

December 19, 2019

TOWN BOARD AGENDA

MEETING OF THE TOWN BOARD OF THE TOWN OF HARRISON
TO BE HELD AT THE MUNICIPAL BUILDING
1 HEINEMAN PLACE, HARRISON, NY IN WESTCHESTER COUNTY
ON THURSDAY, DECEMBER 19, 2019 AT 7:00 PM
EASTERN STANDARD TIME

PRESENTATION ON PREPARING FOR THE 2020 CENSUS

**PRESENTATION OF A CHECK IN THE AMOUNT OF \$26,007 FROM THE
JOSEPH ACOCELLA JR. MEMORIAL FUND TO HELP FUND THE COST
OF A NEW GAZEBO IN MA RIIS PARK**

A. REPORT FROM SUPERVISOR BELMONT ON DECISIONS MADE FOLLOWING TOWN BOARD MEETING HELD ON DECEMBER 5, 2019

1. Authorization to settle the Tax Certiorari in the matter of H & H 2009 LLC, 270-278 Halstead Avenue.
2. Authorization to settle the Tax Certiorari in the matter of Sunstone Red Oak, LLC, 80 West Red Oak Lane
3. Authorization to hire Tulia Mohr as a part-time Intermediate Clerk at an hourly rate of \$15.00, effective December 16, 2019.

B. CORRESPONDENCE AND REPORTS

1. Monthly Report by the Building Inspector and Acting Fire Marshal for November 2019
2. Monthly Report by the Receiver of Taxes for November, 2019
3. Monthly Report by the Commissioner of Public Works for November, 2019
4. Monthly Report by the Town Clerk for November, 2019
5. Monthly Report by the Chief of Police for November, 2019

C. PUBLIC HEARING

1. Continuation of the Public Hearing regarding Proposed Local Law Amending Chapter 55, entitled "Ethics, Code of" by repealing and replacing section 55-4 entitled "Representation of private interests" of the Town Code of the Town of Harrison.
2. Public Hearing RE: The Final Special Exception Use Permit Application for MCP II 3 Westchester, LLC. 3 Westchester Park Drive, to demolish the outdated office building on the property and construct a new mixed development.

D. PERSONNEL

1. Request by Personnel Manager, Debra Scocchera, to approve the 207a Benefits Application for Fire Fighter Raymond Colasacco III.
2. Request by Library Director, Galina Chernykh, to promote Giovanna Fiorino-Iannace from a full-time Librarian position to a full-time Librarian II position, effective January 1, 2020, at an annual salary of \$62,039 and a work week not to exceed 35 hours.
3. WITHDRAWN
4. Letter of Retirement from Councilman Stephen Malfitano.

Late Items...

5. Request by Personnel Manager, Debra Scocchera, to increase the hourly rate of pay to \$11 for the following part-time Seasonal employees, effective December 1, 2019:

Kelsey Ciafone
Jacklyn DeBald
Deanna Macchia
Olivia Marcuccilli

E. ACTIONS AND RESOLUTION

1. Request by Comptroller, Maureen MacKenzie, to retain the firm RBC (Royal Bank of Canada) Dain Rauscher as the Investment Advisor for Fire District #2's "Volunteer Firefighters Length of Service Awards Program." This firm has been the investment advisor for Fire District #1's program since its inception.
2. Request by Comptroller, Maureen MacKenzie, to allow RBC Dain Rauscher to utilize Comerica Bank and Trust Company as paying agent for Fire District #2's "Volunteer Firefighters Length of Service Awards." Comerica Bank has been acting as paying agent for Fire District #1's program since 2007.
3. Request by Comptroller, Maureen MacKenzie, to approve the invoice from Penflex Inc. in the amount of \$4,500 for the assistance they provided in connection with the establishment of a Service Awards Program for the Volunteer Members of Fire District #2. Funding for this invoice is available in Budget Line 011-9000-100-0825, Fire District #2 Local Pension Fund Employee Benefit.
4. Request by Comptroller, Maureen MacKenzie, to approve the Service Fee Agreement with Penflex Inc. for the actuarial and administration services they provided in connection with the LOSAP plan of Fire District #1 at a cost of \$5,600, plus an additional \$1,445 for the completion of the LOSAP audit package and GASB

73 package. This is a budgeted item that will be paid from Budget Line #010-9000-100-0825. This Agreement has been reviewed by the Law Department and found to be in order. Further request that the Supervisor as Chairperson of the Board of Fire Commissioners executes the agreement.

5. Request by Comptroller, Maureen MacKenzie, to approve the following Budget Transfer:

To transfer funds from the Building Full Time Salaries Budget Line to the Building Department Special Services Budget Line to cover over budgeted expenditures for consultants.

Decrease:

001-3620-100-0102

Building Department Salaries **15,800**

Increase:

001-3620-100-0407

Building Department Special Services **15,800**

6. Request by Superintendent of Recreation, Gerry Salvo, for authorization to accept a donation of \$20,000.00 from an anonymous donor for the 2020 Summer Concert Series.
7. Request by Supervisor Belmont to appoint Sara Touijer to the Architectural Review Board.
8. Request by Library Director, Galina Chernykh, to hold Play2Learn, a free family festival sponsored by the Harrison Public Library Foundation on Saturday, September 12, 2020 from 11AM to 2PM in the Library's Parking Lot and Ma Riis Park. Further request to close Heineman Place between Harrison Avenue and Bruce Avenue from 10AM to 3PM.
9. Confirmation of the request by The Harrison Public Library Board of Trustees to re-appoint David Javitch to another term as a Trustee of the Harrison Public Library. This five-year term will commence on January 1, 2020 and end on December 31, 2024.
10. Request by Library Director, Galina Chernykh, to attend the School Library Journal Conference that will take place in Nashville, TN from February 25th to February 29th, 2020, at a total cost not to exceed \$2,500. The funds are budgeted in the Library's operating budget.
11. A. Request by Comptroller, Maureen MacKeznie, for 2019 Year End Budget Transfers:

To Cover overages in 2019

Increase:	
001-1110-100-0102	35,318
Town Justice-Salaries	
001-1220-100-0102	18,556
Supervisor/Mayor-Salaries	
001-1315-100-0102	28,428
Comptroller-Salaries	
001-1345-100-0102	9,075
Purchasing-Salaries	
001-1345-100-0120	3,076
Purchasing-Over Time Salaries	
001-1410-100-0102	8,619
Town Clerk-Salaries	
001-1410-100-0181	283
Town Clerk-Longevity	
001-1420-100-0102	23,715
Law-Salaries	
001-1420-100-0181	283
Law-Longevity	
001-1420-100-0124	163
Law-Comp Time Payout	
001-1490-100-0102	23,709
DPW-Salaries	
001-1490-100-0124	905
DPW-Comp Time Payout	
001-1610-100-0102	12,958
Central Services-Salaries	
001-1610-100-0181	50
Central Services-Longevity	
001-1620-100-0102	38,678
General Town Building-Salaries	
001-1620-100-0120	9,401
General Town Building-Over Time Salaries	
001-1640-100-0102	27,878
Mechanics-Salaries	

001-1640-100-0181 Mechanics-Longevity	253
001-1640-100-0120 Mechanics-Over Time Salaries	14,459
001-1680-100-0102 Central Data Processing-Salaries	15,450
001-3125-100-0102 Youth Forum-Salaries	1,986
001-7020-100-0102 Recreation-Salaries	60,449
001-8020-100-0102 Planning Board-Salaries	5,382
001-8020-100-0181 Planning Board-Longevity	50
001-8020-100-0120 Planning Board-Over Time Salaries	1,513
Total:	340,637
Decrease:	
001-1900-100-4490 Town-Contingency	340,637
Increase:	
001-1620-100-0401 General Town Buildings-Building Mtce and Supplies	11,364
Decrease:	
001-1680-100-0407 Central Data Processing-Special Services	11,364
Increase:	
001-1620-100-0402 General Town Buildings-Equip Mtce and Repairs	3,500
Decrease:	
001-1680-100-0407 Central Data Processing-Special Services	3,500
Increase:	
010-1900-100-4461 Fire#1-Judgement and Claims	295
Decrease:	

010-3410-100-0457 295
Fire#1-Review and Inspections

Increase:

002-7410-100-0102 63,817
Library-Salaries

002-7410-100-0181 1,049
Library-Longevity

002-7410-100-0120 7,099
Library-Over Time Salaries

002-7410-100-0124 320
Library-Comp Time Payout

Total 72,285

Decrease:

002-7410-100-0490 64,453
Library-Contingency

002-7410-100-0436 1,034
Library-Insurance Premiums

002-9000-100-0840 5,000
Library-Workers Compensation

002-9000-100-0845 1,236
Library-Life Insurance

002-9000-100-0870 562
Library-Dental

Total 72,285

Increase:

003-5142-100-0102 4,525
Highway Snow-Salaries

003-5142-100-0120 58,278
Highway Snow-Over Time

Total 62,803

Decrease:

003-5110-100-0490 62,803
Highway-Contingency

Increase:

11-3411-100-0120 72,321
Fire#2-Over Time Salaries

Decrease:

011-3411-100-0490 72,321
Fire#2-Contingency

Increase:

001-9501-100-0907 88,474
Town-Transfer to Debt Service

Decrease:

001-5182-100-0420
Street Lighting-PASNY 88,474

Increase:

001-9501-100-0907 44,312
Town-Transfer to Debt Service

Decrease:

001-1900-100-4490 44,312
Town-Contingency

Increase:

001-9501-100-0907 31,781
Town-Transfer to Debt Service

Decrease:

001-9000-100-0865 31,781
Town-Health Insurance Buy Out

Increase:

001-9501-100-0907 24,886
Town-Transfer to Debt Service

Decrease:

001-1420-100-4430 24,886
Town-General Liability Self Insurance

B. Request by Comptroller, Maureen MacKeznie, for 2019 Year End Budget
Modifications:

To Cover overages in 2019

Increase:

001-0000-015-1526 250,000
Town-Police Special Detail

Increase:

001-3120-100-0158 250,000
Police-OverTime Special Detail

To Appropriate Fire Dist#3 Fund Balance to Increase Judgement and Claims Budge Line.

Increase:
 014-0000-059-5999 183
 Fire Dist#3 Fund Balance

Increase:
 014-1900-100-4461 183
 Fire Dist#3-Judgement and Claims

To Transfer remaining Fund Balance in Sewer Mtce District to the new Sewer Rent Fund

Increase:
 020-0000-059-5999 6,443
 Sewer Mtce District-Appropriate Fund Balance

Increase:
 020-9501-100-0918 6,443
 Sewer Mtce District-Transfer Out to Sewer Rent Fund

12. Request by Chief of Police, John Vasta, for eight police officers to receive the Hepatitis B Vaccination as required by the OSHA Bloodborne Pathogens standard, 29 CFR 1910.1030 and the Harrison Police, Manual of Procedures. The department is required to offer the vaccination to all employees at no cost to the employees of the Harrison Police Department. The department will be utilizing partners in Safety, Inc. located at 15 North Broadway, White Plains at a cost of \$110.00 per injection, with an estimated total cost for these vaccinations of \$2,640.00. The funds are available in Police Special Services Account #001-3120-100-0407.
13. Request by Purchasing Department to award the bid for the rental of 20-yard containers to AAA Carting and Rubbish Removal, Inc, 480 Furnace Dock Road, Cortland Manor, as a net bid price of \$113,000.00. Funding is available in the Highway Department Operating Budget Line #003-5100-100-04-16. Further request for the Law Department to prepare the contract and the Supervisor to execute the same. Further request that the Comptroller, upon receipt of claims, to audit and upon audit the Supervisor to pay the same.
14. REVISED: Request by Supervisor Belmont to add additional funds to the following Capital Reserve Funds:

Guagnini Park Renovations	\$500,000
Oakland Avenue Restoration and Park Construction	\$700,000
DPW Gleason Place Garage Maintenance Facility	\$1,400,000
New Recreation Community Center Capital Reserve Account	\$1,400,000

15. LATE ITEM...Request by Comptroller, Maureen MacKenzie, to transfer \$2,700,000 from Oakland Avenue Park Capital Reserve Fund within the Town Fund, to the Capital Fund, Capital Project Number 19RP23, Oakland Avenue Park Improvements, to cover the cost associated with the improvements to be made at Oakland Avenue Park.
16. Request by Town Engineer, Michael Amodeo, to award the bid for the construction of Oakland Avenue Park to Tony Casale, Inc. at a cost not to exceed \$2,376,100.00. Funding for this contract is available in Capital Account #19RP23. Further request for the Purchasing Department to issue a Purchase Order payable to Tony Casale, Inc. at an amount not to exceed \$2,376,100.00. Further request for the Law Department to review and finalize the contract.
17. Request by Town Engineer, Michael Amodeo, for authorization to hire Langan Engineering for Construction Administration Services for the Oakland Avenue Park Construction Project at a cost not to exceed \$85,000.00. Funding for this contract is available in Capital Account #19RP23. Further request for the Purchasing Department to issue a Purchase Order payable to Langan Engineering at an amount not to exceed \$85,000.00. Further request for the Law Department to review and finalize the contract.
18. Request by Town Engineer, Michael Amodeo, for authorization to hire Evans Associates Environmental Consulting, Inc. for a Professional Services contract to provide Wetland Buffer Restoration Monitoring and Inspection Services for Oakland Avenue Park Construction Project at a cost not to exceed \$18,000.00. Funding for this contract is available in Capital Account #19RP23. Further request for the Purchasing Department to issue a Purchase Order payable to Evans Associates Environmental Consulting, Inc. at an amount not to exceed \$18,000.000. Further request for the Law Department to review and finalize the contract.
19. Request by Supervisor Belmont for the Town/Village of Harrison to enter into an Agreement with Kaeyer, Garment & Davidson Architects regarding the development of a new Town/Village of Harrison Recreation Center.

Late Items...

20. Request by Comptroller, Maureen MacKenzie, to accept the following Holiday Project Donations:

Richard Korhammer & Rebecca Korhammer	\$	300.00
Joan E Flaxman	\$	300.00
Mark Lobel & Carla J Lobel	\$	300.00
Robin Vingo Maffei	\$	100.00
Robert C Isbrandtsen & Alyson Isbrandtsen	\$	75.00
Michael L Rubenstein & GERALYN B.O. RUBENSTEIN	\$	150.00
Jason B Peligri & Pamela Strauss Peligri	\$	18.00

Jennifer M Coffey & James M Coffey	\$	300.00
Jeremiah C Harrington & Noreen Harrington	\$	300.00
John D Harrington	\$	150.00
James M & Susan S Dubin	\$	150.00
Paul Furia & Julie Kristen Furia	\$	50.00
Milo Ben Carver & Chloe Fiona Aitken	\$	200.00
Jerome A Valenti & Alicia Valenti	\$	150.00
Jeannie J Evans & Bruce J Evans	\$	100.00
Jeff C Valente & Jill R Valente	\$	150.00
Robert N Braid & Sally K Braid	\$	300.00
Michael Salemo & Regina Salemo	\$	150.00
Carly Darpino	\$	100.00
Antonella Lacentena Inc	\$	150.00
Jason R Pirrello	\$	150.00
Deborah V Martino & Gregory M Martino	\$	150.00
Laura Hersh	\$	75.00
Elizabeth Brown	\$	200.00
Parson's Garden Club	\$	110.00
Total:	\$	4,178.00

Total Holiday Project 2019 donations received to date is \$14,874.000

F. OLD BUSINESS/PUBLIC COMMENTS

G. MATTERS FOR EXECUTIVE SESSION