

## **TOWN BOARD AGENDA**

MEETING OF THE TOWN BOARD OF THE TOWN OF HARRISON  
TO BE HELD AT THE MUNICIPAL BUILDING  
1 HEINEMAN PLACE, HARRISON, NY IN WESTCHESTER COUNTY  
ON, THURSDAY MARCH 22, 2018 AT 7:00 PM  
DAYLIGHT SAVINGS TIME

### **PRESENTATION OF A CHECK TO THE HARRISON FOOD PANTRY BY THE HARRISON ASSOCIATION OF TEACHERS**

#### **A. REPORT FROM SUPERVISOR BELMONT ON DECISIONS MADE FOLLOWING TOWN BOARD MEETING HELD ON MARCH 1, 2018**

1. Authorization to pay out Nancy Masi for 531 hours of comp-time accrued before becoming Receiver of Taxes at the hourly rate which she was earning when she left the position of Senior Clerk. The total amount calculated to pay out is \$9,567.30.
2. Authorization to retain Raynol Minaya as an I.T. Consultant at the Harrison Police Department at the rate of \$24.04 per hour of service, effective March 26, 2018.

#### **B. CORRESPONDENCE AND REPORTS**

1. Monthly report by the Building Inspector for February 2018.
2. Monthly report by the Receiver of Taxes for February 2018.
3. Monthly report by the Superintendent of Recreation for February 2018.
4. Monthly report by the Commissioner of Public Works for February 2018.
5. Monthly report by the Chief of Police for February 2018.
6. Monthly report by the Acting Fire Marshal for February 2018.
7. Monthly report by the Town Clerk for February 2018.

#### **C. PUBLIC HEARING**

1. Public Hearing RE: Special Exception Use Permit for Harrison Playhouse Lofts. Matter adjourned until Thursday, April 5, 2018.

#### **D. PERSONNEL**

1. Letter of Retirement from John McGowan from his position of Police Officer, effective March 23, 2018.

**E. ACTIONS AND RESOLUTION**

1. Request by Comptroller, Maureen MacKenzie, for approval of the following end of year budget transfers for 2017:

Increase:  
001-1220-100-0130                    51  
Supervisor-Part Time Salaries

Decrease:  
001-1220-100-0403                    51  
Supervisor-Office Supplies

Increase:  
001-1220-100-0130                    45  
Supervisor-Part Time Salaries

Decrease:  
001-1220-100-0406                    45  
Supervisor-Travel/Conference

Increase:  
001-1220-100-0130                    10  
Supervisor-Part Time Salaries

Decrease:  
001-1220-100-0423                    10  
Supervisor-Uniforms/Shoe/Tool Allow

Increase:  
001-1220-100-0130                    416  
Supervisor-Part Time Salaries

Decrease:  
001-1220-100-0433                    416  
Supervisor-Memberships and Dues

Increase:  
001-1220-100-0130                    3,505  
Supervisor-Part Time Salaries

Decrease:  
001-1315-100-0102                    3,505  
Comptroller-Salaries

Increase:

001-1330-100-0120 1,530  
Receiver of Taxes- Over Time Salaries

Decrease:

001-1330-100-0403 100  
Receiver of Taxes-Office Supples  
001-1330-100-0407 360  
Receiver of Taxes-Special Services  
001-1330-100-0418 96  
Receiver of Taxes-Telephone  
001-1330-100-0430 899  
Receiver of Taxes-Printing and Stationary  
001-1330-100-0433 75  
Receiver of Taxes-Membeships and Dues  
Total 1,530

Increase:

001-1330-100-0120 513  
Receiver of Taxes-Over Time Salaries  
001-1330-100-0102 299  
Receiver of Taxes-Salaries  
001-1330-100-0181 12  
Receiver of Taxes-Longevity  
001-1330-100-0182 974  
Receiver of Taxes-Salaries Vac And Ret

Total 1,798

Decrease:

001-1315-100-0102 1,798  
Comptroller-Salaries

Increase:

001-1440-100-0102 205  
Engineering-Salaries

Decrease:

001-1440-100-0402 205  
Engineering-Equipment Maintenance and Repairs

Increase:

001-1490-100-0418 1,032  
Public Works-Telephone

Decrease:

001-1315-100-0102 1,032

Comptroller-Salaries

Increase:

001-1620-100-0102 28,491

General Town Buildings-Salaries

Decrease:

001-1315-100-0102 28,491

Comptroller-Salaries

Increase:

001-1680-100-0102 726

Central Data Processing-Salaries

001-1680-100-0181 3

Central Data Processing-Longevity

Total 729

Decrease:

001-1315-100-0102 729

Comptroller-Salaries

Increase:

001-3120-100-0860 599,378

Police-Major Medical

Decrease:

001-3120-100-0102 258,213

Police-Salaries

001-3120-100-0120 137,052

Police-Over Time Salaries

001-3120-100-0155 101,845

Police-Salaries Civilian Employees

001-3120-100-0125 2,777

Police-Training Comp Time Hour

001-3120-100-0151 9,365

Police-Sick Incentive Payout

001-3120-100-0156 1,702

Police-Part Time Civilian Employees

001-3120-100-0210 1,110

Police-Furniture and Furnishings

001-3120-100-0402 8,164

Police-Equipment Maintenance and Repairs

001-3120-100-0403 3,247

Police-Office Supplies

001-3120-100-0406 5,493

Police-Travel and Conference

001-3120-100-0407	6,546
Police-Special Services	
001-3120-100-0410	363
Police-Materials and Supplies	
001-3120-100-0415	14,602
Police-Schooling	
001-3120-100-0416	139
Police-Rentals	
001-3120-100-0417	10
Police-Postage	
001-3120-100-0423	9,910
Police-Uniforms/Shoe/Tool Allow	
001-3120-100-0425	1,649
Police-Dry Clean Uniforms	
001-3120-100-0430	2,062
Police-Printing and Stationary	
001-3120-100-0433	721
Police-Membership and Dues	
001-3120-100-0436	2,369
Police-Insurance Premiums	
001-3120-100-0443	5,950
Police-Radio Alarm Siren Maintenance	
001-3120-100-0451	1,275
Police-Books,Serial, Periodicals	
001-3120-100-0470	9,773
Police-Gasoline	
001-3120-100-0471	8,254
Police-K-9 Services	
001-3120-100-0476	4,613
Police-Software Maintenance	
001-3120-100-0491	2,174
Police-School Resource Officer	

Total 599,378

Increase:

001-3125-100-0102	31
Youth Forum-Salaries	

Decrease:

001-3125-100-0403	31
Youth Forum-Office Supplies	

Increase:

001-3120-100-0860	72,024
Police-Major Medical	

001-3120-100-0840	160,619
Police-Workers Compensation	

Total 232,643

Decrease:

001-1420-100-0407	13,726
Law-Special Services	
001-1420-100-4428	7,000
Law-Legal Notices/Special Items	
001-1420-100-4431	32,721
Law-Legal/Other/Genliab/Self Ins	
001-1420-100-4430	6,134
Law-Gen'l Liability-Self Ins	
001-1420-100-4442	6,858
Law-Prof Fees-Legal Other	
001-1440-100-0476	6,077
Engineering-Software Mtce	
001-1490-100-0102	17,245
DPW-Salaries	
001-1610-100-0130	20,245
Central Services-Part Time Salaries	
001-1620-100-0502	8,202
General Town Buildings-Utility Garage	
001-1620-100-0504	6,584
General Town Buildings-Silver Lake Park Buildings	
001-1620-100-0510	9,235
General Town Buildings-Gas-Mintzer Center	
001-1640-100-0102	23,437
Mechanics-Salaries	
001-1900-100-4490	40,161
Town-Contingency	
001-3310-100-0120	5,590
Traffic-Over Time Salaries	
001-3310-100-0140	8,880
Traffic-Part Time Summer Salaries	
001-3310-100-0407	18,000
Traffic-Special Services	
001-3310-100-0479	2,548
Traffic-Auto Body	

Total 232,643

Increase:

001-6989-100-0102	360
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Community Services-Salaries

Decrease:

001-6989-100-0402                    360  
Community Services-Equipment Mtce and Repairs

Increase:

001-6989-100-0130                    465  
Community Services-Part Time Salaries

Decrease:

001-6989-100-0406                    465  
Community Services-Travel and Conference

Increase:

001-7020-100-0102                    2,009  
Recreation-Salaries  
001-7020-100-0124                    8,093  
Recreation-Comp Time Earned Payout  
001-7020-100-0130                    19,202  
Recreation-Part Time Salaries  
001-7020-100-0181                    40  
Recreation-Longevity

Total 29,344

Decrease:

001-7020-100-0416                    11,864  
Recreation-Rentals  
001-7020-100-0494                    5,000  
Recreation-Refurbishing Courts Floors  
001-7020-100-4408                    5,574  
Recreation-Senior Lunch  
001-7020-100-0476                    3,059  
Recreation-Software Mtce  
001-7020-100-0446                    2,445  
Recreation-Joint Recreation Program  
001-7020-100-0430                    1,402  
Recreation-Printing and Stationary

Total 29,344

Increase:

001-7140-100-0102                    23,755  
Parks and Playground-Salaries  
001-7140-100-0120                    1,475  
Parks and Playground-Over Time Salaries

001-7140-100-0130	3,348
Parks and Playground-Part Time Salaries	
001-7140-100-0181	2,752
Parks and Playground-Longevity	
001-7140-100-0183	276
Parks and Playground-Salaries-Out of Title	

Total 31,606

Decrease:

001-7140-100-0405	11,227
Parks and Playground-Care of Grounds	
001-7140-100-0420	6,407
Parks and Playground-PASNY	
001-7140-100-0438	8,951
Parks and Playground-Chlorine/Pool Supplies and Mtce	
001-7140-100-0470	1,180
Parks and Playground-Gasoline	
001-7140-100-0421	3,841
Parks and Playground-Water/Utility	

Total 31,606

Increase:

001-8020-100-0102	163
Planning-Salaries	
001-8020-100-0120	2,947
Planning-Over Time Salaries	
001-8020-100-0181	4
Planninng-Longevity	

Total 3,114

Decrease:

001-7140-100-0472	3,114
Parks and Playground-Diesel Fuel	

Increase:

002-9000-100-0860	19,972
Library-Major Medical	

Decrease:

002-7410-100-0102	19,972
Library-Salaries	

Increase:

002-9000-100-0860	9,657
Library-Major Medical	



Decrease:  
002-7410-100-0130 9,657  
Library-Part Time Salaries

Increase:  
002-9000-100-0860 16,058  
Library-Major Medical

Decrease:  
002-7410-100-0490 16,058  
Library-Contingency

Increase:  
002-9000-100-0860 42  
Library-Major Medical

Decrease:  
002-7410-100-0480 42  
Library-Exterminating

Increase:  
003-5130-100-0240 3,746  
Highway Machinery-Other Equipment

Decrease:  
003-5142-100-0120 3,746  
Highway Snow-Over Time Salaries

Increase:  
003-5130-100-0402 6,642  
Highway Machinery-Equipment Maintenance and Repairs

Decrease:  
003-5142-100-0120 6,642  
Highway Snow-Over Time Salaries

Increase:  
012-9501-100-0907 14,486  
Water#2-Transfer to Devt Service

Decrease:  
012-8311-100-0455 14,486  
Water#2- Plant Extension

Increase:

013-8120-100-0102	62
Sewer Mtce-Salaries	
Decrease:	
013-8120-100-0240	62
Sewer Mtce-Other Equipment	
Increase:	
013-8120-100-0120	3,165
Sewer Mtce-Over Time Salaries	
Decrease:	
13-8120-100-0410	1,723
Sewer Mtce-Materials and Supplies	
013-8120-100-0420	1,420
Sewer Mtce-PASNY	
013-8120-100-0421	22
Sewer Mtce-Water Utilities	
Total:	3,165

Increase:	
014-1900-100-4461	593
Fire District#3-Judgement and Claims	
Decrease:	
014-3412-100-0416	593
Fire District#3-Rentals	

To cover overages in 2017.

2. Request by Comptroller, Maureen MacKenzie, for approval of the following end of year budget modifications for 2017:

Increase:	
001-9000-100-0840	38,828
Town-Workers Compensation	
Increase:	
001-0000-059-5999	38,828
Town- Appropriated Fund Balance	

Increase:

001-9000-100-0860	712,486
Town-Major Medical	
Increase:	
001-0000-059-5999	712,486
Town-Appropriated Fund Balance	
Increase:	
001-3120-100-0860	92,186
Police-Major Medical	
Increase:	
001-0000-059-5999	92,186
Town-Appropriated Fund Balance	
Increase:	
002-9000-100-0860	632
Library-Major Medical	
Increase:	
002-0000-059-5999	632
Library Appropriated Fund Balance	
Increase:	
011-3411-100-0120	153,121
Fire District#2-Over Time Salaries	
Increase:	
011-0000-059-5999	153,121
Fire District #2- Appropriated Fund Balance	
Increase:	
011-1900-100-4461	33,125
Fire District#2-Judgement and Claims	
Increase:	
011-0000-059-5999	33,125
Fire District #2- Appropriated Fund Balance	
Increase:	
011-9000-100-0810	14,855
Fire District#2-NYS Retirement	
Increase:	
011-0000-059-5999	14,855
Fire District #2- Appropriated Fund Balance	

Increase:  
011-9000-100-0860 31,536  
Fire District#2-Major Medical

Increase:  
011-0000-059-5999 31,536  
Fire District #2- Appropriated Fund Balance

Increase:  
011-9000-100-0840 121,580  
Fire District#2- Workers Compensation

Increase:  
011-0000-059-5999 121,580  
Fire District #2- Appropriated Fund Balance

Increase:  
014-1900-100-4461 1,018  
Fire District#3-Judgement and Claims

Increase:  
014-0000-059-5999 1,018  
Fire District#3-Appropriated Fund Balance

To increase budget to cover overage in 2017.

3. Request by Comptroller, Maureen MacKenzie, for authorization to accept the following donations for the Holiday Project for Year End 2017:

Aijan T Isamadyrova	\$20.00
Total:	\$20.00

Total Holiday Project 2017 donations received to date is \$18,671.50.

4. Request by Director of Community Services, Nina Marraccini, for authorization to accept the following donations to the Harrison Food Pantry:  
\$2,000.00 from an anonymous donor  
\$150.00 from the Jewish Community Center of Harrison  
\$462.00 from the donation jar at Pizza 2000
5. Request by Town Engineer, Michael Amodeo, for authorization for the Purchasing Department to issue a Purchase Order payable to Capital Industries Corp., in an amount not to exceed \$28,000.00 for work associated with the demolition of structures at 68 Park Avenue. Funding is available in Account #001-1900-100-4407. Insurance has been reviewed and approved by the Law Department and is on file with the Building Department. Further

request for the Building Department to waive all associated permit fees as this is a Town project.

6. Request by Race Director for the Westchester Triathlon, Eric Opdyke, for authorization to use various Town roadways for their event on Sunday September 23, 2018. Further request the use of Police Officers at various posts during the bike portion of the triathlon and that the route be approved by the Police Department.
7. Request by Superintendent of Recreation, Gerry Salvo, for authorization to accept the following donations:
  - \$2,000.00 from the Manhattan Soccer Club Inc.
  - \$1,000.00 from Dick's Sporting Goods
8. Request by General Manager of Brae Burn Country Club, Steven Vando, for approval to host a fireworks display, on club grounds, on Sunday, September 23, 2018 at 8:15PM (rain date Sunday, September 30, 2018). This is subject to approval by the Acting Fire Marshal and Chief of Police. Insurance will be submitted.
9. Request by Captain Edward Detlefs, for approval to accept the donation in the amount of \$100.00 from Gloria R. Marone. The check should be deposited in the Police Donation Account line #009-0000-786-0000.
10. Request by Library Director, Galina Chernykh, for approval to transfer \$36,587 from the Library Fund Balance into the Capital Fund in order to pay the Library's share of the construction of the library garden.
11. Request by Town Engineer, Michael Amodeo, for authorization to appoint the Town Engineer as the Climate Smart Coordinator. This is the initial step in becoming a Certified Climate Smart Community. A Climate Smart Community is one who has partnered with their state government to build a resilient, low emission future, and has pledged to reduce greenhouse gas emissions and adapt to a changing climate. Further request that the Town Board pass a Climate Smart Community Pledge Resolution.
12. Request by Comptroller, Maureen MacKenzie, for approval for purchasing employees, Gail Frohlich and Opal McLean-Douglas, to attend the New York State Association of Municipal Purchasing Officials Annual Conference in Albany from May 1 – May 4, 2018. The cost is not to exceed \$2,000.00 and funds are available in budget line item 001-1345-100-0406.
13. Request by Captain Edward Detlefs for approval to register four department members for the Glock Armor Training Course on July 10, 2018 in Meriden, CT and July 24, 2018 in Hempstead, NY. The total registration cost is \$1,000.00 and this is a budgeted item.

14. Request by Superintendent of Recreation, Gerry Salvo, for authorization to accept the following donations for the Brentwood Fundraiser Project:

Banners

The Cooper Family	\$450.00
Westchester Crankshaft	\$450.00
Grasso Development	\$450.00
Atanasio Holdings LLC	\$500.00
The Schiro Family	\$500.00
Moloney Pools	\$500.00
Ben Dempsey	\$500.00
Auburndale Properties	\$500.00
The Belmont Family	\$500.00
The Udell Family	\$450.00

15. Request by 12 Nelson Avenue, LLC to schedule a public hearing regarding a Special Exception Use Permit for 12 Nelson Avenue for the April 5, 2018 Town Board Meeting.

16. Withdrawn.

**F. OLD BUSINESS**

**G. MATTERS FOR EXECUTIVE SESSION**