

January 3, 2019

## **TOWN BOARD AGENDA**

MEETING OF THE TOWN BOARD OF THE TOWN OF HARRISON  
TO BE HELD AT THE MUNICIPAL BUILDING  
1 HEINEMAN PLACE, HARRISON, NY IN WESTCHESTER COUNTY  
ON THURSDAY, JANUARY 3, 2019 AT 7:00 PM  
EASTERN STANDARD TIME

**A. REPORT FROM SUPERVISOR BELMONT ON DECISIONS MADE  
FOLLOWING TOWN BOARD MEETING HELD ON DECEMBER 20,  
2018**

1. Conditional offer of employment to Robert J. Longo as a Police Officer for the Harrison Police Department contingent upon passing both medical and psychological assessment examinations per Westchester County Department of Human Resources at an annual salary of \$49,384.00 effective January 4, 2019.
2. Conditional offer of employment to Michael A. Forgione as a Police Officer for the Harrison Police Department contingent upon passing both medical and psychological assessment examinations per Westchester County Department of Human Resources at an annual salary of \$49,384.00 effective January 4, 2019.
3. Conditional offer of employment to David M. Tolve as a Police Officer for the Harrison Police Department contingent upon passing both medical and psychological assessment examinations per Westchester County Department of Human Resources at an annual salary of \$49,384.00 effective January 4, 2019.
4. Authorization to raise cap on legal fees to Vincent Toomer, Esq. to \$125,000.00.
5. Authorization for a budget modification and to enter into a contract of sale subject for the purchase of property located at 8 Calvert Street.

**REPORT FROM SUPERVISOR BELMONT ON DECISIONS MADE  
FOLLOWING SPECIAL TOWN BOARD MEETING HELD ON  
DECEMBER 26, 2018**

1. Conditional offer of employment to Alexandra Menniti as a Police Officer for the Harrison Police Department contingent upon passing both medical and psychological assessment examinations per Westchester County Department of Human Resources at an annual salary of \$49,384.00 effective January 4, 2019.

## FIRST OF THE YEAR RESOLUTIONS

1. Appointment of Fred Sciliano as Deputy Supervisor for 2019.
2. Designation of Ronald Belmont as Treasurer of the Harrison Public Library.
3. Re-Appointment of Frank Allegretti as Town Attorney.
4. Re-Appointment of Nelson E. Canter as Deputy Town Attorney.
5. Re-Appointment of Maureen MacKenzie as Comptroller.
6. Re-Appointment of Gerry Salvo as Superintendent of Recreation.
7. Re-Appointment of Kristen Ciafone as Assistant Superintendent of Recreation.
8. WITHDRAWN
9. Re-Appointment of Kerry Marrano as Confidential Secretary to Supervisor.
10. Re-Appointment of Town Clerk Jacqueline Greer as Registrar of Vital Statistics.
11. Re-Appointment of Kayla Garritano as Deputy Town Clerk.
12. Re-Appointment of Kayla Garritano as Deputy Registrar of Vital Statistics.
13. Re-Appointment of Diana Minishi as Deputy Registrar of Vital Statistics.
14. Re-Appointment of Town Clerk Jacqueline Greer as a Marriage Officer in the  
Town of Harrison.
15. Re-Appointment of Jacqueline Ricciardi as Court Clerk.
16. Re-Appointment of Maria Lourdes Valdes as Deputy Court Clerk.
17. Re-Appointment of Joseph Yasinski as Chief of Police.
18. Re-Appointment of Hugo Rubio as Coordinator of Computer Services for the  
Police Department.
19. Re-Appointment of Debra Scocchera as Personnel/Benefits Manager.
20. Re-Appointment of Michael Amodeo as Town Engineer.

21. Re-Appointment of Rocco Germani as Building Inspector and Interim Basis Acting Fire Marshal.
22. Re-Appointment of Anthony Robinson as Commissioner of Public Works.
23. Re-Appointment of Mark Heinbockel as Assessor.
24. Re-Appointment of Nina Marraccini as Director of Community Services.
25. Re-Appointment of Gary Shaw as General Foreman in Central Garage in the Department of Public Works.
26. Re-Appointment of Anthony Marinaccio as General Foreman in the Parks and Playgrounds/General Town Buildings Division in the Public Works Department.
27. Re-Appointment of Robert Day as General Foreman in the Highway Division of the Department of Public Works.
28. Re-Appointment of Michael Piccini as Coordinator of Computer Services .
29. Re-Appointment of Bharat Pandya as Assistant Systems Analyst-Programmer.
30. Re-Appointment of Ben DeFonce as Veterans' Officer.
31. Re-Appointment of Galina Chernykh as Library Director.
32. Affirmation of the Powers and Duties of the Comptroller.
33. Re-statement that all employees are assigned to various departments for budget purposes only.
34. Affirmation that the regular meetings of the Town Board shall be held the first and third Thursday of the month, in the Municipal Building or other public buildings with access for the handicapped, in the downtown, West Harrison, or Purchase areas of the Town.
35. Rules for proper conduct at Town Board Meetings.

36. Re-affirming the rules for proper conduct at Public Hearings.
37. Re-affirmation of the procedures for transcription of the Town Board Meetings.
38. Re-affirmation of the procedure for authorized signatures.
39. Re-affirmation of the procedures for signatures of payroll checks by facsimile as produced by a “checksigner” machine.
40. Designation of certain banks as depositories of the Town of Harrison.
41. Designation of the Journal News and the Harrison Herald as the official newspapers of the Town of Harrison.
42. Re-affirmation of the depositories for the office of the Receiver of Taxes.
43. Re-affirmation of the duties of the Receiver of Taxes.
44. Re-affirming the regulation that the Receiver of Taxes must deposit any and all payments within twenty-four hours of receipt.
45. Re-Appointment of Police Fund Officers: Supervisor Belmont, Councilman Malfitano, and Councilman Dionisio.
46. Re-affirmation of the procedures for preparation of agendas for the Town Board Meetings.
47. Re-affirmation of the requirements for public liability insurance from all independent contractors.
48. Re-affirming the duties of Department Heads who receive monies.
49. Re-affirmation of the responsibility of the Commissioner of Public Works to remove snow from all public parking areas controlled by the Town.
50. Re-affirmation of the required procedures for funding of Public Works projects.

51. Re-affirming the required procedures for the purchase of commodities, equipment, or goods.

## **END OF FIRST OF THE YEAR RESOLUTIONS**

### **B. CORRESPONDENCE AND REPORTS**

None

### **C. PUBLIC HEARING**

None

### **D. PERSONNEL**

Late Items...

1. Resignation of Michael Forgione from the position of Civilian Dispatcher, effective January 3, 2019.
2. Resignation of Susan Ready from the position of School Crossing Guard, effective December 21, 2018.

### **E. ACTIONS AND RESOLUTION**

1. Request by Comptroller, Maureen MacKenzie, to approve a Service Fee Agreement with Penflex Inc. for the actuarial and administration services they provide in connection with the LOSAP plan of Fire District #1 at a cost of \$5,600, plus an additional \$1,445 for the completion of the LOSAP audit package and GASB 73 package. The agreement conforms with the language from last year that was reviewed by the Law Department and found to be in order. This is a budgeted item that will be paid from budget line number 010-9000-100-0825. Further request that the Supervisor as Chairperson of the Board of Fire Commissioners execute the agreement.
2. Request by Town Attorney, Frank Allegretti, for approval of the following service agreements for the year 2019:

Friends of the Opera	\$2,500.00
Harrison Children's Center	\$20,000.00*
Harrison Council for the Arts	\$3,000.00
Harrison Youth Council	\$57,000.00*
Purchase Free Library	\$229,522.00
Water Dist. #1, Fire Protection #5	\$37,548.00
Water Dist #3, Fire Protection with the City of Rye	\$25,685.00*
Westchester Brassmen	\$2,000.00

\* Subject to receipt of Certificate of Insurance

Further request the Town Attorney's office to prepare the Agreements and the Supervisor to execute the same.

3. Request by Director of Community Services, Nina Marraccini, to accept the following donations to the Harrison Food Pantry:

\$416.68 from World of Change

\$2000 from an anonymous donor

\$50 from Melissa Ferraro Gomez and Carol Ann Sarracco

\$100 from Stephen and Linda Purdy

\$1000 from Nancy and Spencer Hart

Late Items....

4. Request by Personnel Manager, Debra Scocchera, to approve a bi-weekly stipend to be paid to Recreation Assistant, Thomas Acampora, in the amount of \$789.23 through the 2019 calendar year.

**F. OLD BUSINESS**

**G. MATTERS FOR EXECUTIVE SESSION**