

January 26, 2023

**TOWN BOARD AGENDA**

MEETING OF THE TOWN BOARD OF THE TOWN OF HARRISON  
TO BE HELD AT THE MUNICIPAL BUILDING  
1 HEINEMAN PLACE, HARRISON, NY IN WESTCHESTER COUNTY  
ON THURSDAY JANUARY 26, 2023 AT 7:00 PM

**A. REPORT FROM SUPERVISOR DIONISIO ON DECISIONS MADE  
FOLLOWING TOWN BOARD MEETING HELD ON JANUARY 5, 2023**

1. Authorization to settle the Claim in the matter of PURE Insurance A/S/O in the amount of \$2,400.00 subject to receipt of a fully executed general release.
2. Authorization to settle the Tax Certiorari in the matter of 14 Meadow Lane.
3. Authorization to settle the Tax Certiorari in the matter of 1619 Purchase Street.
4. Authorization to raise cap on legal fees to Maker, Fragale & Discostanzo, LLP in the amount of \$11,002.50.
5. Authorization to raise cap on legal fees in the matter of Town Attorney up to \$30,000.
6. Authorization to accept the retirement of John Ferris from the Highway Department effective January 31, 2023.

**B. CORRESPONDENCE AND REPORTS**

1. Monthly report from the Bureau of Fire Prevention for the month of December, 2022.
2. Monthly report from the Building Department for the month of December, 2022.
3. Monthly report from the Receiver of Taxes for the month of December, 2022.
4. Monthly report from the Department of Public Works for the month of December, 2022.
5. Monthly report from the Harrison Recreation Department for the months of November and December, 2022.

**C. PUBLIC HEARING**

None

**D. PERSONNEL**

1. Request by, Personnel Manager, to approve the following Seasonal employee list for Recreation:
  - Rachel Acampora \$13.00 hourly
  - Alex Benedict \$13.00 hourly
  - Tyler Bocek \$11.50 hourly
  - Donna Caruso \$13.00 hourly

- Kelsey Ciafone \$13.00 hourly
- Thomas Ciafone \$13.00 hourly
- Gerard Cicchillo Jr. \$13.00 hourly
- Paolo Curcio \$13.00 hourly
- Kimberley Debald \$13.00 hourly
- Belinda Defonce \$13.00 hourly
- Giovanni DeNigris \$11.50 hourly
- Nelson Edwards \$13.00 hourly
- Kayla Gurrieri \$13.00 hourly
- Jim Knudson \$13.00 hourly
- Deanne Macchia \$13.00 hourly
- Raffaele Macchia \$13.00 hourly
- Sammy Maldonado \$13.00 hourly
- Karen Marsico \$13.00 hourly
- Marcello Rebollo \$13.00 hourly
- Anthony Saccamono \$13.00 hourly
- Danielle Santiago \$13.00 hourly
- Amanda Tigani \$13.00 hourly
- Angela Tamucci \$15.00 hourly

2. Request by, Personnel Manager, to approve the Retirement of Donna Kennedy from the Recreation Department, effective January 27, 2023.
3. Request by, Personnel Manager, to approve the provisional appointment of Alfred Carlsson to the budgeted title of Engineering Aide, effective January 23, 2023, at an annual salary of \$76,611.00. Mr. Carlsson has met all required criteria required by New York State Department of Civil Service in order to be considered for this provisional appointment.
4. Request by, Personnel Manager, to approve the probational hire of Michele Cusumano to the budgeted position of Office Assistant Automated, off of Civil Service Eligibles List #02-140, Certification #000033604, effective January 23, 2023. The annual budgeted salary paid will be \$52,896.00.

#### **E. ACTIONS AND RESOLUTION**

1. Request by, Director of Community Services, to accept the donations for the Harrison Food Pantry:
  - \$2,000.00 from an Anonymous Donor
  - \$2,000.00 from the 1898 Foundation Inc. (via check)

- \$2,000.00 from Nancy and Spencer Hart (via check)
2. Request by, Chief of Fire District #2, for members to attend the LI Fire / EMS Expo in February, at a cost not to exceed \$700.00, The Lancaster Fireman's Association Fire Expo on May 19<sup>th</sup> and 20<sup>th</sup> 2023, at a cost to exceed \$2,000 and the NYS Annual Conference in Syracuse to be held June 14<sup>th</sup> to 17<sup>th</sup> 2023 at a cost not to exceed \$5,000. These are budgeted expenses.
  3. Request by, Chief of Fire District #2, to extend the contract of AV drywall through the months of December 2022, January 2023 and February 2023, as Clerk of the Works for the renovation project.
  4. Request by, Comptroller, Maureen MacKenzie, to appropriate monies from the Highway Fund balance and transfer to Highway Budget line 003-5110-100-0407 Highway Special Services budget line to cover the cost of repairs for the wall at Park Lane that was destroyed during Hurricane Ida. Once we pay for the repairs, we will submit to FEMA for 100% reimbursement. When funds are received, they will go back to the Highway Fund to replenish fund balance.

**BUDGET MODIFICATIONS:**

**INCREASE:**

003-0000-059-5999

Highway Appropriated Fund Balance	\$345,000
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**INCREASE:**

003-5110-100-0407

Highway Special Services	\$345,000
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5. Request by, the Town Engineer, Michael J. Amodeo, to hire ELQ Industries, Inc. for replacement of a failing retaining wall along the Park Lane right-of-way, at a cost not to exceed \$345,000.00. The wall which supports the west side of the roadway runs for approximately 175 feet and is located between Stonewall Circle and Burns Road. ELQ Industries, Inc. was awarded the Job Order Contracting (JOC) Services Contract for Region 1, for Paving and Excavating under the Gordian ezIQC – City of White Plains contract #903198. Funding for this project is available in the Highway Special Services account #003-5110-100-0407. Further request for the Purchasing Department to issue a Purchase Order payable to ELQ Industries at an amount of \$345,000.00.
6. Request by, Comptroller, Maureen MacKenzie, to record the receipt of revenue for 2022 from New York State for a grant for building the West Harrison Library Garden. The Funds will then be transferred to the Capital Account 21LB14, West Harrison Library Improvements.

**INCREASE:**

002-0000-030-3840  
Library State AID \$135,122

**INCREASE:**

002-9501-100-0906  
Library Transfer Out To Capital Fund \$135,122

7. Request by, Library Director, to hold the Taste of Harrison Community Event, sponsored by the Harrison Public Library Foundation on May 7, 2023 from 12:00 PM to 3:00 PM. The Taste of Harrison will feature dozens of participating restaurants offering food samples and chef's specialties.
8. Request by, Library Director, to retroactively (1/1/2023) adjust the hourly salary rate of the Library's part-time employees:
  - Mrs. Yuliya Pisareva from \$16.50 per hour to \$19.80 per hour
  - Mr. Jeff Buschel from \$20.00 per hour to \$24.00 per hour

The hourly salary rate increase was approved by the Library Board of Trustees at the January 9, 2023 Board Meeting. The amount is within the FY23 Budget, adopted by the Town Board.

9. Request by, Library Director, for Library Assistant, Dan Briem to attend two Conferences, Computers in Libraries Conference in Arlington, Virginia from March 28 to March 30, 2023. The total cost of registration, lodging and travel will not exceed \$1,250 and Evergreen Conference in Worecester, Massachusetts from April 26 to April 29, 2023. The total cost of registration, lodging and travel will not exceed \$1,150. The funds are budgeted and available in the Library's operating budget. All receipts will be supplied to the Comptroller's Office upon return.
10. Request by, Village Attorney, Jonathan D. Kraut, for authorization to release the \$200,000.00, Richardson Lane Subdivision performance surety, currently being held by the Town/Village of Harrison pursuant to Planning Board Resolution PB2019/08. The project and related improvements have been completed to the Town Engineer's satisfaction, who recommends the release of the performance surety subject to receipt of a two year \$60,000.00 Maintenance Bond.
11. Request by, Deputy Village Attorney, Andrea C. Rendo, for the authorization of the agreement with Standard Recycling Corporation, who is the successor to County Recycling LLC., and manages a Post-Consumer Textile Waste (PCTW) donation receptacle in Town. The Agreement has been reviewed and deems it to be in order. Further request for the Supervisor to execute same.
12. Request by, Comptroller, Maureen MacKenzie, to approve the Service Fee Agreement with Penflex Actuarial Services Inc. for the actuarial and administration services they provide in connection with the LOSAP plan of Fire District #2 at a cost

of \$5,500.00, plus an additional \$1,595.00 for the completion of the LOSAP audit package and GASB 73 package. This is a budgeted item that will be paid from budget line # 001-9000-100-0825. Further request that the Supervisor as Chairperson of Board of Fire Commissioners to execute the agreement after it is reviewed by the Law Department.

13. Request by, Comptroller, Maureen MacKenzie, to approve the Fee Agreement with Penflex Actuarial Services Inc. for the actuarial and administration services they provide in connection with the LOSAP plan of Fire District #1 at a cost of \$6,200.00, plus an additional \$1,595.00 for the completion of the LOSAP audit package and GASB 73 package. This is a budgeted item that will be paid from budget line # 010-9000-100-0825. Further request that the Supervisor as Chairperson of Board of Fire Commissioners to execute the agreement after it is reviewed by the Law Department.
14. Request by, Chief of Fire District #1, Michael Pellegrino, to approve and certify the 2022 LOSAP forms for Fire District #1. Further request to authorize each Town Board member to sign LOSAP form.
15. Request by Zarin & Steinmetz to set the date of February 15, 2023 for a Public Hearing for a Special Exception Use Permit for the Webb Avenue Residential Project.

**F. OLD BUSINESS/PUBLIC COMMENTS**

**G. MATTERS FOR EXECUTIVE SESSION**