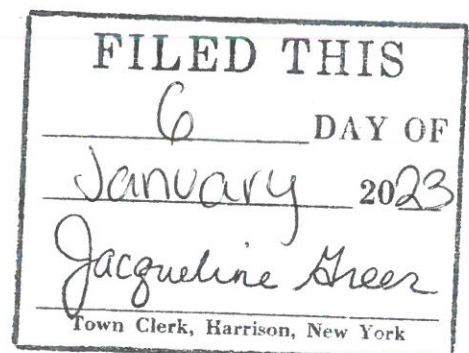
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, the Purchasing Department, and the Department of Public Works.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 001 - -27

RE-AFFIRMING THE REQUIRED PROCEDURES FOR THE PURCHASE OF
COMMODITIES, EQUIPMENT OR GOODS

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,

it was

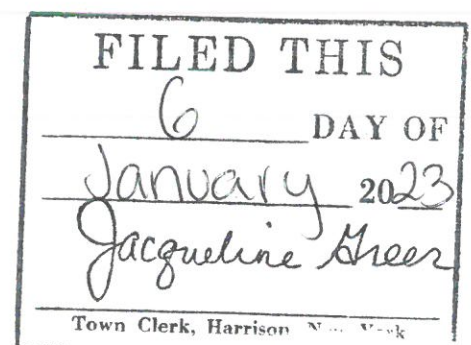
RESOLVED to re-affirm the required procedures for the purchase of commodities, equipment or goods:

Dollar Limit	Procedure
\$1 - \$4,999	At the discretion of the Purchasing Department
\$5,000 - \$9,999	Written/fax quotes to be obtained by the Purchasing Department by at least three vendors (if available)
\$10,000 - \$19,999	Written RFP to be obtained by the Purchasing Department from as many vendors as possible, but at least three (if available) and a purchase order sent to the Supervisor
\$20,000 and up	Formal, sealed bids in conformance with General Municipal Law Section 103 and sent to the Town Board or Village Board for approval

Exceptions:

1. Purchases under State and/or County contracts;
2. Purchases from the Department of Corrections and/or Industries for the Blind or NYS Industries for the Disabled.
3. Emergency purchases
4. True leases
5. Personal Service contracts
6. General Services Administration purchases

All purchases in excess of \$20,000 require Town Board approval.



January 5, 2023

2023 - - 001- -27 (Continued)

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Purchasing Department.

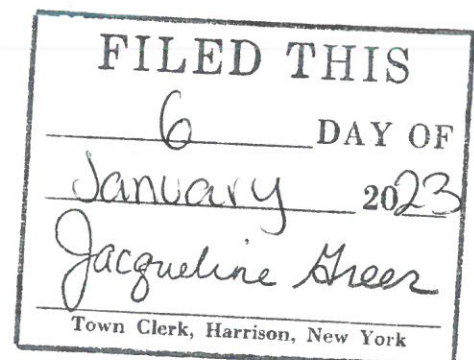
Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None

"END OF FIRST YEAR RESOLUTIONS"



January 5, 2023

2023 - - 002

ACCEPTANCE OF CORRESPONDENCE AND REPORTS

On motion of Councilwoman Brown, seconded by Councilwoman Evangelista,
it was

RESOLVED to accept the following correspondence and reports:

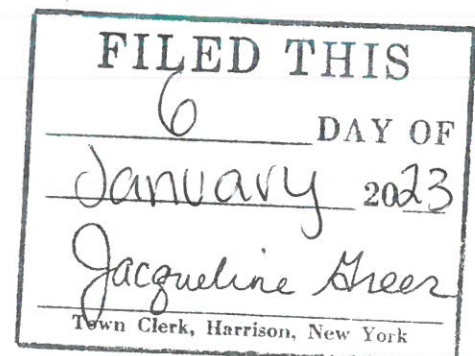
1. Monthly Report by the Harrison Police Department for the month of November, 2022.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 003

AUTHORIZATION TO APPROVE BI-WEEKLY STIPEND TO BE PAID
TO RECREATION ASSISTANT, THOMAS ACAMPORA

On motion of Councilwoman Brown, seconded by Councilwoman Evangelista,
it was

RESOLVED to accept the request by Comptroller, Maureen MacKenzie, to approve a bi-weekly stipend to be paid to Recreation Assistant, Thomas Acampora, in the amount of \$1,128.00 bi-weekly through the 2023 calendar year.

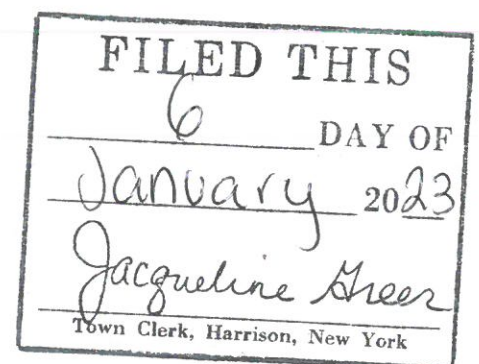
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, and Personnel Department.

Adopted by the following vote:

AYES: Councilpersons Brown, Evangelista, Leader and Sciliano
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 004

AUTHORIZATION TO ACCEPT DONATIONS FOR THE HARRISON FOOD PANTRY

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,

it was,

RESOLVED to accept the request by, Director of Community Services, to accept the following donations for the Harrison Food Pantry:

- \$500.00 from Edward Eustace on behalf of the Harrison Men's Soccer Program via check.
- \$23.79 from Nancy Jill in Memory of Carol Saracco via Paypal
- \$242.28 from Maria Goreth Fidalgo via Paypal
- \$28.64 from Geoffrey Metelman via Paypal (12/25/22)
- \$28.64 from Thomas Debourcy via Paypal (12/25/22)
- \$96.62 from Lauren Leader Chivee via Paypal (1/1/23)

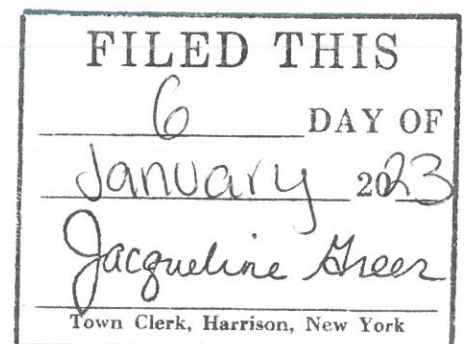
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Director of Community Services.

Adopted by the following vote:

AYES: Councilpersons Evangelista, Sciliano, Brown and Leader
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 005

AUTHORIZATION TO APPROVE AND CERTIFY
THE 2022 LOSAP FORMS FOR FIRE DISTRICT #2

On motion of Councilman Sciliano, seconded by Councilwoman Evangelista,

it was,

RESOLVED to accept the request by, Chief of Fire District #2, Ralph Straface, to approve and certify the 2022 LOSAP forms for Fire District #2.

FURTHER RESOLVED for each Town Board member to sign LOSAP form.

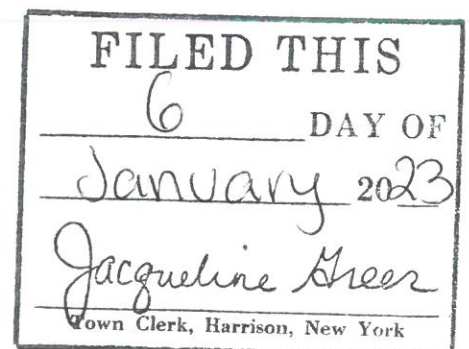
FURTHER RESOLVED to forward a copy of this Resolution to the Chief of Fire District #2 and the Comptroller.

Adopted by the following vote:

AYES: Councilpersons Evangelista, Sciliano, Brown and Leader
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 006

AUTHORIZATION TO RELEASE 62 WINFIELD AVENUE PERFORMANCE BOND
FOR SANITARY SEWER MAIN EXTENSION

On motion of Councilwoman Brown, seconded by Councilman Sciliano,

it was,

RESOLVED to accept the request by, Village Attorney, Jonathan D. Kraut, to release 62 Winfield Avenue Performance Bond for Sanitary Sewer Main Extension. It is recommendation of the Engineering Department that the performance Bond be released as the project has been completed to the satisfaction of his department.

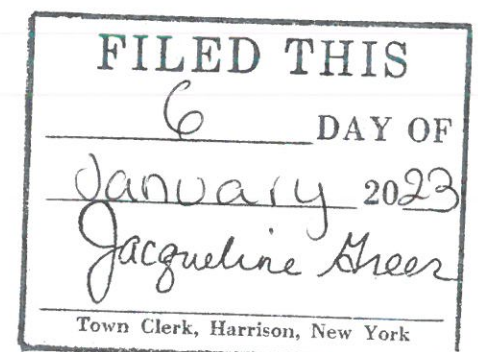
FURTHER RESOLVED to forward a copy of this Resolution to the Law Department, the Comptroller and the Engineering Department.

Adopted by the following vote:

AYES: Councilpersons Evangelista, Sciliano, Brown and Leader
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 007

AUTHORIZATION TO ACCEPT THE RESIGNATION OF LOAN AUTHIN

On motion of Councilwoman Brown, seconded by Councilwoman Evangelista,
it was,

RESOLVED to accept the Notification by, the Harrison Public Library Board of Trustees, that they voted unanimously on December 14, 2022 to except trustee LoAn Austin resignation.

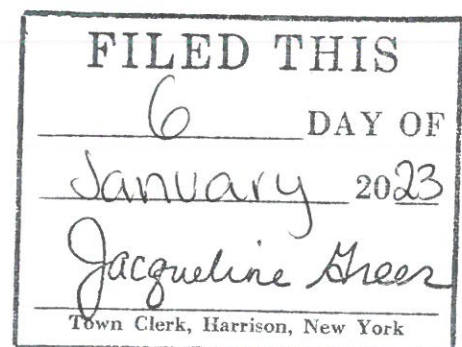
FURTHER RESOLVED to forward a copy of this Resolution to the Library Director.

Adopted by the following vote:

AYES: Councilpersons Evangelista, Sciliano, Brown and Leader
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 008

AUTHORIZATION TO APPOINT MR. DAVID PINKOWITZ
AS TRUSTEE OF HARRISON PUBLIC LIBRARY

On motion of Councilwoman Evangelista, seconded by Councilwoman Leader,

it was,

RESOLVED to accept the Notification by, the Harrison Public Library Board of Trustees, that they voted unanimously on December 14, 2022 to recommend that Mr. David Pinkowitz be appointed as Trustee of the Harrison Public Library in place of LoAn Austin with his term to be from January 1, 2023 through December 31, 2024.

FURTHER RESOLVED that the Town Board appoint David Pinkowitz to the Harrison Public Library Board of Trustees.

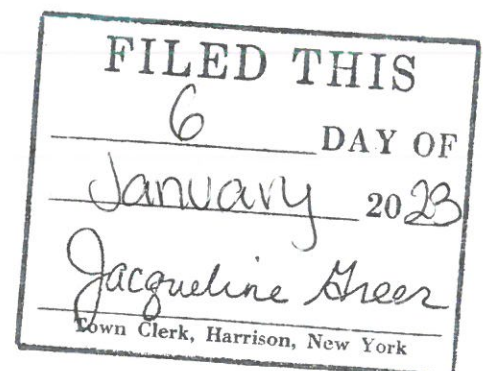
FURTHER RESOLVED to forward a copy of this Resolution to the Library Director.

Adopted by the following vote:

AYES: Councilpersons Evangelista, Sciliano, Brown and Leader
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 009

AUTHORIZATION TO APPOINT MR. JIM ANDERSON
AS TRUSTEE OF HARRISON PUBLIC LIBRARY

On motion of Councilwoman Evangelista, seconded by Councilwoman Leader,

it was,

RESOLVED to accept the Notification by, the Harrison Public Library Board of Trustees, that they voted unanimously on December 14, 2022 to recommend that Mr. Jim Anderson be appointed as Trustee of the Harrison Public Library with his term to be from January 1, 2023 through December 31, 2027.

FURTHER RESOLVED that the Town Board appoint Jim Anderson to the Harrison Public Library Board of Trustees.

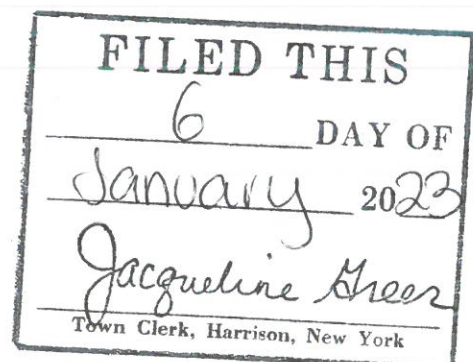
FURTHER RESOLVED to forward a copy of this Resolution to the Library Director.

Adopted by the following vote:

AYES: Councilpersons Evangelista, Sciliano, Brown and Leader
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 010

AUTHORIZATION TO ACCEPT THE DONATION FROM WARREN AND LINDA LESSER

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,

it was,

RESOLVED to accept the request by, Chief of Police, John T. Vasta, to accept the donation in the amount of \$100.00 check #8382 from Warren and Linda Lesser. This check should be deposited in the Police Donation Account line #009-0000-786-0000 and should be utilized for spending at the discretion of the Chief of Police.

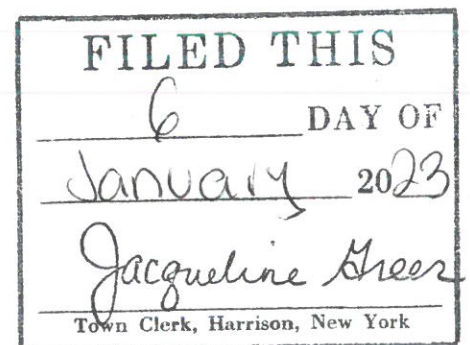
FURTHER RESOLVED to forward a copy of this Resolution to the Chief of Police and the Comptroller.

Adopted by the following vote:

AYES: Councilpersons Evangelista, Sciliano, Brown and Leader
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 011

AUTHORIZATION TO ACCEPT THE DONATION FOR THE HOLIDAY PROJECT 2022

On motion of Councilwoman Leader, seconded by Councilwoman Brown,

it was,

RESOLVED to accept the request by, Comptroller, Maureen MacKenzie, to accept the donations for the Holiday Project 2022:

Michael Adam Goldstein and Janice Delucia Goldstein	\$	300.00
Evan Podolak and Amy Podolak	\$	50.00
Jennifer Digilio and Christopher Digilio	\$	150.00
Thomas G Ryan and Anne M Ryan	\$	150.00
The Estate of Enzo Gambacorta	\$	150.00
Gina Evangelista	\$	150.00
Michael J Graffeo	\$	125.00
Thomas E Gillespie and Heather M Gillespie	\$	150.00
Christine Yang-Turalski	\$	150.00
Harrison Professional Fire	\$	150.00
Total:	\$	1,525.00

Total Holiday Project 2022 donations received to date is \$18,785.00

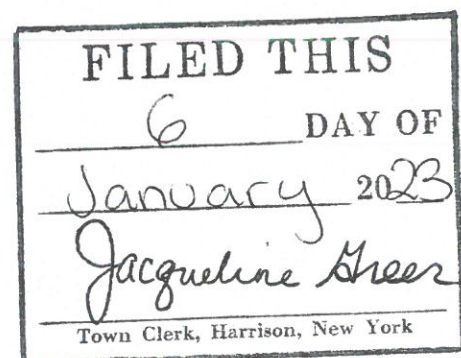
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller.

Adopted by the following vote:

AYES: Councilpersons Evangelista, Sciliano, Brown and Leader
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 012
NOTIFICATION OF THE ELECTED 2023 OFFICERS
FOR FIRE DISTRICT #1

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,
it was,

RESOLVED to accept the Notification by, Greg Sanchez, Secretary of Fire District #1, of the
elected 2023 Officers:

Chief: Michael A. Pellegrino
Assistant Chief: Peter Sciliano
Captain: Jerry Barbagallo
1st Lieutenant: Michael J. Pellegrino
2nd Lieutenant: Mario Barbagallo
President: Andrew Kaplan
Secretary: Greg Sanchez
Treasurer: Joe Salerno
Board of Director: Michael Cipriano

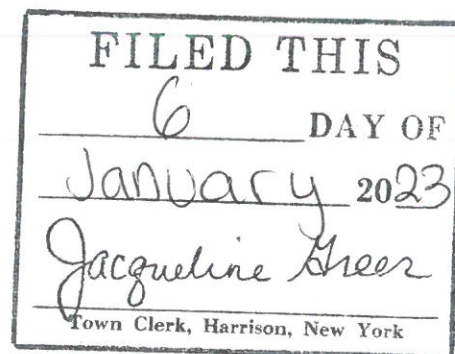
FURTHER RESOLVED to forward a copy of this Resolution to the Chief of Fire District #1.

Adopted by the following vote:

AYES: Councilpersons Evangelista, Sciliano, Brown and Leader
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 013
NOTIFICATION OF THE ELECTED 2023 OFFICERS
FOR FIRE DISTRICT #2

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,
it was,

RESOLVED to accept the Notification by, Fire District #2, of the elected 2023 Officers:

Chief: Ralph Straface

1st Assistant Chief: Vito Chibba Faga

2nd Assistant chief: Will Nardoizzi

President: John Masciola

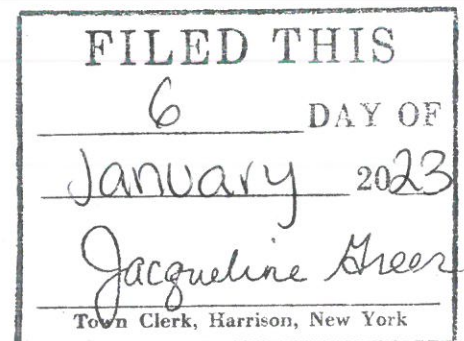
FURTHER RESOLVED to forward a copy of this Resolution to the Chief of Fire District #2.

Adopted by the following vote:

AYES: Councilpersons Evangelista, Sciliano, Brown and Leader
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 014

AUTHORIZATION TO TRANSFER AVAILABLE FUNDS WITHIN THE FIRE INSPECTOR
FULL TIME SALARIES BUDGET LINE TO THE FIRE INSPECTOR SPECIAL SERVICES
BUDGET LINE

On motion of Councilman Sciliano, seconded by Councilwoman Evangelista,

it was,

RESOLVED to accept the request by, Comptroller, Maureen MacKenzie, to transfer available funds within the Fire Inspector Full Time Salaries budget line, to the Fire Inspector Special Services budget line, to cover the cost of the contract with Kelbray Fire Service Consultants.

INCREASE:

001-3420-100-0407

Fire Inspector Special Services \$45,500

DECREASE:

001-3420-100-0102

Fire Inspector Full Time Salaries \$45,500

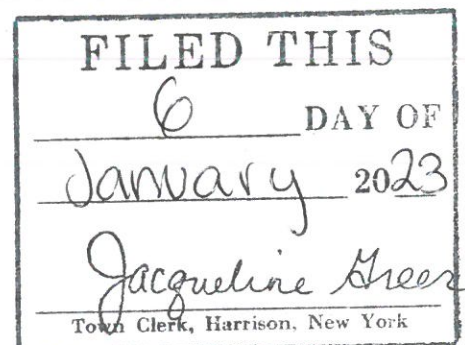
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller.

Adopted by the following vote:

AYES: Councilpersons Evangelista, Sciliano, Brown and Leader
 Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 015

AUTHORIZATION TO RETAIN EDWARD J. LADIN OF KELBRAY FIRE SERVICES,
INC., TO PROVIDE CERTAIN CONSULTING SERVICES TO
THE BUREAU OF FIRE PREVENTION

On motion of Councilman Sciliano, seconded by Councilwoman Evangelista,

it was,

RESOLVED to accept the request by, Acting Fire Marshal, Rocco Germani, to retain Edward J. Ladin of Kelbray Fire Services, Inc., to provide certain consulting services to the Bureau of Fire Prevention at a rate of \$50 per hour, not to exceed \$45,500. The contract was approved by Law Department, and funding is available in budget line 001-3420-100-0407 Fire Marshal Special Services.

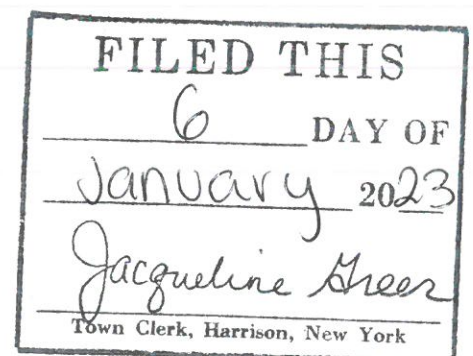
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, the Fire Marshal and the Law Department.

Adopted by the following vote:

AYES: Councilpersons Evangelista, Sciliano, Brown and Leader
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 016

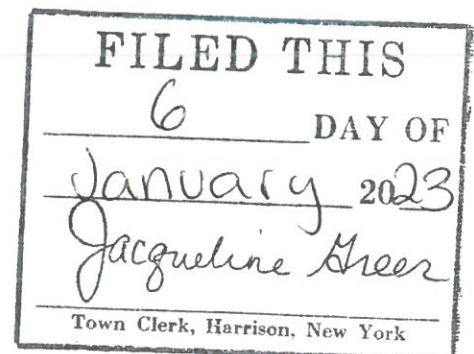
MATTERS FOR EXECUTIVE SESSION

Litigation: 2

Tax Certiorari: 2

Personnel: 1

Advice of Counsel: 2



January 5, 2023

2023 - - 017

AUTHORIZATION TO SETTLE THE CLAIM IN THE MATTER OF PURE INSURANCE
A/S/O SHANKAR NARAVAN

On motion of Councilman Sciliano, seconded by Councilwoman Evangelista,

it was,

RESOLVED to settle the claim in the matter of PURE Insurance a/s/o Shankar Narayan in the amount of \$2,400.00 subject to receipt of a fully executed general release.

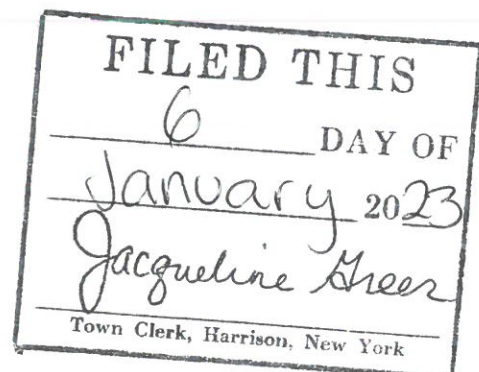
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Law Department.

Adopted by the following vote:

AYES: Councilpersons Evangelista, Sciliano, Brown and Leader
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 018

AUTHORIZATION TO SETTLE THE TAX CERTIORARI IN THE MATTER OF
14 MEADOW LANE

On motion of Councilwoman Leader, seconded by Councilwoman Brown,

it was,

RESOLVED to settle the Tax Certiorari in the matter of 14 Meadow Lane.

Year	Current AV	AV Reduction	New AV
2019	41,200	5,950	35,250
2020	41,200	5,950	35,250
2021	41,200	12,090	29,110

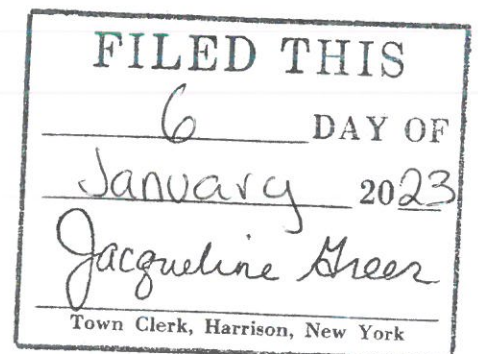
FURTHER RESOLVED to forward a copy of this Resolution to the Law Department.

Adopted by the following vote:

AYES: Councilpersons Evangelista, Sciliano, Brown and Leader
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 019

AUTHORIZATION TO SETTLE THE TAX CERTIORARI IN THE MATTER OF
1619 PURCHASE STREET

On motion of Councilwoman Leader, seconded by Councilwoman Brown,

it was,

RESOLVED to settle the Tax Certiorari in the matter of 1619 Purchase Street.

Year	Current AV	AV Reduction	New AV
2019	91,000	18,500	72,500
2020	91,000	13,090	77,910
2021	91,000	12,900	78,100

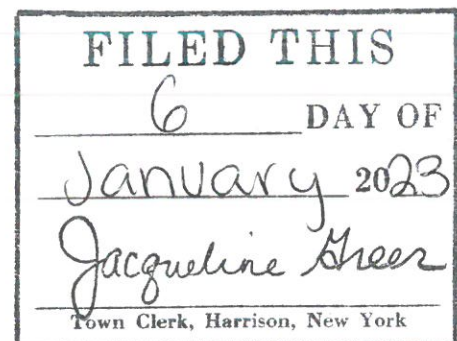
FURTHER RESOLVED to forward a copy of this Resolution to the Law Department.

Adopted by the following vote:

AYES: Councilpersons Evangelista, Sciliano, Brown and Leader
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

AMENDED

2023 - - 020

AUTHORIZATION TO RAISE CAP ON LEGAL FEES TO MAKER, FRAGALE &
DISCOSTANZO, LLP.

On motion of Councilwoman Leader, seconded by Councilwoman Brown,

it was,

RESOLVED to raise cap on legal fees to Maker, Fragale & Di Costanzo, LLP in the amount of \$11,002.50.

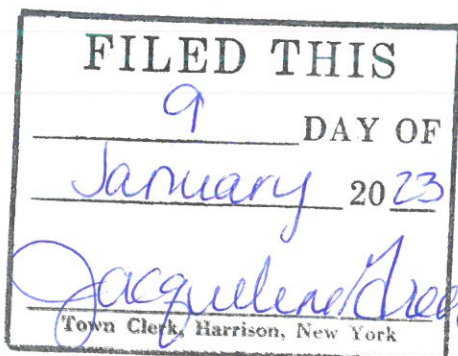
FURTHER RESOLVED to forward a copy of this Resolution to the Law Department and the Comptroller.

Adopted by the following vote:

AYES: Councilpersons Evangelista, Sciliano, Brown and Leader
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 021

AUTHORIZATION TO RAISE CAP ON LEGAL FEES
IN THE MATTER OF TOWN ATTORNEY

On motion of Councilwoman Leader, seconded by Councilwoman Brown,

it was,

RESOLVED to raise cap on legal fees in the matter of Town Attorney up to \$30,000.

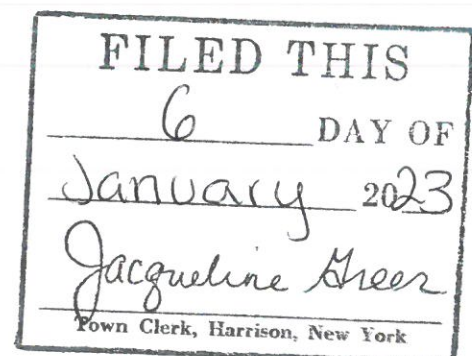
FURTHER RESOLVED to forward a copy of this Resolution to the Law Department and the Comptroller.

Adopted by the following vote:

AYES: Councilpersons Evangelista, Sciliano, Brown and Leader
Supervisor Dionisio

NAYS: None

ABSENT: None



January 5, 2023

2023 - - 022

AUTHORIZATION TO ACCEPT THE RETIREMENT OF JOHN FERRIS
FROM THE HIGHWAY DEPARTMENT

On motion of Councilwoman Brown, seconded by Councilman Sciliano,

it was,

RESOLVED to accept the request by, Personnel Manager, to accept the retirement of John Ferris from his Heavy Motor Equipment Operator position in the Sewer Division of the Highway Department, effective January 31, 2023.

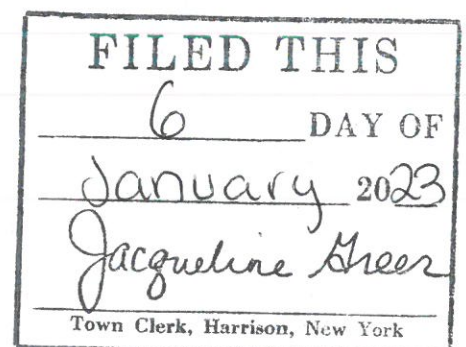
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, Personnel Manager and the Department of Public Works.

Adopted by the following vote:

AYES: Councilpersons Sciliano and Brown
Supervisor Dionisio

NAYS: None

ABSENT: Councilpersons Evangelista and Leader



There being no further matters to come before the Board,
the Meeting was, on motion duly made and seconded,
declared closed 7:21 PM.

Respectfully submitted,

Jacqueline Greer
Town Clerk

