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**TOWN OF HARRISON
VILLAGE OF HARRISON**
ALFRED F. SULLA, JR. MUNICIPAL BUILDING
1 HEINEMAN PLACE
HARRISON, NEW YORK 10528



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DATE: October 10, 2018

TO: Ron Belmont, Supervisor/Mayor
Town Councilmen

FROM: Debra Scocchera, Personnel/Benefits Manager

SUBJECT: **Recreation – Part-time/Seasonal**

Please accept this memorandum as a formal request to hire James Knudsen, effective immediately, as a seasonal part-time employee in The Recreation Department effective October 22, 2018. The requested hourly rate of pay is \$11.00.

I appreciate your consideration in this matter.

Thank you.