

February 16, 2017

A regular meeting of the Village Board of the Town of Harrison, Westchester County, New York was held at the Municipal Building, 1 Heineman Place, Harrison NY, Westchester County, on Thursday, January 26, 2017, at 7:00 PM. Eastern Standard Time. All members having received due notice of said meeting:

MEMBERS PRESENT:

Ronald Belmont.....Mayor

Marlane Amelio.....)

Richard Dionisio.....)

Stephen Malfitano . .).....Trustees

Fred Sciliano.....)

ALSO ATTENDING:

Frank Allegretti Town Attorney

Jonathan Kraut.....Village Attorney

Maureen MacKenzie Treasurer

Mike Olsey.....Chief of Police

Chris Cipolla.....Deputy Village Attorney

Nelson Canter.....Deputy Town Attorney

February 16, 2017

V - - 2017 - - 008

PUBLIC HEARING RE: ENACTING A LOCAL LAW IN RELATION TO THE
HOTEL ROOM OCCUPANCY TAX

On motion of Trustee Malfitano, seconded by Trustee Amelio the public hearing was opened,

Mayor Belmont stated for the record I would like to say that these funds that are collected be put into a separate account, capital account, for improvements and not into the general fund.

Trustee Malfitano explained that there is an idea of what we will be collecting on an annual basis. We can dedicate the funds that come from this tax to one or more capital needs. Personally, recreation is at the top of that list and to initially by board resolution to steer revenues that we collect into a recreation capital account.

Town Attorney Allegretti said there is a section of the proposed legislation, section 35.40, the draft has it going into general fund. If you want to amend it we can do it now.

Trustee Malfitano said when you do something like that you wouldn't want it to run in perpetuity we would always be able to amend the law. My only concern is that we don't know what the dollar value is.

Treasurer MacKenzie said another opportunity that you may have is that we could put it into the revenue line in the general fund and at the end of the year we can reserve it by board resolution.

Mayor Belmont said I would like to see it go in to a capital account for future projects/developments.

Trustee Malfitano was concerned that if as a Board we do that and the funds are earmarked for a capital fund that can only be used for capital purposes then by law it cannot be used for anything else. If by doing the general fund, are we allowing for the funds to be diverted to projects that are de-minimus in nature by a future board?

Village Attorney Kraut explained that if the resolution is passed and the funds are put in an earmarked account, then you could change it in the future. If you put it in the general revenue fund you can decide at the end of the year what you want to do.

Trustee Malfitano said we don't know how much money is going to come into the coffers as a result of the tax, I think history is going to be important to us; that will determine if

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V - - 2017 - - 008 (continued)

we would decide to restrict this further or not. Why don't we give it a year, by board resolution?

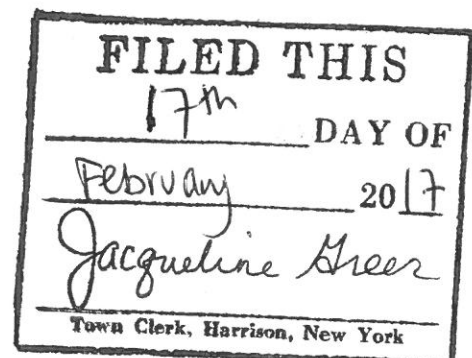
Town Attorney Allegretti suggested what he thought the law should say "as set forth in the most recent Village Board Resolution" with respect to the disposition of revenue so you don't have to change the law you just do it by resolution.

Village Attorney Kraut said the recommendation is to have the law indicate the disposition of funds be set by annual resolution.

Treasurer MacKenzie said I must be authorized to set up a new revenue line entitled Hotel Occupancy Tax within the budget for next year.

Town Attorney Allegretti said here is the language I think you should adopt. Strike out General Fund of the Village under section 35.40 and replace it with the following language: An account as designed by the Village Board in the most recent Village Board Resolution. Under section 35.31 there is a blank on when this begins, so it should be March 1, 2017. Under section 35.35.d the two blanks should be filled in as March 1, 2017. Under 35.37, the filing of returns, we should insert the date of February 20, 2017 because that is when the Secretary of State will be in receipt of this law for filing.

On motion of Trustee Malfitano, seconded by Trustee Amelio, the hearing was closed.



February 16, 2017

V - - 2017 - - 009
AUTHORIZATION TO ENACT LOCAL LAW NO.1 OF 2017 IN RELATION TO
THE HOTEL ROOM OCCUPANCY TAX

Local Law No. 1 of 2017

**To Amend Chapter 35 entitled "Taxation" by adding
Article VI entitled "Room Occupancy Tax" of the
Code of Village of Harrison**

A Local Law to amend Chapter 35 entitled "Taxation," by adding Article VI,
entitled

"Room Occupancy Tax" of the Village Code of the Village of as follows:

Section 35-30. Definitions.

For the purposes of this article, the following definitions shall apply:

EFFECTIVE DATE - The date on which this article is filed with the Secretary of State.

EXEMPT OCCUPANT - Any Occupant of any room or rooms in a hotel whose rent is paid from public assistance by the County of Westchester shall be deemed an "Exempt Occupant" with respect to the period of such occupancy.

HOTEL - A building or portion of building which is regularly used and kept open as such for the lodging of guests, including an apartment hotel, a motel or a boardinghouse, whether or not meals are served.

OCCUPANCY - The use or possession or the right to the use or possession of any room in a hotel.

OCCUPANT - A natural person who, for a consideration, uses, possesses or has the right to use or possess any room in a hotel under any lease, concession, permit, right of access, license to use or other agreement or otherwise.

OPERATOR - any person operating a Hotel in the Village of Harrison, including, but not limited to, an owner or proprietor of such premises, lessee, sublessee, mortgagee in possession, licensee or any other person otherwise operating such Hotel.

PERMANENT RESIDENT - Any natural person occupying any room or rooms in a hotel for at least 30 consecutive days shall be considered a "Permanent Resident" with regard to the period of such occupancy.

PERSON - An individual, partnership, society, association, joint-stock company, corporation, estate, receiver, trustee, assignee, referee or any other person acting in a fiduciary or representative capacity, whether appointed by a court or otherwise, or any combination of the foregoing.

RENT - The consideration received for occupancy valued in money, whether received in money or otherwise, for the occupancy of a room in a hotel for any period of time.

RETURN - Any Return filed or required to be filed as herein provided.

ROOM - Any room or rooms or suite of rooms with sleeping accommodations, whether or not such accommodations are used, of any kind in any part or portion of a Hotel which is available for or let out for any purpose.

TREASURER - Treasurer of the Village of Harrison.

Section 35.31. Tax imposed.

Beginning on March 1, 2017, there is hereby imposed and there shall be paid a tax of 3% upon the rent for every occupancy of a room or rooms in a Hotel in this Town, except

that the tax shall not be imposed upon a Permanent Resident, or an Exempt Occupant, or as otherwise provided herein.

Section 35.32. Exempt organization.

Except as otherwise provided in this section, any use or Occupancy by any of the following shall not be subject to the tax imposed by this article:

- A. The State of New York, or any of its agencies or instrumentalities, public corporations (including a public corporation created pursuant to agreement or compact with another state or Canada), improvement districts or political subdivisions of the state.
- B. The United States of America, or any of its agencies and instrumentalities, insofar as it is immune from taxation.
- C. Any corporation or association, or trust, or community chest, fund or foundation organized and operated exclusively for religious, charitable or educational purposes, or for the prevention of cruelty to children or animals, and no part of the net earnings of which inures to the benefit of any private shareholder or individual and no substantial part of the activities of which is carrying on propaganda or otherwise attempting to influence legislation; provided, however, that nothing in this subsection shall include an organization operated for the primary purpose of carrying on a trade or business for profit, whether or not all of its profits are payable to one or more organizations described in this subsection.

- D. A Permanent Resident of a Hotel or Motel.

Section 35.33. Territorial limits.

The tax imposed by this article shall apply only within the territorial limits of the Village of Harrison.

Section 35.34. Registration; certificate of authority to collect.

- A. Within 10 days after the effective date of this article or, in the case of operators commencing business after such effective date, within three days after such commencement or opening, every operator shall file with the Treasurer a certificate of registration in a form prescribed by the Treasurer.
- B. The Treasurer shall, within five days after such registration, issue without charge to each operator a certificate of authority empowering such operator to collect the tax from the Occupant and a duplicate thereof for each additional Hotel of such Operator. Each certificate or duplicate shall state the Hotel to which it is applicable. Such certificate of authority shall be prominently displayed by the operator in such manner that it may be seen and come to the notice of all Occupants and Persons seeking Occupancy. Such certificate shall be nonassignable and nontransferable and shall be surrendered immediately to the Treasurer upon the cessation of business at the Hotel named or upon its sale or transfer.

Section 35.35. Administration and collection.

- A. The tax imposed by this article shall be administered and collected by the Treasurer or such other Village employee as he/she may designate by such means and in such manner as are other taxes which are now collected and administered or as otherwise provided by this article.
- B. The tax to be collected shall be stated and charged separately from the rent and shown separately on any record thereof, at the time when the Occupancy is

arranged or contracted for and charged for, and upon every evidence of Occupancy or any bill or statement of charges made for said Occupancy issued or delivered by the Operator, and the tax shall be paid by the Occupant to the Operator as trustee for and on account of the Village, and the Operator shall be liable for the collection thereof and for the tax. The Operator and any officer of any corporate Operator shall be personally liable for the tax collected or required to be collected under this article, and the Operator shall have the same right in respect to collecting the tax from the Occupant, or in respect to nonpayment of the tax by the Occupant, as if the tax were part of the Rent for the Occupancy payable at the time such tax shall become due and owing, including all rights of eviction, dispossession, repossession and enforcement of any innkeeper's lien that he/she may have in the event of nonpayment of the Rent by the Occupant; provided, however, that the Treasurer or employees or agents duly designated by him/her shall be joined as a party in any action or proceeding brought by the Operator to collect or enforce collection of the tax.

- C. The Treasurer may, whenever he/she deems it necessary for the proper enforcement of this article, provide by regulation that the Occupant shall file Returns and pay directly to the Treasurer the tax imposed at such times as Returns are required to be filed and payment made over by the Operator.
- D. The tax imposed by this article shall be paid upon any Occupancy on and after March 1, 2017, although such Occupancy is had pursuant to a contract, lease or other arrangement made prior to such date. Where Rent is paid or charged or billed or falls due on either a weekly, monthly or other term basis, the Rent so

paid, charged, billed or falling due shall be subject to the tax herein imposed to the extent that it covers any portion of the period on and after March 1, 2017. Where any tax has been paid hereunder upon any Rent which has been ascertained to be worthless, the Treasurer may, by regulation, provide for credit and/or refund of the amount of such tax upon application therefor as provided in §35.41 of this article.

- E. For the purpose of the proper administration of this article and to prevent evasion of the tax hereby imposed, it shall be presumed that all Rents are subject to tax until the contrary is established, and the burden of proving that a Rent for Occupancy is not taxable hereunder shall be upon the Operator or Occupant. Where an Occupant claims exemption from the tax under the provisions of §35.32 of this article, the Rent shall be deemed taxable hereunder unless the Operator shall receive from the Occupant claiming such exemption a copy of a New York State sales tax exemption certificate.

Section 35.36. Records to be kept.

Every Operator shall keep records of every Occupancy and of all Rent paid, charged or due thereon and of the tax payable thereon, in such form as the Treasurer may by regulation require. Such records shall be available for inspection and examination at any time upon demand by the Treasurer or his/her duly authorized agent or employee and shall be preserved for a period of three years, except that the Treasurer may consent to their destruction within that period or may require that they be kept together.

Section 35.37. Filing of Returns.

- A. Every Operator shall file with the Treasurer a Return of Occupancy and of Rents and of the taxes payable thereon for the three-month periods ending the last day of April, July, October and January on and after February 20, 2017. Such Returns shall be filed within 20 days from the expiration of the period covered thereby. The Treasurer may permit or require Returns to be made for other periods upon such dates as he/she may specify. If the Treasurer deems it necessary in order to ensure the payment of the tax imposed by this article, he/she may require Returns to be made for shorter periods than those prescribed pursuant to the foregoing provisions of this section and upon such dates as he/she may specify.
- B. The forms of Return shall be prescribed by the Treasurer and shall contain such information as he/she may deem necessary for the proper administration of this article. The Treasurer may require amended Returns to be filed within 20 days after notice and to contain the information specified in the notice.
- C. If a Return required by this article is not filed, or if a Return is incorrectly filed or is insufficient on its face, the Treasurer shall take such steps as he/she deems necessary to enforce the filing of such Return or of a corrected Return.

Section 35.38. Determination of tax; reviewability.

Any final determination of the amount of any tax payable hereunder shall be reviewable for error, illegality or unconstitutionality or any other reason whatsoever by a proceeding under Article 78 of the Civil Practice Law and Rules if application therefor is made to the Supreme Court within 30 days after giving the State of New York notice of such final determination, provided, however, that any such proceeding under Article 78 of the Civil Practice Law and Rules shall not be instituted unless:

- A. The amount of any tax sought to be reviewed, with such interest and penalties thereon as may be provided for by local laws or regulations, shall be first deposited and there shall be filed an undertaking, issued by a surety company authorized to transact business in this state and approved by the Superintendent of Insurance of this state as to solvency and responsibility, in such amount as a Justice of the Supreme Court shall approve to the effect that if such proceeding be dismissed or the tax confirmed, the petitioner will pay all costs and charges which may accrue in the prosecution of such proceeding; or
- B. At the option of the petitioner, such undertaking may be in a sum sufficient to cover the taxes, interests and penalties stated in such determination plus the costs and charges which may accrue against it in the prosecution of the proceeding, in which event the petitioner shall not be required to pay such taxes, interests or penalties as a condition precedent to the application.

Section 35-39. Payment of taxes.

At the time of filing a Return of Occupancy and of Rents, each Operator shall pay to the Treasurer the taxes imposed by this article upon the Rents required to be included in such Return, as well as all other moneys collected by the Operator acting or purporting to act under the provisions of this article; even though it be judicially determined that the tax collected is invalidly required to be filed, it shall be due from the Operator and payable to the Treasurer on the date prescribed herein for the filing of the Return for such period, without regard to whether a Return is filed or whether the Return which is filed correctly shows the amount of Rents and taxes due thereon. Where the Treasurer in his/her discretion deems it necessary to protect revenues to be obtained under this article, he/she

may require any Operator required to collect the tax imposed by this article to file with him/her a bond, issued by a surety company authorized to transact business in this state and approved by the Superintendent of Insurance of this state as to solvency and responsibility, in such amount as the Treasurer may find to secure the payment of any tax and/or penalties and interest due or which may become due from such Operator. In the event that the Treasurer determines that an Operator is to file such bonds, he/she shall give notice to such Operator to that effect, specifying the amount of the bond required. The Operator shall file such bond within five days after the giving of such notice unless, within such five days, the Operator shall request in writing a hearing before the Treasurer at which the necessity, propriety and amount of the bond shall be determined by the Treasurer. Such determination shall be final and shall be complied with within 15 days after the giving of notices thereof. In lieu of such bond, securities approved by the Treasurer or cash in such amount as he/she may prescribe may be deposited with him/her, which shall be kept in the custody of the Treasurer, who may at any time, without notice of the depositor, apply them to any tax and/or interest or penalties due, and for that purpose the securities may be sold by him/her at public or private sale without notice to the depositor thereof.

Section 35.40. Disposition of revenues.

All revenue resulting from the imposition of the tax under this article shall be paid into the treasury of the Village and shall be credited to and deposited in an account as set forth by the Village Board in the most current resolution of the Village Board.

Section 35.41. Refunds

- A. In the manner provided in this section, the Treasurer shall refund or credit, without interest, any tax penalty or interest erroneously, illegally or unconstitutionally collected or paid if application to the Treasurer for such refund shall be made within one year from the payment thereof. Whenever a refund is made by the Treasurer, he/she shall state his/her reason therefor in writing. Such application may be made by the Occupant, Operator or other Person who has actually paid the tax. Such application may also be made by an Operator who has collected and paid over such tax to the Treasurer, provided that the application is made within one year of the payment to the Operator, but no actual refund of moneys shall be made to such Operator until it shall first establish to the satisfaction of the Treasurer, under such regulations as the Treasurer may prescribe, that it has repaid to the Occupant, or other person who has actually paid the tax, the amount for which the application for refund is made. The Treasurer may, in lieu of any refund required to be made, allow credit therefor on payments due or to become due from the applicant.
- B. An application for a refund or credit made as herein provided shall be deemed an application for a revision of any tax, penalty or interest complained of, and the Treasurer may receive evidence with respect thereto. After making his/her determination, the Treasurer shall give notice thereof to the applicant, who shall be entitled to review such determination by a proceeding pursuant to Article 78 of the Civil Practice Law and Rules, provided that such proceeding is instituted within 30 days after the giving of the notice of such determination, and provided that a final determination of tax due was not previously made.

Such a proceeding shall not be instituted unless an undertaking is filed with the Treasurer in such amount and with such sureties as a Justice of the Supreme Court shall approve to the effect that, if such proceedings be dismissed or the tax confirmed, the petitioner will pay costs and charges which may accrue in the prosecution of such proceeding.

- C. Under this section a Person shall not be entitled to a revision, refund or credit of a tax, interest or penalty which had been determined to be due pursuant to the provisions of §35.44 of this article where it has had a hearing or an opportunity for a hearing, as provided in said section, or has failed to avail itself of the remedies therein provided. No refund or credit shall be made of a tax, interest or penalty paid after a determination by the Treasurer made pursuant to §35.44 of this article unless it be found that such determination was erroneous, illegal or unconstitutional or otherwise improper by the Treasurer after a hearing or on his/her own motion or in a proceeding under Article 78 of the Civil Practice Law and Rules, pursuant to the provisions of said section, in which event refund or credit without interest shall be made of the tax, interest or penalty found to have been overpaid.

Section 35.42. Reserves

In cases where the Occupant or Operator has applied for a refund and has instituted a proceeding under Article 78 of the Civil Practice Law and Rules to review a determination adverse to him/her on his/her application for refund, the Treasurer shall have the option of crediting future tax payments to meet the cost of any settlements or

judgments or, at his/her option, may, in the first instance, set up appropriate reserves to meet any decision adverse to the Town.

Section 35.43. Remedies exclusive.

The remedies provided by §§35.38 and 35.41 of this article shall be the exclusive remedies available to any Person for the review of tax liability imposed by this article, and no determination or proposed determination of tax or determination on any application for refund shall be enjoined or reviewed by an action for declaratory judgment, an action for money had and received or by any action or proceeding other than a proceeding in a nature of a certiorari proceeding under Article 78 of the Civil Practice Law and Rules; provided, however, that a taxpayer may proceed by declaratory judgment if he/she institutes suit within 30 days after a deficiency assessment is made and pays the amount of the deficiency assessment to the Treasurer prior to the institution of such suit and posts a bond for costs as provided in §35.39 of this article.

Section 35.44. Penalties and interest.

- A. Any Person failing to file a Return or to pay or pay over any tax to the Treasurer within the time required by this article shall be subject to a penalty of 5% of the amount of tax due per month or any fraction of a month to a maximum of 25% for each year; plus interest at the rate of 1% of such tax for each month of delay or fraction of a month after such Return was required to be filed or such tax became due; but the Treasurer, if satisfied that the delay was excusable, may remit all or any part of such penalty, but not interest. Such net penalties and interest shall be paid and disposed of in the same manner as other revenues from this article.

Unpaid penalties and interest may be enforced in the same manner as the tax imposed by this article.

- B. Any Operator or Occupant and any officer of an Operator or Occupant failing to file a Return required by this article, or filing or causing to be filed or making or causing to be made or giving or causing to be given any Return, certificate, affidavit, representation, information, testimony or statement required or authorized by this article which is willfully false, and any Operator and any officer of a corporate Operator willfully failing to file a bond required to be filed pursuant to §35.39 of this article, or failing to file a registration certificate and such data in connection therewith as the Treasurer may by regulation or otherwise require, or failing to display or surrender the certificate of authority as required by this article or assigning or transferring such certificate of authority; and any Operator or any officer of a corporate Operator willfully failing to charge separately from the Rent the tax herein imposed or willfully failing to state such tax separately on any evidence of Occupancy and on any bill or statement or receipt of Rent issue or employed by the Operator or willfully failing or refusing to collect such tax from the Occupant; any Operator or any officer of a corporate Operator who shall refer or cause reference to be made to this tax in a form or manner other than that required by this article, and any such Person or Operator failing to keep records required by this article, shall, in addition to the penalties herein or elsewhere prescribed, be guilty of a misdemeanor, punishable by a fine of up to \$1,000, imprisonment for not more than one year, or both such fine and imprisonment. Officers of a corporate Operator shall be personally liable for the

tax collected or required to be collected by such corporation under this article and penalties and interest thereon and subject to the fines and imprisonment herein authorized.

- C. The certificate of the Treasurer to the effect that a tax has not been paid, that a Return, bond or registration certificate has not been filed or that information has not been supplied pursuant to the provisions of this article shall be presumptive evidence thereof.
- D. Except in the case of a willfully false or fraudulent Return with intent to evade the tax, no assessment of additional tax shall be made after the expiration of more than three years from the date of the filing of a Return, provided, however, that where no Return has been filed as provided by law, the tax may be assessed at any time.

Section 35.45. Returns to be secret.

- A. It shall be unlawful, except in accordance with proper judicial order or as otherwise provided to the fullest extent permitted by law, for the Treasurer or employee or designee of the Treasurer to divulge or make known in any manner the Rents or other information relating to the business of a taxpayer contained in any Return required under this article. The officers charged with the custody of such Returns shall not be required to produce any of them or evidence of anything contained in them in any action or proceeding in any court, except on behalf of the Treasurer in an action or proceeding under the provisions of this article or on behalf of any party to any action or proceeding under the provisions of this article when the Returns or facts shown thereby are directly involved in such action or

proceeding, in either of which events the court may require the production of, and may admit in evidence, so much of said Returns or of the facts shown thereby as are pertinent to the action or proceeding and no more. Nothing herein shall be construed to prohibit the delivery to a taxpayer or his/her duly authorized representative of a certified copy of any Return filed in connection with his/her tax nor to prohibit the publication of statistics so classified to prevent the identification of particular Returns and items thereof or the inspection by the Village Attorney or other legal representatives of the Village or by the District Attorney of any county of the Return of any taxpayer who shall bring action to set aside or review the tax based thereon, or against whom an action or proceeding has been instituted for the collection of a tax or penalty. Returns shall be preserved for three years and thereafter until the Treasurer permits them to be destroyed.

- B. Any violation of Subsection A of this section shall be punishable by a fine not exceeding \$1,000 or by imprisonment not exceeding one year, or both, in the discretion of the court, and if the offender is an officer or employee of the Village, he/she may be, at the discretion of the Village Mayor, dismissed from office and be incapable of holding any further Village office as may be determined according to law.

Section 35.46. Notices and limitations of time.

- A. Any notice authorized or required under the provisions of this article may be given to the Person to whom it is intended in a postpaid envelope addressed to such Person at the address given in the last Return filed by him/her pursuant to the

provisions of this article or in any application made by him/her or, if no Return has been filed or application made, then to such address as may be obtainable. The mailing of such notice shall be presumptive evidence of the receipt of the same by the Person to who addressed. Any period of time which is determined according to the provisions of this article by the giving of notice shall commence five days after the date of mailing of such notice.

B. The provisions of the Civil Practice Law and Rules or any other law relative to limitations of time for the enforcement of a civil remedy shall not apply to any proceeding or action taken by the Village to levy, appraise, assess, determine or enforce the collection of any tax or penalty provided by this article. However, except in the case of a willfully false, fraudulent Return with intent to evade the tax, no assessment of additional tax shall be made after the expiration of more than three years from the date of filing of a Return; provided, however, that in the case of a Return which should have been filed and has not been filed as provided by law, the tax may be assessed at any time.

C. Where, before expiration of the period prescribed herein for the assessment of an additional tax, a taxpayer has consented in writing that such period be extended, the amount of such additional tax due may be determined at any time within such extended period. The period so extended may be further extended by subsequent consents in writing made before the expiration of the extended period.

Section 35.47. Severability.

If any provision of this article, or the application thereof to any Person or circumstance, is held invalid, the remainder of this article, and the application of such provision to other Persons or circumstances, shall not be affected thereby.

This Law shall take effect immediately upon filing with the Secretary of the State of New York.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mayor Belmont VOTING AYE

Trustee Amelio VOTING AYE

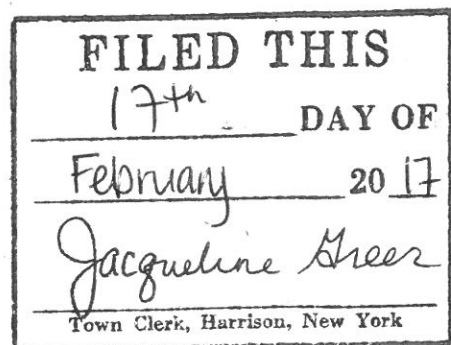
Trustee Malfitano VOTING AYE

Trustee Sciliano VOTING AYE

Trustee Stout VOTING AYE

The resolution was thereupon declared duly adopted.

* * * * *



February 16, 2017

V - - 2017 - - 010

AUTHORIZATION TO ESTABLISH A REVENUE LINE FOR
THE HOTEL ROOM OCCUPANCY TAX

On motion of Trustee Malfitano, seconded by Trustee Amelio,

it was

RESOLVED to authorize Treasurer, Maureen MacKenzie, to establish a revenue line in the Village of Harrison for the receipt of the tax revenues received from the Hotel Room Occupancy Tax levied by the Village of Harrison.

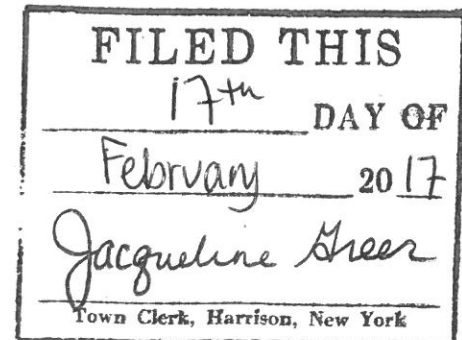
FURTHER RESOLVED to forward a copy of this Resolution to the Treasurer.

Adopted by the following vote:

AYES: Trustees Amelio, Dionisio, Malfitano and Sciliano
Mayor Belmont

NAYS: None

ABSENT: None



February 16, 2017

V - - 2017 - - 011

AUTHORIZATION TO ACCEPT A 2016 YEAR BUDGET MODIFICATION

On motion of Trustee Malfitano, seconded by Trustee Amelio,

it was

RESOLVED to accept the request by Treasurer, Maureen MacKenzie, for the following 2016 year Budget modification:

Increase:	
005-0000-057-5711	635,000
Village-Proceeds from BAN	

Increase:	
005-1900-100-4461	635,000
Village-Judgments and Claims	

BAN issued for Certiorari's paid in 2016.

FURTHER RESOLVED to accept the request by Treasurer, Maureen MacKenzie, for the following 2016 year Budget transfer:

INCREASE:

005-1900-100-
4461

VILLAGE

JUDGEMENT&CLAIMS

\$311,171

DECREASE:

005-8160-100-
0102

VILLAGE SALARIES \$258,484

DECREASE:

005-8160-100-
0120

VILLAGE

OVERTIME \$15,711

DECREASE:

005-8160-100-
0130

VILLAGE PART-TIME SALARIES \$36,976

\$311,171

INCREASE:

005-1420-100-

0102

VILLAGE SALARIES

\$1

DECREASE:

005-1420-100-

0403

VILLAGE OFFICE SUPPLIES

\$1

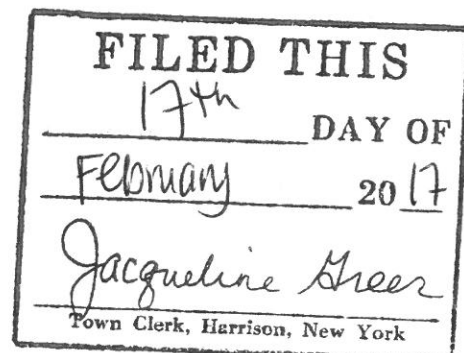
FURTHER RESOLVED to forward a copy of this Resolution to the Treasurer.

Adopted by the following vote:

AYES: Trustees Amelio, Dionisio, Malfitano and Sciliano
Mayor Belmont

NAYS: None

ABSENT: None



February 16, 2017

V - - 2017 - - 012

AUTHORIZATION FOR CHANGE ORDER #2 TO THE CONTRACT WITH
SPECIALTY CONSTRUCTION SYSTEMS, INC.

On motion of Trustee Sciliano, seconded by Trustee Malfitano,

it was

RESOLVED to accept the request by Commissioner of Public Works, Anthony Robinson, for authorization for Change Order #2 to the contract with Specialty Construction Systems, Inc., for additional work associated with the masonry renovations at the Mintzer Center at a cost not to exceed \$58,200. The total cost for the Change order is \$78,000. The Contract included an allowance of \$19,800. The Change Order #2 will provide all labor, materials, and equipment necessary to reconstruct the existing Egress Stairs at the northeast corner of the building. The stairway provides for emergency egress from the gymnasium level of the Mintzer Building.

FURTHER RESOLVED to approve the Purchasing Department to increase Purchase Order #361687 by \$58,200 from \$578, 830 to \$637,030.

FURTHER RESOLVED to approve the Law Department to increase the upset limit of the contact with Specialty Construction Systems to \$637, 030. Funding for this change order is available in the 2016 DPW Building Capital Account – 16BG06.

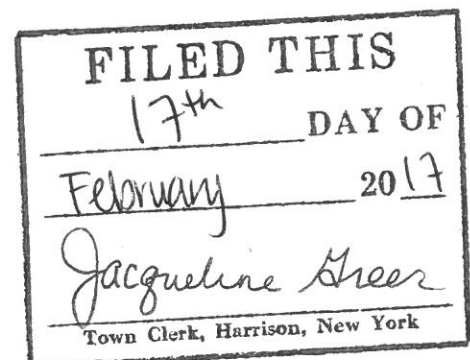
FURTHER RESOLVED to forward a copy of this Resolution to the Treasurer, the Law Department, Purchasing Department and the Commissioner of Public Works.

Adopted by the following vote:

AYES: Trustees Amelio, Dionisio, Malfitano and Sciliano
Mayor Belmont

NAYS: None

ABSENT: None



February 16, 2017

V - - 2017 - - 013

AUTHORIZATION TO ESTABLISH 15 MINUTE PARKING ON BRUCE AVENUE
FROM SUNNYSIDE PLACE NORTH TO THE END

On motion of Trustee Malfitano, seconded by Trustee Dionisio,

it was

RESOLVED to accept the request by Chief of Police, Michael Olsey, for authorization to establish 15 minute parking on Bruce Avenue from Sunnyside Place north to the end. This area is currently a 2 hour zone between 9am – 6pm and is within the boundaries of the residential parking system.

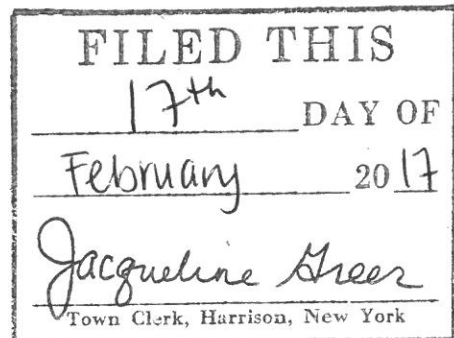
FURTHER RESOLVED to forward a copy of this Resolution to the Law Department and the Chief of Police.

Adopted by the following vote:

AYES: Trustees Amelio, Dionisio, Malfitano and Sciliano
Mayor Belmont

NAYS: None

ABSENT: None



February 16, 2017

V - - 2017 - - 014

AUTHORIZATION FOR AMENDMENT #1 TO THE CONTRACT WITH
GRIGG AND DAVIS ENGINEERS, PC FOR MASONRY RENOVATIONS AT THE
LEO MINTZER CENTER

On motion of Trustee Sciliano, seconded by Trustee Malfitano,

it was

RESOLVED to accept the request by Commissioner of Public Works, Anthony Robinson, for authorization for amendment #1 to the contract with Grigg and Davis Engineers, PC, for additional engineering services associated with the masonry renovations at the Leo Mintzer Center, specifically the restoration of the egress stairs, at a cost not to exceed \$10,860.

FURTHER RESOLVED to approve the Law Department to increase the upset limit of the contract by \$10,860 from \$50,000 to \$60,860.

FURTHER RESOLVED to approve the Purchasing Department to increase PO# by \$10,860. Funding for this amendment is available in the 2016 Department of Public Works Capital Budget – Account #16GB06.

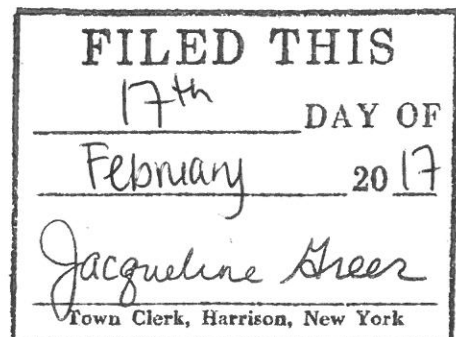
FURTHER RESOLVED to forward a copy of this Resolution to the Law Department and the Chief of Police.

Adopted by the following vote:

AYES: Trustees Amelio, Dionisio, Malfitano and Sciliano
Mayor Belmont

NAYS: None

ABSENT: None



February 16, 2017

V - - 2017 - - 015

AUTHORIZATION TO ESTABLISH OR CHANGE PARKING REGULATIONS ON
THE FOLLOWING PUBLIC HIGHWAYS

On motion of Trustee Amelio, seconded by Trustee Sciliano,

it was

RESOLVED to accept the request by Chief of Police, Michael Olsey, for authorization to establish or change parking regulations on the listed public highways from their current status to a 4 hour parking time limit between 8:00am-6:00pm, Monday through Friday excluding holidays:

- Temple Street from Ellsworth Avenue (eastbound to the Temple Street dead end)
- Bradford Street from Ellsworth Avenue (eastbound to and including Bradford Place)
- Congress Street from Ellsworth Avenue (eastbound to Congress Street Park)
- Park Place from Nelson Avenue (eastbound to Congress Street Park)
- Batavia Place from Webster Avenue (northbound to Congress Street)

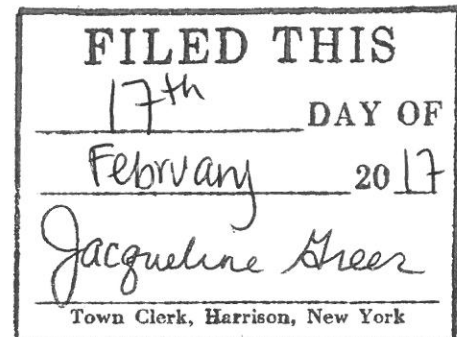
FURTHER RESOLVED to forward a copy of this Resolution to the Chief of Police and the Law Department.

Adopted by the following vote:

AYES: Trustees Amelio, Dionisio, Malfitano and Sciliano
Mayor Belmont

NAYS: None

ABSENT: None



February 16, 2017

V - - 2017 - - 016

AUTHORIZATION TO PROHIBIT PARKING ON QUINCY WAY IN PURCHASE

On motion of Trustee Amelio, seconded by Trustee Sciliano,

it was

RESOLVED to accept the request by Chief of Police, Michael Olsey, for authorization to prohibit parking on Quincy Way in Purchase.

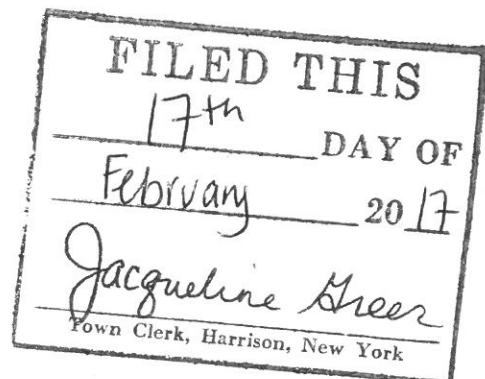
FURTHER RESOLVED to forward a copy of this Resolution to the Chief of Police and the Law Department.

Adopted by the following vote:

AYES: Trustees Amelio, Dionisio, Malfitano and Sciliano
Mayor Belmont

NAYS: None

ABSENT: None



February 16, 2017

V - - 2017 - - 017
MATTERS FOR EXECUTIVE SESSION

Collective Bargaining: 1

On motion duly made and seconded,
with all members voting in favor,
the Meeting was recessed to Executive Session at 8:45 PM.

There being no further matters to come before the Board,
the Meeting was, on motion duly made and seconded,
declared closed at 10:30 PM.

Respectfully submitted,

Jacqueline Greer
Town Clerk

