

April 11, 2019

TOWN BOARD AGENDA

MEETING OF THE TOWN BOARD OF THE TOWN OF HARRISON
TO BE HELD AT THE MUNICIPAL BUILDING
1 HEINEMAN PLACE, HARRISON, NY IN WESTCHESTER COUNTY
ON THURSDAY, APRIL 11, 2019 AT 7:00 PM
DAYLIGHT SAVINGS TIME

A. REPORT FROM SUPERVISOR BELMONT ON DECISIONS MADE FOLLOWING TOWN BOARD MEETING HELD ON MARCH 7, 2019

1. Resolution to accept the resignation of part-time library employee, John Gambel, and approve the stipulation of settlements and release in the amount of \$1,099.56.
2. Authorization to appoint Jeffrey Spano to the Planning Board.
3. Authorization to appoint James Scoli to the Architectural Review Board.
4. Authorization to appoint Alain Pierroz to the Architectural Review Board.
5. Authorization to appoint Peter Sciliano to Part-Time Laborer at the West Harrison Fire Department at an hourly rate of \$13.50

B. CORRESPONDENCE AND REPORTS

1. Monthly report by the Commissioner of Public Works for March 2019
2. Monthly report by the Building Inspector for March 2019
3. Monthly report by the Receiver of Taxes for March 2019
4. Monthly report by the Town Clerk for March 2019
5. Monthly report by the Chief of Police for February 2019
6. Monthly report by the Chief of Police for March 2019
7. Monthly report by the Acting Fire Marshal for March 2019

C. PUBLIC HEARING

1. Continuation of Public Hearing for the purpose of determining the amount and extent of real property to be acquired by the Town by condemnation on real property known as Block 131, Lot 21 and more commonly known as 249 Halstead Avenue. The condemnation is necessary for the installation of a parking lot and related improvements of the subject property.

D. PERSONNEL

1. Letter of Retirement from Department of Public Works Employee, Filippo Ferrito, effective April 27th, 2019.
2. Letter of Retirement from Town Employee, Sandra Arcara, effective June 3, 2019.

3. Request by Personnel Manager, Debra Scocchera, to hire Yolanda Cuming as a part-time Intermediate Clerk at an hourly rate of \$14.00, effective April 15, 2019.
4. Resignation of School Crossing Guard, Richard DiBicarri, effective March 20, 2019.
5. Request by Personnel Manager, Debra Scocchera, to approve the following list of Recreation Attendants as seasonal Camp employees for the 2019 Camp Season:

<u>Name</u>	<u>Hourly Rate of Pay</u>
Frank Annunziato	\$8.48
Alex Benedict	\$9.36
Caitlyn Brown	\$10.00
Cameron Brown	\$8.48
Kelsey Ciafone	\$8.48
Alan Denis	\$8.64
Ruthann Frattarola	\$12.00
Kayla Gurrieri	\$8.48
Jean Lauder	\$11.00
Sophie Major	\$10.00
Olivia Marcuccilli	\$8.48
Joanne Murray	\$8.48
Ryuma Nakahata	\$8.16

6. Request by Personnel Manager, Debra Scocchera, to approve the following list of Life Guards as seasonal Camp employees for the 2019 Camp Season:

<u>Name</u>	<u>Hourly Rate of Pay</u>
Dennis Brecani	\$11.22
Caitlyn Brown	\$11.22
Joey Cardasia	\$11.00
Jacklyn DeBald	\$11.22

E. ACTIONS AND RESOLUTION

1. Request by Commissioner of Public Works, Anthony Robinson, for authorization to hire up to three (3) seasonal employees in the Highway Department and two (2) seasonal employees in the Parks Department at an hourly rate of \$13.00, effective May 1, 2019, one (1) seasonal employee in the Parks Department at an hourly rate of \$13.00, effective May 20, 2019. Funding for these positions is available in the respective Departments Operating Budget.
2. Request by Comptroller, Maureen MacKenzie, to approve the following Budget Transfer:

To Transfer monies for Justice Court Special Service budget line to Furniture and Furnishing budget line to cover the cost of a new desk for the office.

Increase:

001-1110-100-0210	1,329
Justice Court-Furniture and Furnishings	

Decrease:

001-1110-100-0407	1,329
Justice Court-Special Services	

3. Request by Comptroller, Maureen MacKenzie, to approve the following Budget Modification:

Monies received for State Farm Insurance Company for damages to Fire Truck Plate# AW8871 on October 31, 2018

Increase:

011-0000-020-2680	2,024
Fire #2-Insurance of Recoveries	

Increase:

011-3411-100-0479	2,024
Fire #2-Auto Body Work	

4. Request by the Purchasing Department to advertise and receive sealed bids for the purchase of Miscellaneous Sportswear and Duffle Bags for the Recreation Department.
5. Request by Chief of Fire District #1, Pat Galluzzo, for WHP Training Towers to perform repairs to their Training Facility at the Nike Base. The total cost will be \$56,118.00. Funding will be available from Account 07F110- Fire District #1 Building Fund. Further request for Purchase Order #390873 to be issued to WHP Training Towers in the amount of \$56,118.00. Funding is available in project 07F110, Account #006-3410-100-9895.
6. Request by Comptroller, Maureen MacKenzie, for purchasing employees, Gail Frohlich and Opal McLean-Douglas, to attend the New York State Association of Municipal Purchasing Officials (SAMPO) annual conference in Albany from April 29 through May 2, 2019. The cost is not to exceed \$1,500.00. Funds are available in budget line item 001-1345-100-0406.
7. Request by Comptroller, Maureen MacKenzie, to approve the following Budget Modification:

To Appropriate Town Fund Balance, particularly from 001-0000-899, Reserve for Police Department (Equitable Sharing Funds) and move to the Police Motor Vehicle budget line. The funds will be used to purchase a Prisoner Transport Vehicle for the Police Department.

Increase:

001-0000-059-5999

Town Appropriated Fund Balance **\$65,670**

Increase:

001-3120-100-0230

Police Department Motor Vehicles **\$65,670**

8. Request by Purchasing Department to award the bid for the purchase of a prisoner transport vehicle to John Jones Auto Group, 1520 S. Jackson St., Salem, IN. Total purchase cost is \$65,670.00. Funding is available in police budget line 001-3120-100-0230.
9. Request by Director of Community Services, Nina Marraccini, to accept the following donations to the Harrison Food Pantry:
 - \$650 from the Westchester County Board of Legislators, "The Chairman's Event Fund" Chairman of the Board, Legislator 5th District: Benjamin Boykin II, and County Legislator, 6th District: Nancy E. Barr
 - \$4,000 from an anonymous donor
 - \$654 from the Jewish Community Center of Harrison
 - \$196 from Marie Briganti
10. Notification from Reverend Christopher Monturo, of Saint Anthony of Padua, of the 12th Annual Blue Mass on Saturday, May 11, 2019 at 5PM. This Mass, which has become a custom in many cities across our nation, is held to show our appreciation toward the Police and Fire Departments, Ambulance Corps., Military, Veterans and Civic Officials of our community.
11. A. Request by Comptroller, Maureen MacKenzie, for approval of the following Budget Transfer:

To transfer funds from the Building Department Full Time Salaries Budget Line to the Building Department Special Services Budget Line to cover the cost of a consultant to be utilized by the Building Department for plan reviews and inspections. The funds being utilized are coming from the amount budgeted for an Asst. Building Inspector. The position is vacant.

Decrease:

001-3620-100-0102

Building Department Salaries **\$10,000**

Increase:

001-3620-100-0407

Building Department Special Services

\$10,000

- B. Request by Building Inspector, Rocco Germani, to retain Dennis P. Cucinella of Dart Graphics, LTD, to provide certain consulting services to the Building Department at an hourly rate of \$45.00. Funds are available in budget line 001-3620-100-0407 Special Services. Further request for the Supervisor to execute the agreement.
12. Request by Chief of Police, Joseph Yasinski, for Sergeant Erin Hinchey and Canine Chuck, Sergeant Patrick Varbero and Canine Alex, and Police Officer Richard Light attend the annual week of In-Service K-9 training. The training is conducted by Gold Shield Canine Training LTD and will be held from Monday, June 17th through Friday, June 21st, 2019 in Blacklick, Ohio. The cost of this training including travel expenses, should not exceed \$6,785.00. This is a budgeted item and funds are available in Account line #001-3120-100-0471.
13. Request by Superintendent of Recreation, Gerry Salvo, for approval of the Town's Annual Fireworks Display on Wednesday, July 3, 2019, at 9:00 PM at Halstead and Oakland Avenues, with a rain date of July 4, 2019.
14. Request by Superintendent of Recreation, Gerry Salvo, for authorization to accept a donation from the Petrillo Family Foundation of \$15,000.00 for the Brentwood Fundraiser Project for continuation of the maintenance program by Joseph Bulfamante & Sons, Inc. Landscaping Company.
15. Request by Chief of Police, Joseph Yasinski, to enter into a rental agreement with Goosetown Communications located at 58 North Harrison Avenue, Congers, NY for the installation of a six site Radio Simulcast System, which will improve police radio communications. The total cost of the rental agreement will be \$389,100.00, paid over a sixty month period in monthly installments of \$6,485. Funding for the lease will come from the Police Departments operating budget annually. The agreement has been reviewed by the Law Department and found to be in order. Further request for the Supervisor to execute the agreement. Further request for Purchasing Department to initiate a purchase order to Goosetown for the total amount of \$389,100.
16. Request by Comptroller, Maureen MacKenzie to approve the following Budget Modification:

To appropriate fund balance in Fire District #2 and transfer to their Motor Vehicle budget line, to cover the purchase of two Tahoe SUV's and the installation of all equipment for them.

Increase:

011-0000-059-5999

FIRE DISTRICT#2 APPROPRIATED FUND BALANCE \$125,588

Increase:

011-3411-100-0230

FIRE DISTRICT #2 MOTOR VEHICLES \$125,588

17. Request by Purchasing Department to issue Purchase Order #391012, issued to Chevrolet of Smithtown, in the amount of \$46,694.00, for the purchase of a 2018 Chevrolet Tahoe for Harrison Fire District #2. Item will be purchased through Nassau Country BOCES contract #16/17-008R. Funding is available in account #011-3411-100-0230. Further request for an expenditure, not to exceed \$20,000, to convert the Tahoe to an emergency service vehicle.

Late Items...

18. Request by Building Inspector, Rocco Germani, to amend the agreement with Paymentus for the Building Department to accept credit cards at an interest rate of 2.65%. Further request that the Supervisor be authorized to sign the agreement after Law Department review.

19. A. Request by Comptroller, Maureen MacKenzie, to approve the following Budget Transfer:

To transfer funds from the Town Contingency Budget Line to Engineering Special Service Budget Line to cover the cost of a Professional Services Contract with Kellard Sessions for the HPD parking lot expansion and accessory structure.

Decrease:

001-1900-100-4490

Town Contingency \$20,000

Increase:

001-1440-100-0407

Engineering Department Special Services \$20,000

- B. Request by Town Engineer, Michael Amodeo, for a professional services contract with Kellard Sessions for Professional Engineering Design Services and Specifications for the Harrison Police Department Parking Lot Expansion Project at a cost not to exceed \$20,000.00. Funding for this contract is available in Engineering Special Services Budget Line #001-1440-100-0407. Further request for the Purchasing Department to issue a Purchase Order payable to Kellard Sessions at an amount not to exceed \$20,000.00.

20. Request from Deputy Village Attorney, Andrea Rendo, that the Town/Village of Harrison begin payment under the Lease Agreement with 83 Calvert Street Realty, LLC for the use of the property located at 93 Calvert Street, Block 121,

Lot 5, as MTA temporary parking. The amount payable to 83 Calvert Street Realty, LLC, will be \$500.00 per month commencing April 1, 2019. Funding for the Lease Agreement is available in Account 001-1900-100-4407.

21. Request by Library Director, Galina Chernykh, to provisionally hire Ms. Linda Ahern as a full-time Librarian I at an annual salary of \$50,723.00, effective May 1, 2019. The work week will not exceed 35 hours.

F. OLD BUSINESS

G. MATTERS FOR EXECUTIVE SESSION