

NOTICE TO BIDDERS

Notice is hereby given that the Town/Village of Harrison will accept sealed bids for:

**Union Avenue Pedestrian Safety Improvement Project; Town/Village of Harrison,
Westchester County, New York (PIN 8762.51)**

This will serve as the formal project description for all project correspondence. Contract will be awarded based upon the lowest qualified bid.

The Owner is the Town/Village of Harrison and the work site is located in the Town/Village of Harrison. The project limits extend from Mamaroneck Avenue to 130 Union Avenue along Union Avenue (Westchester County Road 94).

The work includes providing all labor, materials, machinery, tools, equipment and other means of construction necessary and incidental to the completion of the work shown on the plans and described in these specifications including, but not necessarily limited to the following: Installation of approximately 5,500 linear feet of sidewalks with or without curbing, signing and striping including the installation of crosswalks, drainage modifications, modification to existing traffic signal and the installation of ADA compliant curb ramps.

This is a Federal Aid Project and NYSDOT Standard Specifications, officially finalized and adopted on January 1, 2024 as posted on the New York State Department of Transportation's website must be followed by the successful bidder. The DBE goal for this project is 10%. The EEO employment goals for this project are a 22.6% minority employment goal and a 6.9% woman employment goal. There are no M/WBE goals for this project. The use of the NYSDOT approved civil rights reporting software, Equitable Business Opportunities (EBO), is required. No residential or geographical restrictions will be in effect for this project. Federal requirements will take precedent over State and local requirements, unless state and local requirements are deemed to be more stringent.

Contract Documents, including Invitation to Bidders, Instructions to Bidders, Wage Rates, Bid Documents, Agreement, Special Notes, Specifications, and Contract Drawings may be examined, at no expense, at the office of Creighton Manning Engineering, 2 Winners Circle, Albany, NY 12205 or at the Town/Village of Harrison Engineering Department, 1 Heineman Place, Harrison, NY 10528 between the hours of 9:00 a.m. and 5:00 p.m. Monday through Friday. Contract Documents are also available on <https://www.bidnetdirect.com/> and the Town/Village website.

Digital versions of the plans and specifications may also be obtained by contacting the design engineer. Bid document requests shall be made by calling (518) 689-1847 or by emailing cgeroux@cmellp.com. Hard copies of the bid documents will not be provided.

Bids received from Contractors other than those on the official Plan Holders List **will not be accepted**. Addenda will be emailed from Creighton Manning Engineering to Bidders listed on the official Plan Holders List. An emailed response from the Bidder, to the Addendum sent by Creighton Manning Engineering will act as proof that the Bidder received the Addendum. In addition to an emailed response, Bidders must acknowledge receipt of all Addenda by signing and dating each Addendum on page II-3 of the Bid Form and the Acknowledgement of receipt of Addenda, page II-35. Failure of any Bidder to receive any such Addendum or interpretation shall not relieve such Bidder from any obligation under this Bid submittal. All Addenda so issued shall become part of the Contract Documents.

Contract Documents will be made available beginning February 28, 2024. The Town/Village of Harrison will hold one mandatory pre-bid meeting, on March 13, 2024, to answer any questions that may arise

during the bidding process. The pre-bid meeting will be held remotely via zoom at 11:00 AM local time. If a Contractor would like to become a plan holder and attend the pre-bid meeting, please contact the Engineering Department at engineering@harrison-ny.gov with the subject line "Union Avenue Pedestrian Safety Improvement Project" and the link will be provided. All questions and answers at these pre-bid meetings will be recorded and distributed to all Contractors that are identified on the official Plan Holders List. **If bidders do not attend the mandatory pre-bid meeting they cannot submit a bid.**

Questions regarding the Contract Documents should be directed to Chris Geroux, P.E. at Creighton Manning Engineering either through email at cgeroux@cmellp.com or by telephone at 518-689-1847. Bidders shall promptly notify Creighton Manning Engineering of any errors, omissions, conflicts or ambiguity within the Contract Documents.

All bids must include the completed Bid Form, Non-Collusive Bidding and Disbarment Certifications, and Lobbying Certifications. This is a unit price bid as described in the Instructions to Bidders with a Bid Alternate. No bidder may withdraw his/her bid within forty-five (45) calendar days after the actual date of the opening thereof. Each bid must be accompanied by security in an amount not less than five percent (5%) of the amount of the bid in the form and subject to the conditions provided in the Instructions to Bidders.

Bids to be considered must be received in a sealed envelope at the Town/Village Purchasing Department, 1 Heineman Place, Harrison, NY 10528 by **11:00 AM**, local time, on **March 25, 2024** at which time and place they will be publicly opened and read aloud. Bids received after the above noted time will not be accepted. All sealed envelopes should be clearly labeled with the formal project description, shown above.

The Bidder to whom the Contract is awarded will be required to furnish Performance, Payment and Guarantee Bonds from an acceptable Surety Company for an amount not less than 100% of the accepted bid. The successful Bidder and all subcontractors must have a CCA-2 on file with NYSDOT prior to being awarded a contract. If the successful Bidder does not currently have a CCA-2 on file with NYSDOT, the Bidder may find the CCA-2 forms and instructions for completion online at <http://www.osc.state.ny.us/vendrep/form cca2.htm>.

The successful Bidder will be required to comply with all provisions of the Federal Government Equal Employment Opportunity clauses issued by the Secretary of Labor on May 21, 1968 and published in the Federal Register (41CFRPart 60-1, 33 F.2 7804). Successful bidders will be required to pay prevailing wage rates on this contract.

The Town/Village of Harrison reserves the right to consider the bids for forty-five (45) days after receipt before awarding any Contract, and to waive any informalities in, and to reject, any and all bids or to accept the one that in its judgment will be for the best interest of the Town/Village. All bids are subject to final review and approval by Town/Village of Harrison before any award of contract may be made. Receipt of bids by the Town/Village shall not be construed as authority to bind the Town/Village.

The work will be substantially completed on or before **375 days** from Notice to Proceed, and completed and ready for final payment **30 days** thereafter.

Owners Contact

Michael Amodeo, PE, CFM
Town Engineer
Phone: (914) 670-3102
Email: mamodeo@harrison-ny.gov

Engineers Contact

Chris Geroux, PE
Creighton Manning Engineering, LLP
Phone: (518) 689-1847
Email: cgeroux@cmellp.com

No questions or inquiries regarding this bid will be accepted within three (3) business days prior to the bid opening.