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**TOWN OF HARRISON  
VILLAGE OF HARRISON**  
ALFRED F. SULLA, JR. MUNICIPAL BUILDING  
1 HEINEMAN PLACE  
HARRISON, NEW YORK 10528



Telephone: (914) 670-3087  
Fax: (914) 835-2013

**DATE:** October 10, 2018

**TO:** Ron Belmont, Supervisor/Mayor  
Town Councilmen

**FROM:** Debra Scocchera, Personnel/Benefits Manager

**SUBJECT:** Crossing Guard – Alternate

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Please accept this memorandum as a formal request to hire Stephen Sullivan, as an Alternate Crossing Guard at \$20.70 hourly, effective immediately. Mr. Sullivan has filed and completed all required Civil Service paperwork through the Personnel Department and his status has been approved for hiring.

I appreciate your consideration in this matter.

Thank you.