

A regular meeting of the Town Board of Harrison, Westchester County New York was held at the Municipal Building, 1 Heineman Place, Harrison, NY, Westchester County, on Wednesday, October 18, 2023 at 7:00 PM. All members having received due notice of said meeting:

MEMBERS PRESENT:

Richard Dionisio Supervisor

Elizabeth Brown.....).....Councilpersons
Fred Sciliano.....)
Gina Evangelista.....)

ABSENT:

Lauren Leader).....Councilperson

ALSO ATTENDING:

Andrea Rendo..... Deputy Village Attorney
Nelson Canter.....Deputy Town Attorney
Maureen MacKenzie.....Comptroller

October 18, 2023

2023 - - 390

ACCEPTANCE OF CORRESPONDENCE AND REPORTS

On motion of Councilwoman Brown, seconded by Councilwoman Evangelista,

it was,

RESOLVED to accept the following correspondence and reports:

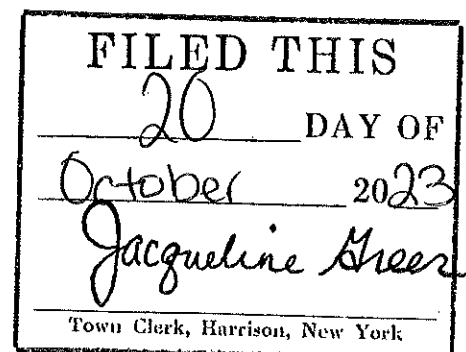
1. Monthly report by the Department of Public Works for the month of September, 2023.
2. Monthly report by the Director of Community Services for the month of October, 2023.
3. Monthly report by the Bureau of Fire Prevention for the month of September, 2023.
4. Monthly report by the Building Department for the month of September, 2023.
5. Monthly report by the Receiver of Taxes for the month of September, 2023.
6. Monthly report by the Harrison Police Department for the month of September, 2023.

Adopted by the following vote:

AYES: Councilpersons Brown, Sciliano and Evangelista
Supervisor Dionisio

NAYS: None

ABSENT: Councilperson Leader



October 18, 2023

2023 - - 391

STANDARD WORK DAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS TO NEW YORK STATE AND LOCAL EMPLOYEE'S RETIREMENT SYSTEM

On motion of Councilwoman Brown, seconded by Councilman Sciliano,

RESOLVED that the Town/Village of Harrison is hereby submitting Standard Work Day and Reporting Resolution for Elected and Appointed officials to report to the New York State and Local Employee's Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this body.

Title	Name	Social Security Number (Last 4 Digits)	Employee ID	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/ Month (based on Record of Activities)	Check only if official did not submit ROA
Elected Officials								
Supervisor Town	Richard Dionisio	4761	12743438	7	1/1/22-12/31/23	N	26.76	
Town Clerk Town	Jacqueline Greer	0687	11411625	7	1/1/22-12/31/23	N	22.04	
Receiver of Taxes Town	Michele Giordano	2635	10226179	7	1/1/22-12/31/25	N	22.00	
Town Justice Town	Pasquale Gizzo	2268	33185620	6	1/1/20-12/31/23	N	23.33	
Board Member Town	Elizabeth Brown	2641	12939539	6	1/1/22-12/31/25	N		X
Board Member Town	Fred Sciliano	4347	10562448	6	1/1/20-12/31/23	N	22.69	
Board Member Town	Gina Evangelista	7355	13119238	6	1/1/22-12/31/25	N		X
Board Member Town	Lauren Leader	5005	12980727	6	1/1/20-12/31/23	N	4.2	

Appointed Officials

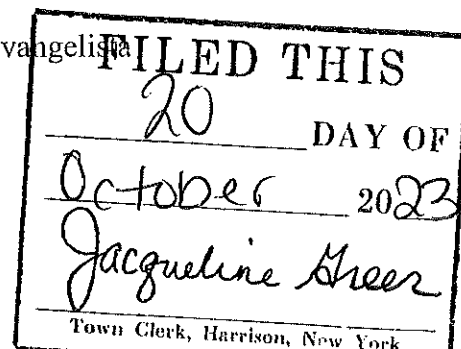
Town Attorney Town	Frank P. Allegretti	1250	10276549	7	1/1/22-12/31/23	N	23.09	
Village Attorney Village	Jonathan Kraut	3751	38647756	7	1/1/22-12/31/23	N	22.09	
Deputy Village Attorney/Village	Andrea Rendo	4134	61884839	7	1/1/22-12/31/23	N	22.23	
Deputy Town Attorney/Town	Nelson Canter	2457	10570272	7	1/1/22-12/31/23	N	24.50	

Adopted by the following vote:

AYES: Supervisor Dionisio, Councilpersons Brown, Sciliano and Evangelista

NAYS: None

ABSENT: Councilperson Leader



October 18, 2023

2023 - - 392

AUTHORIZATION TO ACCEPT DONATIONS FOR THE
HARRISON FOOD PANTRY

On motion of Councilwoman Brown, seconded by Councilwoman Evangelista,

it was,

RESOLVED to accept the request by, Director of Community Services, Catherine Tammaro, to accept the following donations for the Harrison Food Pantry:

- \$28.64 from Thomas DeBourcy via Paypal (9/25)
- \$2,000.00 from an Anonymous Donor (October 2023)

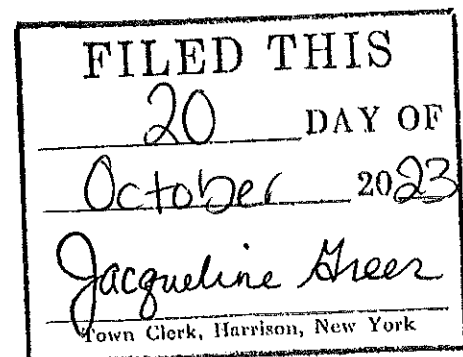
FURTHER RESOLVED to forward a copy of this Resolution to the Director of Community Service and Comptroller.

Adopted by the following vote:

AYES: Councilpersons Brown, Sciliano and Evangelista
Supervisor Dionisio

NAYS: None

ABSENT: Councilperson Leader



October 18, 2023

2023 - - 393

AUTHORIZATION TO TRANSFER FUNDS

On motion of Councilwoman Evangelista, seconded by Councilwoman Brown,

it was,

RESOLVED to accept the request by, Library Director, Galina Chernykh, to transfer the following Funds

<u>Amount</u>	<u>From</u>	<u>To</u>
\$8,000	002.7410.100.0130 PT	002.7410.100.0408 S. Consultant

(To cover Space Audit at The Halperin Building in Order to re-align existing floor plan for future goals and optimal community and staff experiences).

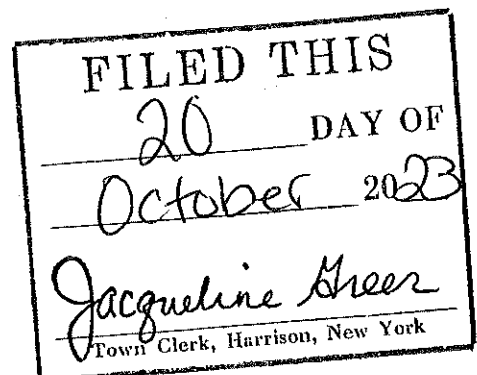
FURTHER RESOLVED to forward a copy of this Resolution to the Library Director and Comptroller.

Adopted by the following vote:

AYES: Councilpersons Brown, Sciliano and Evangelista
Supervisor Dionisio

NAYS: None

ABSENT: Councilperson Leader



October 18, 2023

2023 - - 394

AUTHORIZATION TO TRANSFER 2022 UNPAID TAXES TO LIEN

On motion of Councilwoman Brown, seconded by Councilwoman Evangelista,

it was,

RESOLVED to accept the request by, Receiver of Tax, Michael Giordano, to transfer 2022 Unpaid Taxes to Lien.

2022 TOWN/VILLAGE	\$166,705.46
2022 SCHOOL	\$515,566.83
2022 COUNTY	\$78,266.09
PENALTIES	<u>\$129,291.17</u>
TOTAL:	\$889,829.55

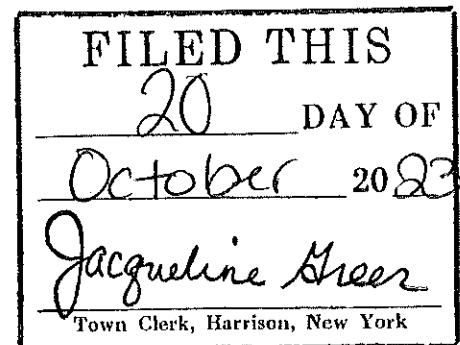
FURTHER RESOLVED to forward a copy of this Resolution to the Receiver of Taxes and Comptroller.

Adopted by the following vote:

AYES: Councilpersons Brown, Sciliano and Evangelista
Supervisor Dionisio

NAYS: None

ABSENT: Councilperson Leader



October 18, 2023

2023 - - 395

AUTHORIZATION TO ACCEPT A GRANT IN THE AMOUNT OF \$74,925 FROM NYS
LOCAL GOVERNMENT RECORDS MANAGEMENT IMPROVEMENT FUND (LGRMIF)

On motion of Councilwoman Brown, seconded by Councilman Sciliano,

it was,

RESOLVED to accept the request by, Supervisor Dionisio, for the Town to accept a grant in the amount of \$74,925 from NYS Local Government Records Management Improvement Fund (LGRMIF). The grant will fund document scanning services necessary to digitize building plans currently stored by the town. Plans will be converted according to New York State Archives guidelines, using a preferred vendor.

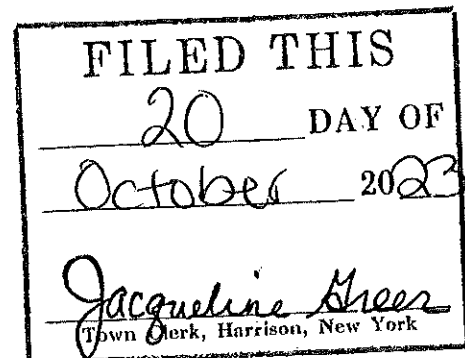
FURTHER RESOLVED to forward a copy of this Resolution to the Building Department and Comptroller.

Adopted by the following vote:

AYES: Councilpersons Brown, Sciliano and Evangelista
Supervisor Dionisio

NAYS: None

ABSENT: Councilperson Leader



October 18, 2023

2023 - - 396

AUTHORIZATION TO APPROPRIATE TOWN FUND BALANCE AND TRANSFER
TO BUILDING DEPARTMENT SPECIAL SERVICES

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,

it was,

RESOLVED to accept the request by, Comptroller, Maureen MacKenzie, to appropriate Town Fund balance and transfer to line 001-3620-100-0407, Building Department Special Services. The funds will be used for the scanning of historical construction drawings. The Building Department has received a grant for the scanning. In order for the company to begin the scanning a purchase order will have to be cut, therefore the funds must be in the budget line. Once the funds are received from the grant, the funds will go back to replenish Town Fund Balance.

INCREASE:

001-0000-059-5999

Town Appropriated Fund Balance \$75,000

INCREASE:

001-3620-100-0407

Building Department Special Services \$75,000

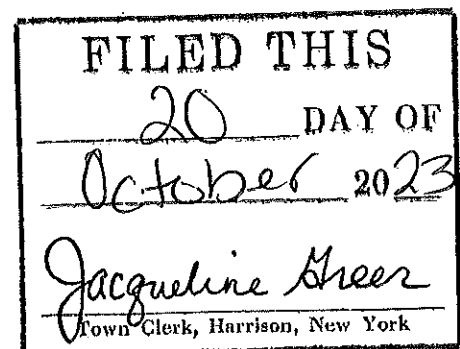
FURTHER RESOLVED to forward a copy of this Resolution to the Building Department and Comptroller.

Adopted by the following vote:

AYES: Councilpersons Brown, Sciliano and Evangelista
 Supervisor Dionisio

NAYS: None

ABSENT: Councilperson Leader



October 18, 2023

2023 - - 397

AUTHORIZATION FOR THE PURCHASING DEPARTMENT TO ISSUE
A PURCHASE ORDER

On motion of Councilwoman Brown, seconded by Councilman Sciliano,

it was,

RESOLVED to accept the request by, Supervisor Dionisio, for the Purchasing Department to issue a Purchase Order to: NYSID - 11 Columbia Circle, Albany, New York 12203, in the amount of \$74,925.00 for documents scanning services related to the LGRMIF grant.

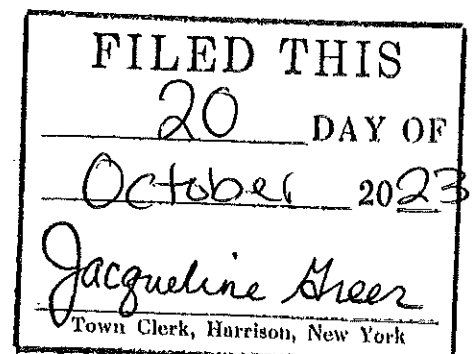
FURTHER RESOLVED to forward a copy of this Resolution to the Purchasing Department, Building Department and Comptroller.

Adopted by the following vote:

AYES: Councilpersons Brown, Sciliano and Evangelista
Supervisor Dionisio

NAYS: None

ABSENT: Councilperson Leader



October 18, 2023

2023 - - 398

AUTHORIZATION TO HIRE eSPATIALLY NEW YORK, LLC, FOR TECHNICAL
SUPPORT TO SUPPLEMENT THE ENGINEERING DEPARTMENT'S GIS DIVISION

On motion of Councilwoman Brown, seconded by Councilwoman Evangelista,

it was,

RESOLVED to accept the request by, Town Engineer, Michael Amodeo, to hire eSpatially New York, LLC, for technical support to supplement the Engineering Department's GIS division, at a cost not to exceed \$15,000.00. The Town's GIS is what is used to manage our public infrastructure data sets. It also manages data for all parcels within the Town, and is the basis for other informational and organizational systems internal to Town Staff. Funding for this contract is available in account #001-1440-100-0407.

FURTHER RESOLVED for the Purchasing Department to issue a Purchase Order payable to eSpatially New York, LCC at an amount not to exceed \$15,000.00.

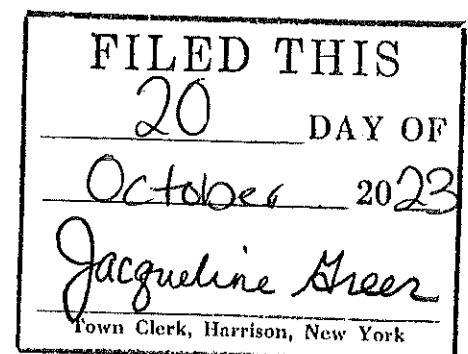
FURTHER RESOLVED to forward a copy of this Resolution to the Town Engineer, the Purchasing Department and Comptroller.

Adopted by the following vote:

AYES: Councilpersons Brown, Sciliano and Evangelista
Supervisor Dionisio

NAYS: None

ABSENT: Councilperson Leader



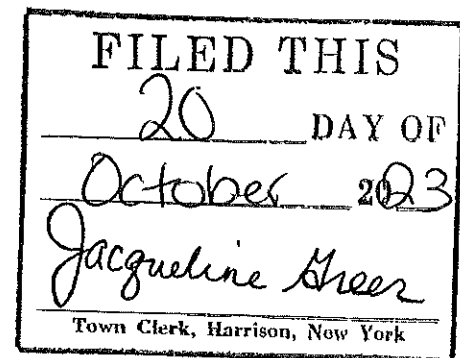
October 18, 2023

2023 - - 399

OLD BUSINESS/PUBLIC COMMENT

Harrison resident Zach Seinberg addressed the Board asking if they could explain what two items on the agenda were for. He was told one was a settlement for litigation and the other was to raise cap on legal fees to pay outside council for a matter.

Harrison resident Mark Jaffe addressed the Board with questions regarding discontinue of funding for Dunkin Donut property. He was told it was on-going litigation and he could review the Planning Board file if he requested to.



October 18, 2023

2023 - - 400

MATTERS FOR EXECUTIVE SESSION

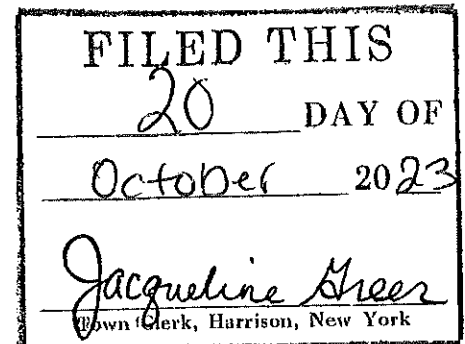
Personnel: 4

Real Property: 1

Financial: 1

Advice of Council: 1

Litigation: 1



October 18, 2023

2023 - - 401

AUTHORIZATION TO IMPOSE A 20 DAY WORK-DAY SUSPENSION UPON A
TOWN OF HARRISON HIGHWAY EMPLOYEE

On motion of Councilwoman Brown, seconded by Councilwoman Evangelista,

it was,

RESOLVED to accept the request by, DPW General Foreman, Christopher Park, to impose a 20 day work-day suspension without pay upon Town of Harrison Highway employee with time credited back to and commencing on October 4, 2023.

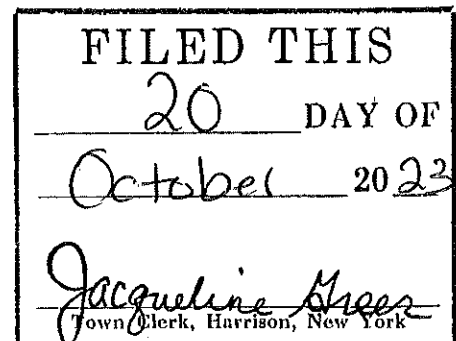
FURTHER RESOLVED to forward a copy of this Resolution to the Law Department, the Personnel Manager, DPW General Foreman and Comptroller.

Adopted by the following vote:

AYES: Councilpersons Brown, Sciliano and Evangelista
Supervisor Dionisio

NAYS: None

ABSENT: Councilperson Leader



October 18, 2023

2023 - - 402

AUTHORIZATION TO ENTER INTO CONTRACT WITH
CAPITAL MARKETS ADVISORS, LLC.

On motion of Councilwoman Brown, seconded by Councilwoman Evangelista,

it was,

RESOLVED to accept the request by, Comptroller, Maureen MacKenzie, to enter in a contract with Capital Markets Advisors, LLC for the limited purpose of determining the sewer rent fee for 2024 at an hourly rate of \$245.00 per hour not to exceed 10 hours. This contract has been reviewed and approved by the Law Department.

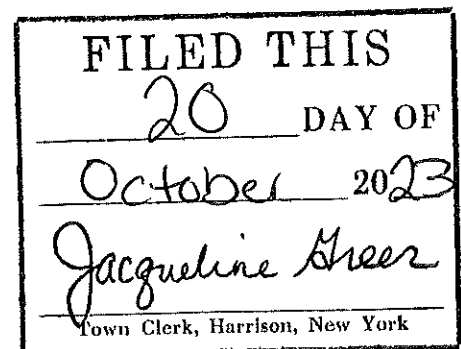
FURTHER RESOLVED to forward a copy of this Resolution to the Law Department and Comptroller.

Adopted by the following vote:

AYES: Councilpersons Brown, Sciliano and Evangelista
Supervisor Dionisio

NAYS: None

ABSENT: Councilperson Leader



October 18, 2023

2023 - - 403

AUTHORIZATION TO APPROVE THE HIRE OF RONALD CAPASSO

On motion of Councilwoman Brown, seconded by Councilman Sciliano,

it was,

RESOLVED to accept the request by, Personnel Manager, Debra Scocchera, to approve the hiring of Ronald Capasso as a Part-Time Chauffer in the Community Services Department, effective October 19, 2023 at an hourly rate of \$15.00.

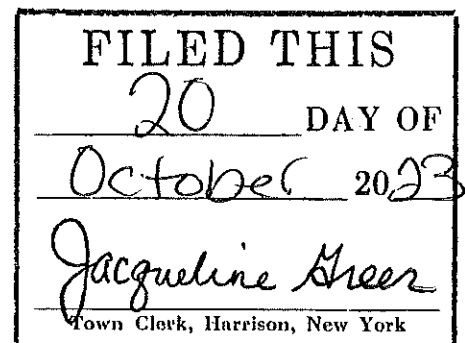
FURTHER RESOLVED to forward a copy of this Resolution to the Personnel Manager and Comptroller.

Adopted by the following vote:

AYES: Councilpersons Brown, Sciliano and Evangelista
Supervisor Dionisio

NAYS: None

ABSENT: Councilperson Leader



October 18, 2023

2023 - - 404

AUTHORIZATION TO EXECUTE THE CHANGE ORDERS FOR FIRE DISTRICT #2
FIRE DEPARTMENT RENOVATIONS

On motion of Councilwoman Brown, seconded by Councilman Sciliano,

it was,

RESOLVED to accept the request by, Supervisor Dionisio, to execute the change orders for the following downtown Fire Department Renovations:

JR Contracting \$5,500 P.O. #411681 INCREASE TO: \$4,871,694.51

HVS, LLC \$4,050 P.O. #411674 INCREASE TO: \$948,564.63

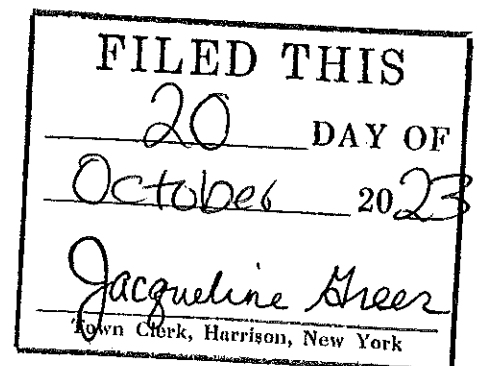
FURTHER RESOLVED to forward a copy of this Resolution to the Purchasing Department and Comptroller.

Adopted by the following vote:

AYES: Councilpersons Brown, Sciliano and Evangelista
 Supervisor Dionisio

NAYS: None

ABSENT: Councilperson Leader



October 18, 2023

2023 - - 405

AUTHORIZATION TO APPROVE THE SALARY MODIFICATIONS

On motion of Councilwoman Brown, seconded by Councilwoman Evangelista,

it was,

RESOLVED to accept the request by, Chief of Police, John T. Vasta, to approve the following salary modifications:

Sergeant Patrick Varbero: Due to the recent, unfortunate death of police K-9 Axel, Sergeant Varbero will no longer be eligible to receive the contractual canine handler salary increase-effective immediately.

FURTHER RESOLVED for Police Officer Michael Basciano is expected to complete training with his newly assigned police K-9 Rex on November 10, 2023. Please commence the contractual canine handler salary increase for P.O. Basciano effective November 13, 2023.

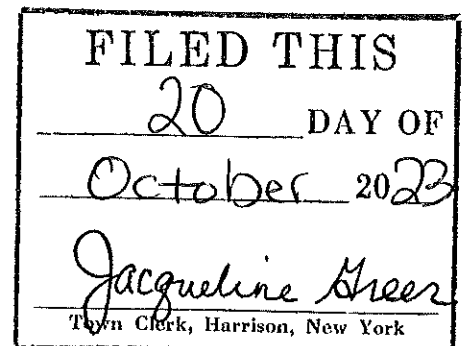
FURTHER RESOLVED to forward a copy of this Resolution to the Chief of Police and Comptroller.

Adopted by the following vote:

AYES: Councilpersons Brown, Sciliano and Evangelista
Supervisor Dionisio

NAYS: None

ABSENT: Councilperson Leader



October 18, 2023

2023 - - 406

RESIGNATION OF FIRE FIGHTER BRANDON ANTOLINO

On motion of Councilwoman Evangelista, seconded by Councilman Sciliano,

it was,

RESOLVED to accept the request by, Personnel Manager, Debra Scocchera, to approve the resignation of Brandon Antolino from his paid Fire Fighter position with the Town of Harrison, effective September 25, 2023.

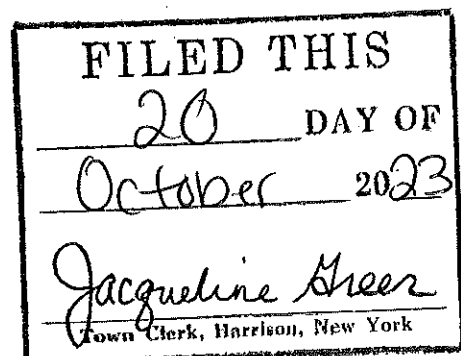
FURTHER RESOLVED to forward a copy of this Resolution to the Personnel Manager, Chief of Fire #2 and Comptroller.

Adopted by the following vote:

AYES: Councilpersons Brown, Sciliano and Evangelista
Supervisor Dionisio

NAYS: None

ABSENT: Councilperson Leader



October 18, 2023

2023 - - 407

AUTHORIZATION TO APPROVE THE SEASONAL EMPLOYEES
IN THE RECREATION DEPARTMENT

On motion of Councilwoman Evangelista, seconded by Councilwoman Brown,

it was,

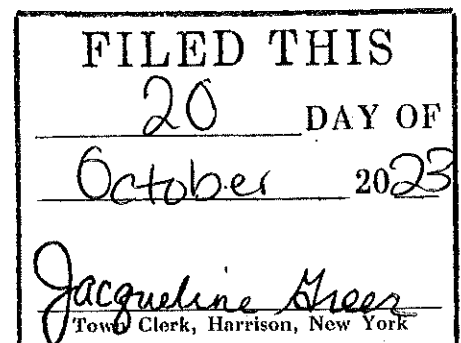
RESOLVED to accept the request by, Personnel Manager, Debra Scocchera, to approve the following Seasonal employees in the Recreation Department, effective October 23, 2023.

- | | | |
|-------------------------|----------------------|----------------|
| • Katherine M. Leighton | Recreation Attendant | \$13.00 hourly |
| • Danny Mohr | Recreation Attendant | \$13.00 hourly |

FURTHER RESOLVED to forward a copy of this Resolution to the Personnel Manager, Superintendent of Recreation and Comptroller.

Adopted by the following vote:

AYES:	Councilpersons Brown, Sciliano and Evangelista Supervisor Dionisio
NAYS:	None
ABSENT:	Councilperson Leader



October 18, 2023

2023 - - 408

RESIGNATION OF PART-TIME CHAUFFER, KRISTOPHER SCHUCK

On motion of Councilwoman Brown, seconded by Councilwoman Evangelista,

it was,

RESOLVED to accept the request by, Personnel Manager, Debra Scocchera, to approve the resignation of Part-Time Chauffer, Kristopher Schuck. His resignation was effective September 15, 2023.

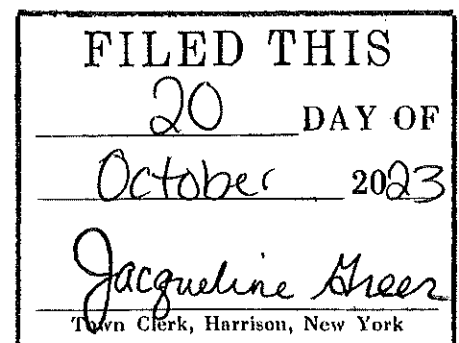
FURTHER RESOLVED to forward a copy of this Resolution to the Personnel Manager and the Comptroller.

Adopted by the following vote:

AYES: Councilpersons Brown, Sciliano and Evangelista
Supervisor Dionisio

NAYS: None

ABSENT: Councilperson Leader



October 18, 2023

2023 - - 409

AUTHORIZATION FOR A BUDGET MODIFICATION AND TO ENTER INTO
A CONTRACT OF SALE FOR THE PURCHASE OF THE PROPERTY AT
226 FREMONT STREET

On motion of Councilwoman Brown, seconded by Councilwoman Evangelista,

it was,

RESOLVED to authorize a Budget Modification to appropriate from Town Fund Balance and transfer to Town Purchase of Property to fund the down payment for 226 Fremont Street.

INCREASE:

001-0000-059-5999

Town Appropriated Fund Balance \$110,000.00

INCREASE:

001-1900-100-4476

Town Purchase of Property \$110,000.00

FURTHER RESOLVED to authorize the Supervisor, on behalf of the Town of Harrison, to enter into the Contract of Sale, subject to the terms and conditions discussed in Executive Session, for the purchase of the property located at 226 Fremont Street, Block 131, Lot 52.

FURTHER RESOLVED that the funding source is 001-1900-100-4476.

FURTHER RESOLVED that said Contract of Sale is subject to Permissive Referendum.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and the Law Department.

Roll Call Vote:

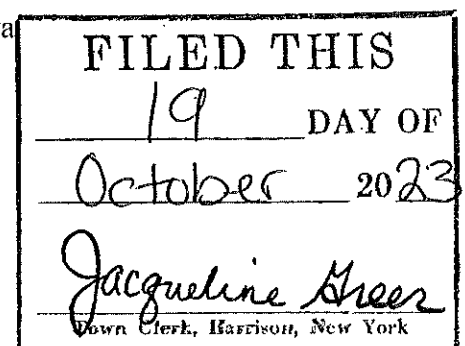
<u>SUPERVISOR DIONISIO</u>	<u>VOTING</u>	<u>AYES</u>
<u>COUNCILMAN SCILIANO</u>	<u>VOTING</u>	<u>AYES</u>
<u>COUNCILWOMAN BROWN</u>	<u>VOTING</u>	<u>AYES</u>
<u>COUNCILWOMAN EVANGELISTA</u>	<u>VOTING</u>	<u>AYES</u>

Adopted by the following vote:

AYES: Councilpersons Brown, Sciliano and Evangelista
 Supervisor Dionisio

NAYS: None

ABSENT: Councilperson Leader



There being no further matters to come before the Board,
the Meeting was, on motion duly made and seconded,
declared closed 7:15 PM.

Respectfully submitted,

Jacqueline Greer
Town Clerk

