

December 6, 2023

TOWN BOARD AGENDA

MEETING OF THE TOWN BOARD OF THE TOWN OF HARRISON
TO BE HELD AT THE MUNICIPAL BUILDING
1 HEINEMAN PLACE, HARRISON, NY IN WESTCHESTER COUNTY
ON WEDNESDAY DECEMBER 6, 2023 AT 7:00 PM

**A. REPORT FROM SUPERVISOR DIONISIO ON DECISIONS MADE
FOLLOWING TOWN BOARD MEETING HELD ON NOVEMBER 29, 2023**

1. Authorization to settle the Tax Certiorari for 329 Halstead Avenue in the amount of \$1,173.27.
2. Authorization to appoint Nancy Piccini to the position of Intermediate Clerk (Part-Time), effective December 4, 2023 at an hourly rate of pay of \$20.00.
3. Authorization to settle the Claim in the matter of Foley v. The Town of Harrison in the amount of \$1,652.96 subject to receipt of signed General Release.

B. CORRESPONDENCE AND REPORTS

1. Monthly report by Community Services for the month of November, 2023.

C. PUBLIC HEARING

1. Public Hearing for a Special Exception Use in regards to Bright Horizons located at 100 Manhattanville Road.
2. Public Hearing on the 2024 Preliminary Budget.
3. Public Hearing for the 2024 Sewer Rent Fee for following fiscal year.

D. PERSONNEL

None

E. ACTIONS AND RESOLUTION

1. Request by, Superintendent of Recreation, Gerry Salvo, for approval of the 2024 Membership and Program Fee changes.
2. Request by, Superintendent of Recreation, Gerry Salvo, for approval to renew the 2023 ASCAP License Agreement in the amount of \$458.68. The Agreement automatically renews in June of each year. Funding is available in account #001-1900-100-4407.

3. Request by, Library Director, Galina Chernykh, for the approval of proposals from qualified companies to provide general cleaning services for Harrison Public Library, located at 2 Bruce Avenue in Harrison, NY and the West Harrison Library, located at 2 Madison Street in West Harrison, NY. The service provider will arrange a daily/nightly cleaning of the library buildings following all scope requirements. Nine bids for this project were received on November 27, 2023. Apple Maintenance Services, Inc. is the lowest responsive and responsible bidder. Further request to award the cleaning contract to Apple Maintenance Services, Inc. with a bid amount of \$38,253.36 annually. Further request for the Purchasing Department to issue a Purchase Order for a cleaning contract Apple Maintenance Services, Inc. Funds for this contract have been located within the 401 budget line.
4. Request by, Deputy Village Attorney, Andrea C. Rendo, for the approval of Westchester Records Online Memorandum of Understanding with Westchester County. The Agreement has been reviewed and deems it to be in order. Further request for the Supervisor to execute the same.
5. Request by, Village Attorney, Jonathan D. Kraut, for the proposed guidelines for the establishment and operation of the Harrison Meadows Country Club Advisory Committee.

F. OLD BUSINESS/PUBLIC COMMENTS

G. MATTERS FOR EXECUTIVE SESSION