

A regular meeting of the Town Board of Harrison, Westchester County New York was held via video conference with the platform Zoom in Harrison, NY, Westchester County, on Thursday, December 3, 2020 at 7:00 PM Daylight Savings Time. All members having received due notice of said meeting:

MEMBERS PRESENT:

Ronald Belmont.....).....Supervisor
Richard Dionisio.....)
Frank Gordon.....)Councilpersons
Lauren Leader.....)
Fred Sciliano)

ALSO ATTENDING:

Frank Allegretti Town Attorney
Nelson Canter.....Deputy Town Attorney
Andrea Rendo.....Deputy Village Attorney
Maureen MacKenzie.....Comptroller
Michael Amodeo..... Town Engineer

December 3 2020

2020- - 364- -A

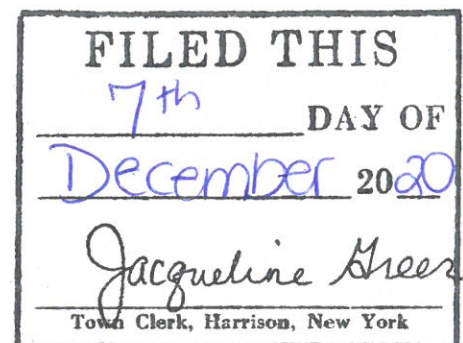
PUBLIC HEARING RE: 2021 PRELIMINARY BUDGET

On motion of Councilman Sciliano, seconded by Councilman Dionisio, the hearing was opened.

Comptroller Maureen MacKenzie addressed the Board. After her budget presentation, she wanted to read in changes that were made from the Preliminary to this budget now and if this Board so chose to adopt, it will become the Adopted Budget.

Comptroller, Maureen MacKenzie, read in the following changes from the Preliminary to the Adopted 2021 Budget:

Page 16	Central Data Processing-1680	
	Software Mtce-476	
	From: 124,753 To: 130,753	6,000
Page 17	Special Items-1900	
	Insurance Premiums-4436	
	From: 254,000 To: 228,000	(26,000)
Page 22	Building Dept-3620	
	Special Services-407	
	From: 5,000 To: 25,000	20,000
Page 43 & 44	Fire District #2-3411	
	Contingency-490	
	From: 400,000 To: 344,500	(55,500)
	Local Firemen's Pension-896	
	From: 0 To: 55,500	55,500



REVENUE EXPECTATIONS YEAR END 2020
TOWN/VILLAGE OF HARRISON
TOWN AND VILLAGE FUNDS

Type of Revenue	2020 Budget	2020 To Date	2020 Yr End Estimate	2020 Year End Over/(Under) Budget	2021 PRELIMINARY
Sales Taxes*	\$ 6,200,000.00	\$ 4,119,162.00	\$ 5,619,162.00	\$ (580,838.00)	\$ 6,200,000.00
Mortgage Tax Aid**	\$ 1,180,000.00	\$ 1,598,785.00	\$ 1,598,785.00	\$ 418,785.00	\$ 1,180,000.00
State Aid Revenue Sharing	\$ 195,055.00	\$ -	\$ 195,055.00	\$ -	\$ 195,055.00
Building Permits	\$ 2,400,000.00	\$ 2,932,180.00	\$ 3,032,000.00	\$ 632,000.00	\$ 2,400,000.00
Fines and Forfeitures***	\$ 1,910,000.00	\$ 409,006.00	\$ 480,000.00	\$ (1,430,000.00)	\$ 1,910,000.00
Park & Rec Chgs/PoolPass****	\$ 865,000.00	\$ 106,905.00	\$ 106,905.00	\$ (758,095.00)	\$ 865,000.00
Interest & Penalties on RPT	\$ 650,000.00	\$ 804,382.00	\$ 814,000.00	\$ 164,000.00	\$ 650,000.00
Utilities Taxes	\$ 655,000.00	\$ 505,380.00	\$ 653,000.00	\$ (2,000.00)	\$ 655,000.00
Cable TV*****	\$ 625,000.00	\$ 453,706.00	\$ 604,278.00	\$ (20,722.00)	\$ 625,000.00
Hotel Tax*****	\$ 575,000.00	\$ 133,272.00	\$ 166,000.00	\$ (409,000.00)	\$ 575,000.00
Interest Earnings	\$ 363,200.00	\$ 325,028.00	\$ 354,000.00	\$ (9,200.00)	\$ 363,200.00
Refund of Prior Year Exp*****					
TOWN	\$ 130,000.00	\$ 606,190.00	\$ 610,000.00	\$ 480,000.00	\$ 130,000.00
VILLAGE	\$ 50,000.00	\$ 156,421.00	\$ 250,000.00	\$ 200,000.00	\$ 50,000.00
TOTALS	\$ 15,798,255.00	\$ 12,150,417.00	\$ 14,483,185.00	\$ (1,315,070.00)	\$ 15,798,255.00
		\$ (1,315,070.00)			

Estimated Year end 2020 Revenue UNDER Budget

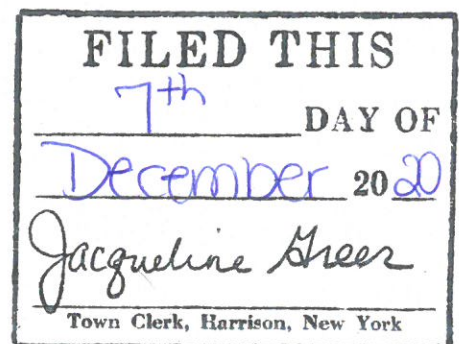
- * Sales Tax Revenue represents 3 quarters revenue received. For quarter 4, estimating Sales Tax to be flat over quarter 4 2019.
 ** Mortgage Tax Revenue represents 12 months of revenue. Budget year runs from October 2019 until September 2020.
 *** Fines and Forfeitures revenue is through September 2020, with three months of revenue still to come.
 **** Park and Rec Charges revenue through September 2020. Loss of revenue is more than offset by under budget expenditure lines in Recreation and Parks Dept.
 ***** Cable TV revenue is for 3 quarters of the year, with 1 quarter remaining to be received in February 2021.
 ***** Hotel Occupancy Tax. Year to date 2020 revenue reflect 3 quarters, with one quarter left to be rec'd. in February 2021.
 ***** Refund of Prior Year Expense represents reimbursement from Stop Loss Carrier for prior years Workers Compensation Payments
 We switched TPA's for Workers Compensation and have seen record collections from the Stop Loss Carrier.

Expectation of 2020 Results:

ADD TO TOWN&VILLAGE (GENERAL FUNDS) FUND BALANCE:	
Revenue (UNDER) BUDGET FROM ABOVE CHART	\$ (1,315,070.00)
Expenditures UNDER BUDGET FROM Expenditures Tab	\$ 3,395,000.00
TOTAL TO ADD TO GENERAL FUNDS UNRESERVED F/B IN 2020	\$ 2,079,930.00
TOWN UNRESERVED FUND BALANCE AT 12/31/2019	\$ 12,415,039.00
VILLAGE UNRESERVED FUND BALANCE AT 12/31/2019	\$ 3,118,349.00
TOTAL GENERAL FUNDS UNRESERVED FUND BALANCE AT 12/31/2019	\$ 15,533,388.00
ADD: TOTAL TO ADD TO GENERAL FUNDS UNRESERVED F/B ABOVE	\$ 2,079,930.00
TOTAL ESTIMATED YEAR END GENERAL FUNDS UN RES.FUND BAL 12/31/20	\$ 17,613,318.00

The pandemic has effected our 2020 budget in many ways, both positive and negative.
 To date, we have tracked approximately \$535,000.00 in expenses that are directly related to Covid 19.
 These expenses include salaries, PPE materials, cleaning systems, cleaning materials, plastic dividers etc., which we hope to recoup a portion of from FEMA. I am workly closely with Millennium Strategies who are assisting us with our FEMA reimbursement.

Covid 19 has led to a loss of revenue from Sales Tax and Court Fines. We have also seen an increase in our Mortgage Tax Fees due to the "flight" from NYC to the suburbs due to the Covid effect. We have lost revenue in our Parks and Recreation Fees, but have made up for the that on the expense side (plus some) due to not having to pay personnel to man the day camps and pools.



Our Hotel Tax Revenue will be negatively effected (see chart above) since hotels have not been open, weddings and conferences have been cancelled, etc.

When we saw what was happening early in the year, we put a hiring freeze in effect and also a purchasing freeze for anything that would be considered non emergency.

We have experienced millions in savings for 2020, in Health Insurance charges, OT, Part Time, Electricity/Utilities, Gasoline and Diesel, Road Salt, Legal Costs, Travel and Conference and many other budget lines.

Harrison does not have a problem with liquidity, since we have ample fund balance, and the way we collect taxes. Unlike many other municipalities in Westchester we collect our taxes as follows:

Town First Half Due February
Town Second Half Due June

COUNTY TAX DUE APRIL

School Tax First Half Due September
School Tax Second Half Due January

EXPENDITURES UNDER BUDGET FOR 2020 BY FUND

TOWN FUND:

ASSESSORS DEPARTMENT	\$	34,000.00
CENTRAL SERVICES	\$	31,000.00
ENGINEERING SALARIES	\$	110,000.00
FIREWORKS/CELEBRATIONS	\$	20,000.00
GTB AND STREET LIGHTING PASNY	\$	65,000.00
HEALTH INSURANCE TOWN	\$	300,000.00
HEALTH INSURANCE POLICE	\$	500,000.00
LAW DEPARTMENT Outside Legal&Settlements	\$	262,000.00
PARK AND PLAYGROUNDS	\$	91,000.00
POLICE DEPARTMENT	\$	745,000.00
RECREATION DEPARTMENT	\$	746,000.00
TOWN JUSTICE/COURT	\$	225,000.00
TOWN CONTINGENCY	\$	126,000.00
TOTAL TOWN FUND	\$	3,255,000.00

VILLAGE FUND:

Workers Compensation	\$	175,000.00
Bond Refunding Interest Savings	\$	150,000.00
Health Insurance	\$	140,000.00
Judgements & Claims		-\$325,000.00 Budgeted \$400.00 for Certs&SmallClaims
Total Estimated Exp Under Bud Village Fund	\$	140,000.00

**TOWN/VILLAGE OF HARRISON
HIGHWAY FUND
YEAR END ESTIMATES 2020**

REVENUE OVER BUDGET: \$ 55,000.00

EXPENDITURES UNDER/OVER BUDGET

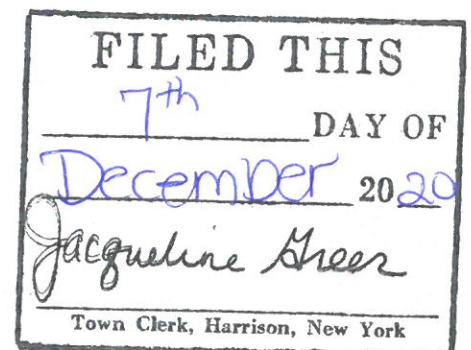
SALARIES	\$	52,000.00
PT SALARIES	\$	13,000.00
OUT OF TITLE SALARIES	\$	(35,000.00)
MATERIALS AND SUPPLIES	\$	15,000.00
DIESEL FUEL	\$	30,000.00
CONTINGENCY	\$	30,000.00
SNOW OT/IF NO LARGE STORMS	\$	100,000.00
ROAD SALT	\$	100,000.00
BENEFITS	\$	116,000.00
	\$	421,000.00

OPENING FUND BALANCE 1/1/2020	\$	2,796,756.00
NET ADD TO FUND BALANCE 2020	\$	476,000.00
ESTIMATED CLOSING FB 12/31/2020	\$	3,272,756.00

Highway regular OT is over budget by \$62,000, due to OT related to Tropical Storm Isaias. I have not included it in the above due to an expected reimbursement from FEMA.
The Highway Fund expended north of \$86,000 in OT for the storm.
Total expended Townwide on the Storm was \$115,000.

COMPARATIVE LEVY FOR TOWN & VILLAGE

Levy For	2020		2020		2021		2021 Tax Rate	
	Amt of Levy	Tax Rate	Amt of Levy	Tax Rate			Incr. (Decr.)	
Town/General Fund	\$28,922,019	224.7736	\$28,692,538		\$225.36	\$0.59		
Highway Fund	\$5,797,501	45.05651	\$5,978,193		\$46.96	\$1.90		
Library Fund	\$2,624,395	20.39604	\$2,613,123		\$20.52	\$0.13		
Total Town Tax	\$37,343,915	290.2262	\$37,283,854		\$292.84	\$2.62		
Village Fund	\$10,365,357	80.55658	\$9,923,034		\$77.94	(\$2.62)		
Total Town & Village Tax Levy & Rates	\$47,709,272	370.7827	\$47,206,888		\$370.78	\$0.00		
Percentage:					0.00%			
Assessed Valuation:					\$127,316,842			



Budget Comparison

BUDGET LINE	2018 \$60,629,175.00 Adopted	2019 \$62,705,985.00 Adopted	2020 \$66,125,713.00 Adopted	2021 \$66,733,625 Preliminary	Difference 20 to 2021	Percentage 2021 Budget To Budget Lines 7.40%
NYS RETIREMENT	\$3,950,605.00	\$3,974,010.00	\$3,997,948.00	\$4,937,314	\$939,366	
MAJOR MEDICAL	\$10,745,000.00	\$11,397,250.00	\$13,274,000.00	\$13,274,000	\$	19.89%
BUY OUTS MEDICAL	\$110,359.00	\$148,000.00	\$111,000.00	\$113,000	\$2,000	0.17%
SALARIES	\$20,708,609.00	\$21,119,569.00	\$22,752,754.00	\$23,435,943	\$683,189	35.12%
PART TIME SALARIES	\$1,082,876.00	\$963,420.00	\$1,005,330.00	\$894,900	(\$110,430)	1.34%
OVER TIME SALARIES	\$1,254,860.00	\$1,237,110.00	\$1,251,760.00	\$1,225,236	(\$26,524)	1.84%
TRAINING COMP TIME HOURS (Police)	\$197,868.00	\$211,856.00	\$244,422.00	\$240,345	(\$4,077)	0.36%
POLICE OVER TIME SPEC DETAIL	\$175,000.00	\$175,000.00	\$175,000.00	\$175,000	\$	0.26%
SCHOOL CROSSING GUARDS	\$210,000.00	\$210,000.00	\$210,000.00	\$210,000	\$	0.31%
SALARY POLICE HOLIDAY BUYOUT	\$369,324.00	\$395,459.00	\$456,220.00	\$448,442	(\$7,778)	0.67%
POLICE OPTICAL REIMBURSEMENT	\$10,000.00	\$5,000.00	\$5,000.00	\$5,000	\$	0.01%
SALARY OUT OF TITLE	\$101,000.00	\$130,000.00	\$131,000.00	\$133,000	\$2,000	0.20%
SOCIAL & MEDICARE	\$1,843,749.00	\$1,890,738.00	\$2,008,326.00	\$2,038,823	\$30,497	3.06%
DEBT SERVICE	\$6,655,473.00	\$7,102,313.00	\$7,160,602.00	\$6,584,807	(\$575,795)	9.87%
UTILITIES	\$139,000.00	\$144,500.00	\$153,390.00	\$151,890	(\$1,500)	0.23%
PASNY/GAS/ELECTRIC	\$724,000.00	\$625,000.00	\$593,500.00	\$543,500	(\$50,000)	0.81%
VOLUNTEER AMBULANCE	\$500,000.00	\$500,000.00	\$500,000.00	\$500,000	\$	0.75%
PURCHASE FREE LIBRARY	\$229,522.00	\$229,522.00	\$240,000.00	\$240,000	\$	0.36%
INSURANCE PREMIUMS	\$522,200.00	\$524,700.00	\$524,700.00	\$763,700	\$239,000	1.14%
WORKERS COMPENSATION	\$1,935,000.00	\$1,985,000.00	\$1,830,000.00	\$1,605,000	(\$225,000)	2.41%
PRINTING AND STATIONARY	\$29,270.00	\$27,350.00	\$31,840.00	\$27,310	(\$4,530)	0.04%
GASOLINE/DIESEL FUELS	\$435,826.00	\$435,526.00	\$381,486.00	\$349,262	(\$32,224)	0.52%
DUMPING/REFUSE	\$275,000.00	\$225,000.00	\$245,000.00	\$250,000	\$5,000	0.37%
DENTAL PLAN	\$274,836.00	\$266,836.00	\$277,700.00	\$277,700	\$	0.42%
VISION PLAN/CSEA EXTRA	\$69,900.00	\$69,900.00	\$70,600.00	\$73,000	\$2,400	0.11%
UNIFORM/TOOL ALLOWANCE	\$176,400.00	\$176,250.00	\$181,400.00	\$170,500	(\$10,900)	0.26%
WELFARE BENEFITS	\$78,600.00	\$78,600.00	\$76,000.00	\$77,000	\$1,000	0.12%
MEDICARE REIMBURSEMENTS	\$413,800.00	\$476,000.00	\$554,000.00	\$565,000	\$11,000	0.85%
LIFE INSURANCE	\$25,900.00	\$25,900.00	\$24,600.00	\$24,700	\$100	0.04%
DISABILITY	\$18,953.00	\$19,453.00	\$19,953.00	\$20,093	\$140	0.03%
UNEMPLOYMENT INSURANCE	\$24,500.00	\$20,500.00	\$11,500.00	\$11,500	\$	0.02%
LONGEVITY	\$475,159.00	\$485,751.00	\$490,860.00	\$522,452	\$31,592	0.78%
SICK INCENTIVE	\$94,681.00	\$93,975.00	\$103,502.00	\$107,838	\$4,336	0.16%
WATER UTILITY	\$47,500.00	\$50,000.00	\$55,500.00	\$55,500	\$	0.08%
JUDGEMENTS & CLAIMS	\$465,639.00	\$565,639.00	\$565,639.00	\$565,639	\$	0.85%
CONTINGENCY	\$566,124.00	\$876,393.00	\$250,000.00	\$100,000	(\$515,000)	0.15%
LEGAL LINES FOR OUTSIDE ATTORNEYS AND SETTLEMENTS	\$675,000.00	\$675,000.00	\$645,000.00	\$630,000	(\$15,000)	0.94%
SPECIAL SERVICES	\$920,610.00	\$991,630.00	\$1,059,840.00	\$1,092,860	\$33,020	1.64%
COUNCIL FOR ARTS	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500	\$	0.01%
YOUTH COUNCIL	\$57,000.00	\$57,000.00	\$57,000.00	\$57,000	\$	0.09%
CHILDREN'S CENTER	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000	\$	0.03%
ORGANIC WASTE WEST COUNTY (Nike Clean Up)	\$161,150.00	\$180,000.00	\$190,000.00	\$190,000	\$	0.28%
POSTAGE	\$66,500.00	\$62,500.00	\$52,500.00	\$53,000	\$500	0.08%

SALT	\$381,000.00	\$381,000.00	\$381,000.00	\$381,000.00	\$	0.57%
EQUIP. MTCE & REPAIR	\$745,673.00	\$732,380.00	\$722,695.00	\$690,195	(\$52,500)	1.03%
BUILDING MTCE AND SUPPLIES	\$193,588.00	\$186,988.00	\$193,498.00	\$233,676	\$40,178	0.35%
OTHER EQUIPMENT	\$74,306.00	\$68,000.00	\$69,200.00	\$57,500	(\$11,700)	0.09%
MATERIAL AND SUPPLIES	\$373,285.00	\$372,590.00	\$357,450.00	\$305,615	(\$51,835)	0.46%
RENTAL/CONTAINERS STREETS	\$100,800.00	\$100,800.00	\$105,980.00	\$107,580	\$1,600	0.16%
AUDIT	\$65,000.00	\$57,000.00	\$57,000.00	\$57,000	\$	0.09%
TELEPHONE	\$309,745.00	\$299,915.00	\$305,615.00	\$300,375	(\$5,240)	0.45%
TRANSFER TO DEBT SERVICE	\$	\$	\$190,200.00	\$193,720	\$3,520	0.29%
	\$59,085,690.00	\$61,051,823.00	\$64,377,010.00	\$65,092,415	\$715,405	
All other line items in Budget	\$1,543,483.59	\$1,654,162.79	\$1,748,702.57	\$1,641,209.27	(\$107,493)	2.46%
	\$60,629,175	\$62,705,987	\$66,125,713	\$66,733,625	\$607,912	100.00%

Salaries/Benefits	75.80%
Utilities	1.58%
All other budget lines	22.62%
	100.00%

IN ORDER TO COME IN AT A ZERO PERCENT TAX INCREASE IN 2021, IT WAS NECESSARY TO UTILIZE TOWN FUND BALANCE IN THE AMOUNT OF \$1,160,100. THIS WILL NOT BE A DRAW ON FUND BALANCE SINCE WE ARE ADDING MORE THAN THAT TO FUND BALANCE IN 2020.

THERE ARE NO ONE SHOT REVENUES WITHIN THIS BUDGET.

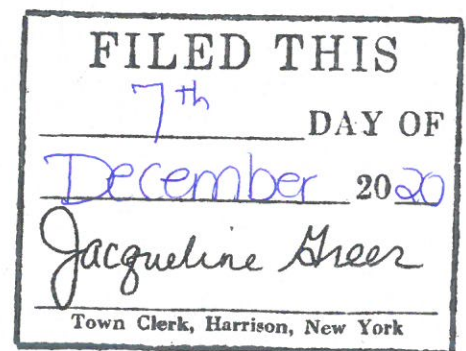
THERE ARE 272 BUDGETED POSITIONS IN THIS BUDGET, DOWN 2 FROM 2020. OF THESE POSITIONS, CURRENTLY 18 ARE VACANT.

WE ARE FULLY BUDGETED FOR OUR NYS RETIREMENT BILL, WHICH WENT UP BY OVER ONE MILLION DOLLARS THIS YEAR.

BUDGETED SALARY INCREASES ARE 2.75%

MAJOR MEDICAL BUDGETS WERE KEPT FLAT OVER 2020, DUE TO THE SAVINGS WE REALIZED IN 2020 DUE TO A MUCH LOWER UTILIZATION OF THE PLAN DUE TO COVID 19.

WE HAVE A SAVINGS OF OVER \$575,000 IN VILLAGE DEBT PAYMENTS THIS YEAR, LARGELY DUE TO BOND REFUNDINGS THAT HAVE TAKEN PLACE OVER THE PAST SEVERAL YEARS.



December 3 2020

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APPROVAL OF THE 2021 PRELIMINARY BUDGET

On motion of Councilman Dionisio, seconded by Councilman Sciliano,
it was

RESOLVED to adopt the 2021 Budget as presented and modified.

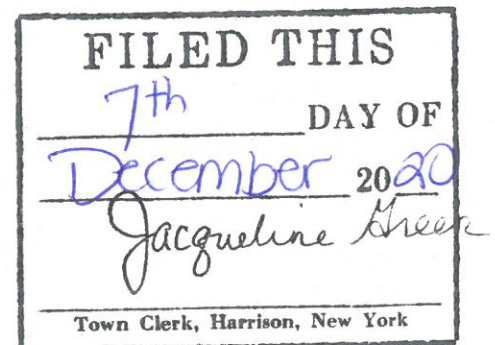
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller.

The question of the adoption of the foregoing order was duly put to a vote on roll, which
resulted as follows:

Supervisor Belmont	VOTING	AYE
Councilman Dionisio	VOTING	AYE
Councilman Gordon	VOTING	NAY
Councilman Leader	VOTING	NAY
Councilman Sciliano	VOTING	AYE

The order was thereupon declared duly adopted.

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December 3 2020

2020- - 365- -A

PUBLIC HEARING RE: FOR THE PURPOSE OF SETTING THE SEWER RENT RATE PER GALLON OR CUBIC FOOT, OF WATER CONSUMPTION TO BE USED IN DETERMINING THE SEWER RENT FOR THE FOLLOWING FISCAL YEAR PURSUANT TO THE CODE OF THE TOWN OF HARRISON, CHAPTER 228, "WASTEWATER SYSTEM," ARTICLE II, ENTITLED "SEWER RENTS" SECTION 228-12 (A)

On motion of Councilman Sciliano, seconded by Councilman Gordon, the hearing was opened.

Tom Vouzakis from Capital Market Advisors said she was here tonight to talk about the sewer rate analysis.

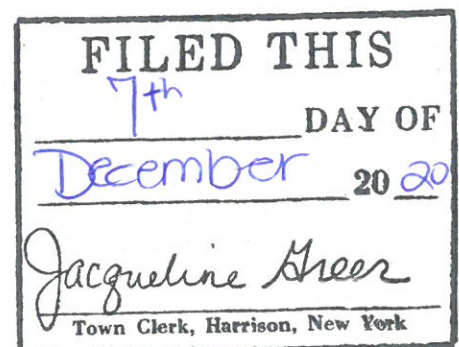


Presentation to
Town/Village of Harrison
Westchester County, New York



M
Strategic Consulting Group

December 3, 2020



Sewer Rate Analysis



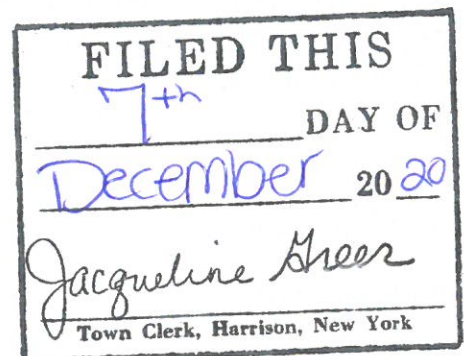
- **Billing:** The Westchester Joint Water Works will act as the billing agent, providing invoices to users on a monthly basis
- **Key Statistics:**
 - 5,700 parcels currently receive tax bills for sewer district purposes and are assumed to be connected to the sewer system
 - Estimated average *residential* annual water usage: 125,000 (gallons)
 - 2021 Debt Service: \$580,207
 - 2021 Operations and Maintenance Costs: \$671,435



Adjusted Water Usage

TOWN OF
HARRISON
NEW YORK

	Gallons
Estimated Annual Water Sales	965,181,825
Less, Deduction for Estimated 1,311 Properties Not Connected to Sanitary Sewer System	(163,875,000)
ADJUSTED WATER SALES FOR FOR SEWER RATE CALCULATION	801,306,825



Sewer Rent Fee Calculation



	Amount
2021 Sewer Budget	
Operations and Maintenance Related Costs	\$ 671,435
Existing Sewer District Debt Service Obligations	580,207
SUBTOTAL OF APPLICABLE SEWER DISTRICT COSTS	\$ 1,251,641
ASSUMED SEWER RATE CALCULATION – PER GALLON (Sewer Costs Divided By Adjusted Water Sales) (\$1,251,641 / 801,306,825)	\$ 0.0015620 (Per Gallon)

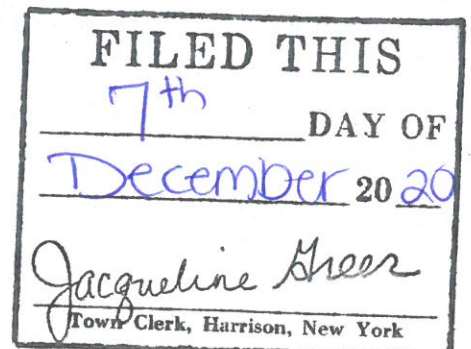


Average Residential User



- For the average residential consumer using 125,000 gallons of water each year, the estimated annual sewer rent would be **\$195.25, or \$16.27 a month**
 - This represents an increase of **\$2.86 per month** over the current rate

$\$0.0015620$ [per gallon fee] x 125,000 [net avg. usage] = **\$195.25 Annually**



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AUTHORIZATION TO ADOPT AN
ANNUAL SEWER RENT RATE FEE

On the motion of Councilperson Gordon, seconded by Councilperson Sciliano,
it was,

WHEREAS, pursuant to Local Law Chapter 228 entitled Wastewater System, the Town Board, by Resolution shall annually set the rate per gallon or per cubic foot, as the case may be, of water consumption to be used in determining the sewer rent for the following fiscal year. That rate shall be calculated by dividing the revenue by the water consumption of all system users in the previous fiscal year. The Resolution establishing and imposing the sewer rent shall be adopted only after a Public Hearing held upon five days' Public Notice or such other period as may be mandated by General Municipal Law §452 (2) or any statute that may replace it.

RESOLVED, to adopt an annual Sewer Rent Rate Fee in connection with Chapter 228 entitled Wastewater System, Article II entitled Sewer Rents;

RESOLVED, to adopt a Sewer Rent Rate Fee at a rate of 0.0015620 per gallon of water for the year 2021;

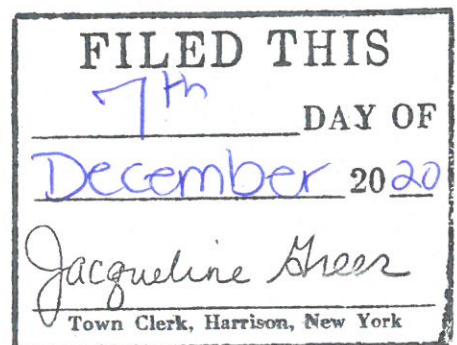
FURTHER RESOLVED, to forward a copy of this Resolution to the Comptroller and Law Department.

The question of the adoption of the foregoing order was duly put to a vote on roll, which resulted as follows:

Supervisor Belmont	VOTING	AYE
Trustee Dionisio	VOTING	AYE
Trustee Gordon	VOTING	AYE
Councilman Malfitano	VOTING	AYE
Councilman Sciliano	VOTING	AYE

The order was thereupon declared duly adopted.

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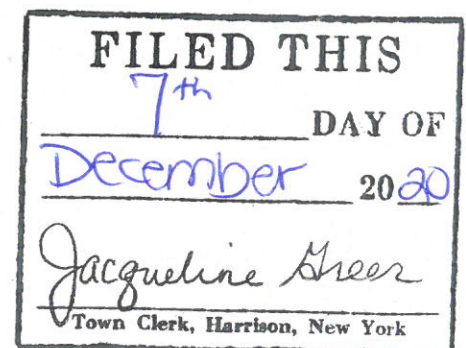


December 3 2020

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CONTINUATION OF THE PUBLIC HEARING REGARDING THE PURPOSE OF
DETERMINING THE AMOUNT AND EXTENT OF THE REAL PROPERTY TO BE
ACQUIRED BY THE TOWN OF HARRISON BY CONDEMNATION ON REAL
PROPERTY KNOWN AS BLOCK 131, LOT 52 AND MORE COMMONLY KNOWN AS 226
FREMONT STREET, HARRISON, NY 10528. THE CONDEMNATION IS NECESSARY
FOR THE INSTALLATION OF A PARKING LOT AND RELATED IMPROVEMENTS OF
THE SUBJECT PROPERTY

The hearing will continue to the first January, 2021 meeting.



December 3 2020

2020- - 367
LETTER OF RETIREMENT

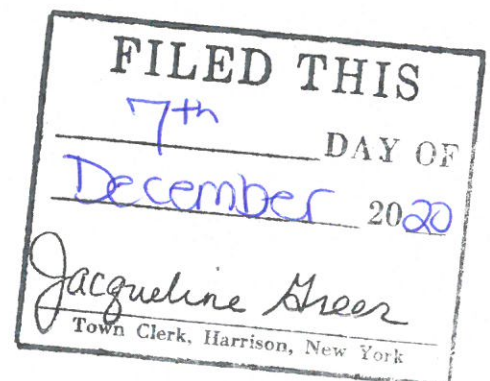
On motion of Councilman Gordon, seconded by Councilman Dionisio,
it was

RESOLVED to accept the Letter of Retirement from Rose Vasile, with regret, effective
December 31, 2020.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, Personnel
Manager, and Receiver of Taxes.

Adopted by the following vote:

AYES:	Councilpersons Dionisio, Gordon, Leader, and Sciliano Supervisor Belmont
NAYS:	None
ABSENT:	None



December 3 2020

2020- - 368

AUTHORIZATION TO HIRE KATHERINE B. SMITH
AS A PART-TIME INTERMEDIATE CLERK

On motion of Councilman Gordon, seconded by Councilman Sciliano,

it was

RESOLVED to accept the Request by Personnel Manager, Debra Scocchera, to hire Katherine B. Smith as a part-time Intermediate Clerk in the Community Services Department at an hourly rate of \$20.00, working no more than 17.5 hours a week, effective December 4, 2020.

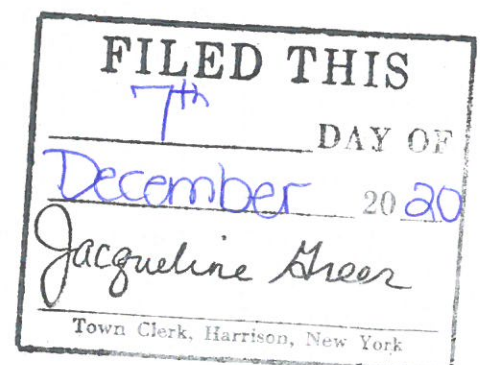
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, Personnel Manager, and Director of Community Services.

Adopted by the following vote:

AYES: Councilpersons Dionisio, Gordon, Leader, and Sciliano
Supervisor Belmont

NAYS: None

ABSENT: None



December 3 2020

2020- - 369

APPROVAL OF A BUDGET MODIFICATION

On motion of Councilman Dionisio, seconded by Councilman Gordon,
it was

RESOLVED to accept the request by Comptroller, Maureen MacKenzie, to approve the
following Budget Modification:

**Monies Received from State Farm Mutual Insurance Company for
damages to HPD Plate 104 and Guiderail located in front of 50 West
Street on August 10 2020.**

Increase:

001-0000-020-2680 5,762
Town-Insurance of Recoveries

Increase:

001-3310-100-0479 5,762
Traffic-Auto Body Work

Increase:

003-0000-020-2680 5,169
Highway-Insurance of Recoveries

Increase:

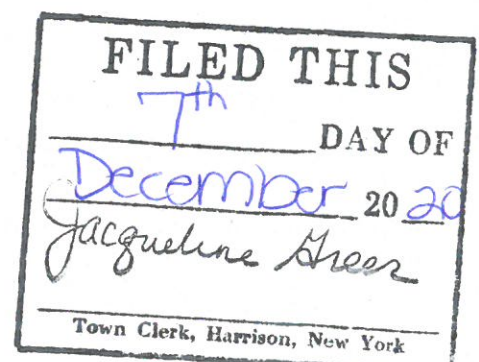
003-5110-100-0407 5,169
Highway-Special Services

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller.
Adopted by the following vote:

AYES: Councilpersons Dionisio, Gordon, Leader, and Sciliano
Supervisor Belmont

NAYS: None

ABSENT: None



December 3 2020

2020- - 370

DESIGNATION OF ELECTION OFFICERS
FOR THE SPECIAL ELECTION ON DECEMBER 15, 2020

On motion of Councilman Dionisio, seconded by Councilman Sciliano,
it was

RESOLVED to accept the request by Town Clerk, Jackie Greer, to designate the following resident taxpayers of Fire District #2 as election officers for the special election being held on December 15, 2020 at the Downtown Harrison Fire House from 3:00 PM to 8:00 PM for the purpose of voting on the adoption or rejection of a bond resolution for the addition and alterations to the fire house:

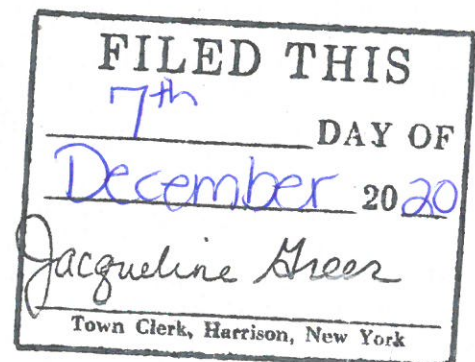
Kayla Garritano, Chairman of Election
Doreen Wolchik-Shannon, Election Officer
Robert Shannon, Election Officer
Nancy Taylor, Election Officer
Pasqualina D'Onofrio, Election Officer
Marianne Albertell, Election Officer

FURTHER RESOLVED that the persons named above, excluding the Chairman of the Election, be paid the sum of \$250.00 each for their services.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and Town Clerk.

Adopted by the following vote:

AYES:	Councilpersons Dionisio, Gordon, Leader, and Sciliano Supervisor Belmont
NAYS:	None
ABSENT:	None



December 3 2020

2020- - 371

APPROVAL OF THE AGREEMENT BETWEEN
THE COUNTY OF WESTCHESTER AND TOWN OF HARRISON
FOR SNOW AND ICE REMOVAL FROM COUNTY ROADS

On motion of Councilman Sciliano, seconded by Councilman Dionisio,
it was

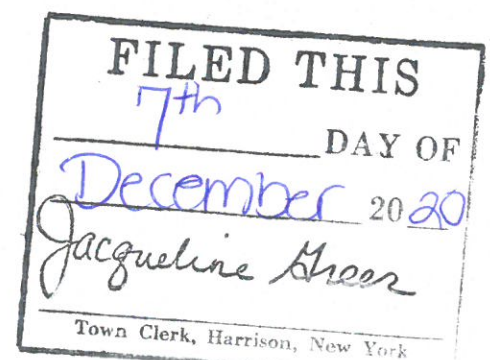
RESOLVED to accept the request by Deputy Village Attorney, Andrea Rendo, to approve the Agreement between the County of Westchester and Town of Harrison for Snow and Ice Removal from County Roads, with the Agreement lasting for 5 years commencing October 1, 2020 and continuing until September 30, 2025.

FURTHER RESOVLED for the Supervisor executes the Agreement.

FURTHER RESOLVED to forward a copy of this Resolution to the Law Department.

Adopted by the following vote:

AYES:	Councilpersons Dionisio, Gordon, Leader, and Sciliano Supervisor Belmont
NAYS:	None
ABSENT:	None



December 3 2020

2020- - 372

APPROVAL OF THE PROPOSED STORMWATER CONTROL FACILITY
EASEMENT AND MAINTENANCE AGREEMENT BETWEEN
THE TOWN/VILLAGE OF HARRISON AND
MCP II 3 WESTCHESTER, LLC

On motion of Councilman Dionisio, seconded by Councilman Sciliano,
it was

RESOLVED to accept the request by Village Attorney, Jonathan Kraut, to approve the proposed Stormwater Control Facility Easement and Maintenance Agreement between the Town/Village of Harrison and MCP II 3 Westchester, LLC. The Law Department and Town Engineer have reviewed this Agreement.

FURTHER RESOVLED for the Supervisor to execute the Agreement.

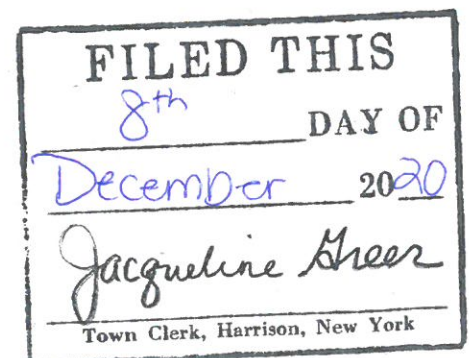
FURTHER RESOLVED to forward a copy of this Resolution to the Law Department and Town Engineer.

Adopted by the following vote:

AYES: Councilpersons Dionisio, Gordon, Leader, and Sciliano
Supervisor Belmont

NAYS: None

ABSENT: None



December 3 2020

2020- - 373

AUTHORIZATION TO HIRE MILLENNIUM STRATEGIES FOR
DISASTER MANAGEMENT SERVICES

On motion of Councilman Dionisio, seconded by Councilman Gordon,
it was

RESOLVED to accept the request by Town Engineer, Michael Amodeo, to hire Millennium Strategies for Disaster Management Services at a cost not to exceed \$10,000.00. Millennium Strategies proposed to assist the Town of Harrison with the initial organization and documentation of both its incurred and anticipated Tropical Storm Isaias response costs to begin its FEMA Public Assistance Program in response to DR-4567 (Tropical Storm Isaias), allowing the Town to maximize compensation through the optimal utilization of available reimbursement sources. FEMA reimburses 100% of these administrative support fees up to 5% of the total project cost.

FURTHER RESOLVED for the Purchasing Department to issue a Purchase Order payable to Millennium Strategies at an amount for to exceed \$10,000. Funding for this contract is proposed to be made available in Engineering Department Operating Special Service Budget Line 001-1440-100-0407, subsequent to a budget transfer from the Town Contingency Fund. Once the Town receives reimbursement from FEMA, funds will be places back into the Town Contingency Fund.

FURTHER for the Law Department review the contract.

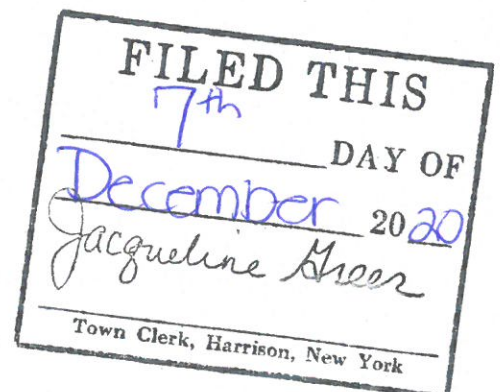
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, Law Department and Town Engineer.

Adopted by the following vote:

AYES: Councilpersons Dionisio, Gordon, Leader, and Sciliano
Supervisor Belmont

NAYS: None

ABSENT: None



December 3 2020

2020- - 374

APPROVAL OF DONATIONS MADE TO THE HARRISON FOOD PANTRY

On motion of Councilman Gordon, seconded by Councilman Sciliano,
it was

RESOLVED to accept the request by Director of Community Services, Nina Marraccini, to
accept donations made to the Harrison Food Pantry via PayPal:

- Jason Hegedus \$38.54
- Dana Comfort \$242.45
- Susan Shaffer \$48.25
- Debbie Vaswani \$48.25
- Royce Battleman \$96.80
- Sally Giantasio \$96.80
- Joseph Derwin \$96.80
- Jeanne Bodnar \$48.25

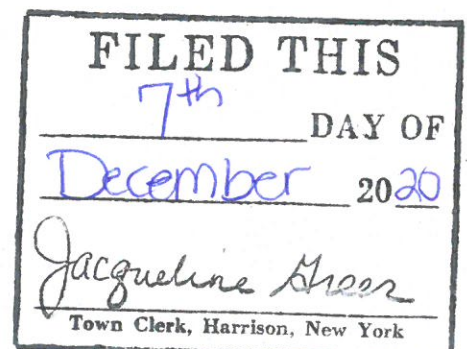
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and Director of
Community Services.

Adopted by the following vote:

AYES: Councilpersons Dionisio, Gordon, Leader, and Sciliano
Supervisor Belmont

NAYS: None

ABSENT: None



December 3 2020

2020- - 375

APPROVAL OF HOLIDAY PROJECT DONATIONS

On motion of Councilman Gordon, seconded by Councilman Sciliano,
it was

RESOLVED to accept the following Holiday Project Donations:

• Jill Valente	\$150.00
• Jamie Calandruccio	\$145.35
• Arvind Sriram	\$145.35
• Jeffrey Schneider	\$242.45
• Christopher Bilotta	\$150.00
• Jessica Schwartz	\$23.97
• Melissa Bazzicalupo	\$145.35
• Samantha Dannunzio	\$96.80
• Urvashi Jones	\$100.00
• Sari Bernardo	\$33.68
• JoAnn Fusco-Ciraco	\$96.80
• Mara Pilavsky	\$33.68
• Keith Colavito	\$19.12
• Bena Goldman	\$48.25
• Royce Battleman	\$96.80
• Albion Fitzgerald	\$242.45
• Elissa Kenny	\$50.00
• Talitha Tirza Heinrici	\$48.25
• Heather Davis	\$48.25
• Stephanie Scocchera	\$50.00
Total:	\$1,966.55

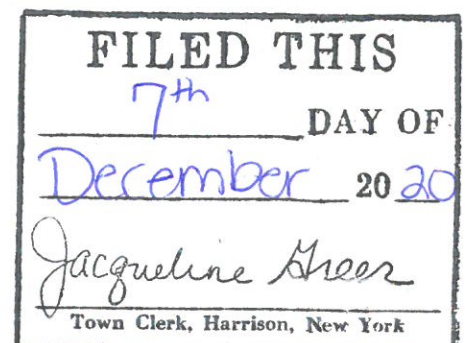
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and Director of Community Services.

Adopted by the following vote:

AYES: Councilpersons Dionisio, Gordon, Leader, and Sciliano
Supervisor Belmont

NAYS: None

ABSENT: None



December 3 2020

2020- - 376

AUTHORIZATION FOR THE TOWN OF HARRISON TO GO INTO AN AGREEMENT
WITH FORMÉ MEDICAL CARE

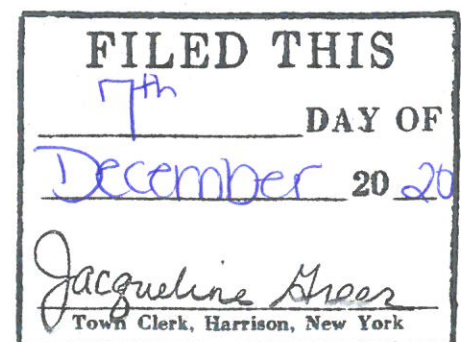
On motion of Councilman Dionisio, seconded by Councilman Gordon,
it was

RESOLVED to accept the request by Supervisor Belmont for the Town of Harrison go into an Agreement with Formé Medical Center and Urgent Care to test Harrison employees for COVID-19.

FURTHER RESOLVED to forward a copy of this Resolution to the Law Department and Personnel Manager.

Adopted by the following vote:

AYES:	Councilpersons Dionisio, Gordon, Leader, and Sciliano Supervisor Belmont
NAYS:	None
ABSENT:	None



December 3 2020

2020- - 377

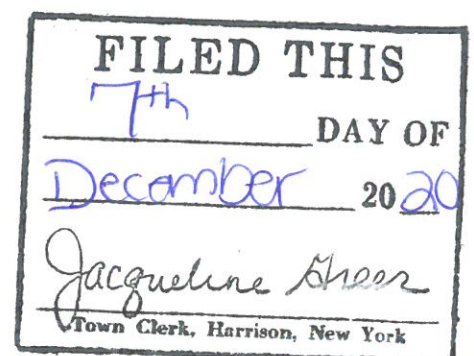
MATTERS FOR EXECUTIVE SESSION

Litigation: 1

Personnel: 5

Claims: 2

On motion duly made and seconded,
with all members voting in favor,
the Meeting was closed at 8:05 PM



December 3 2020

2020- - 378

AUTHORIZATION TO SETTLE A CLAIM IN THE MATTER OF
SCAGLIONE, DAVID V. TOWN OF HARRISON

On motion of Councilman Dionisio, seconded by Councilman Sciliano,
it was

RESOLVED to settle the claim in the matter of Scaglione, David v. Town of Harrison, in the total amount of \$5,100.08, subject to a signed general release.

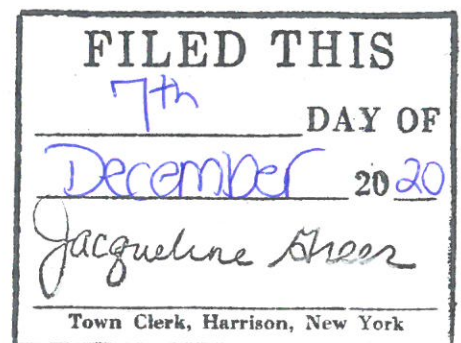
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller and Law Department.

Adopted by the following vote:

AYES: Councilpersons Dionisio, Gordon, Leader, and Sciliano
Supervisor Belmont

NAYS: None

ABSENT: None



December 3 2020

REVISED

2020- - 379

PROBATIONAL PROMOTION OF PETER CASAVECCA FROM MEO TO
ROAD MAINTAINER FOREMAN
IN THE DEPARTMENT OF PUBLIC WORKS

On motion of Councilman Sciliano, seconded by Councilman Dionisio,

it was

RESOLVED to make a probational promotion to Peter Casavecca from MEO to Road Maintainer Foreman in the Department of Public Works, at an annual salary of \$99,824.00, effective Monday, December 7, 2020 as per Civil Service Guideline.

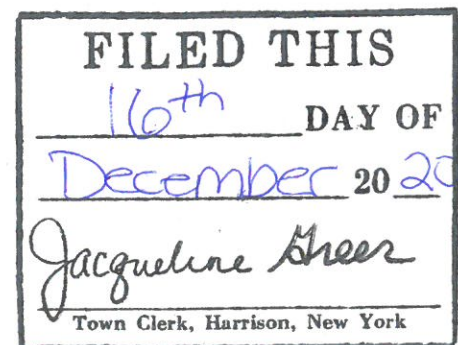
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, Commissioner of Public Works, and Personnel Manager.

Adopted by the following vote:

AYES: Councilpersons Dionisio, Gordon, Leader and Sciliano
Supervisor Belmont

NAYS: None

ABSENT: None



December 3 2020

2020- - 380

PROBATIONAL PROMOTION OF STEPHEN CARUSO FROM MEO TO HMEO
IN THE DEPARTMENT OF PUBLIC WORKS

On motion of Councilman Sciliano, seconded by Councilman Dionisio,
it was

RESOLVED to make a probational promotion to Stephen Caruso from MEO to HMEO in the Department of Public Works, at an annual salary of \$89,263, effective Monday, December 7, 2020 as per Civil Service Guideline.

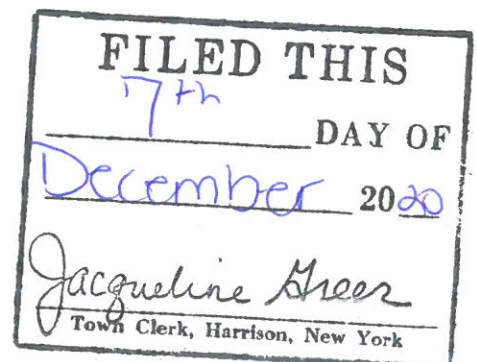
FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, Commissioner of Public Works, and Personnel Manager.

Adopted by the following vote:

AYES: Councilpersons Dionisio, Gordon, Leader and Sciliano
Supervisor Belmont

NAYS: None

ABSENT: None



December 3 2020

2020- - 381

PROBATIONAL PROMOTION OF CHRISTOPHER COLASSACO FROM
ROAD MAINTAINER TO MEO
IN THE DEPARTMENT OF PUBLIC WORKS

On motion of Councilman Sciliano, seconded by Councilman Dionisio,
it was

RESOLVED to make a probational promotion to Christopher Colassaco from Road Maintainer to MEO in the Department of Public Works, at an annual salary of \$84,328, effective Monday, December 7, 2020 as per Civil Service Guideline.

FURTHER RESOLVED to forward a copy of this Resolution to the Comptroller, Commissioner of Public Works, and Personnel Manager.

Adopted by the following vote:

AYES: Councilpersons Dionisio, Gordon, Leader and Sciliano
Supervisor Belmont

NAYS: None

ABSENT: None

On motion duly made and seconded,
with all members voting in favor,
the Meeting was closed at 9:29 PM

