

January 6, 2022

TOWN BOARD AGENDA

MEETING OF THE TOWN BOARD OF THE TOWN OF HARRISON
TO BE HELD AT THE MUNICIPAL BUILDING
1 HEINEMAN PLACE, HARRISON, NY IN WESTCHESTER COUNTY
ON THURSDAY, JANUARY 6, 2022 AT 7:00 PM
EASTERN STANDARD TIME

AND TO BE HELD VIA VIDEO CONFERENCE USING THE PLATFORM ZOOM

Register in advance for this webinar:

<https://us02web.zoom.us/j/85117675233?pwd=U3FWTzJHVi9sQWI3Z1BGZHgZWm14QT09#success>

**A. REPORT FROM SUPERVISOR BELMONT ON DECISIONS MADE
FOLLOWING TOWN BOARD MEETING HELD ON DECEMBER 16, 2021**

1. Approval of the proposed Agreement as redlined by EMS as discussed in Executive Session.
2. Authorization to make a conditional appointment to Salvatore Lomedico as a Police Officer, at an annual salary of 49,384.00.
3. Authorization to make a conditional appointment to Brian Bernardi as a Police Officer, at an annual salary of 49,384.00.
4. Authorization to make a conditional appointment to Kristen Corso as a Police Officer, at an annual salary of 49,384.00.
5. Authorization to make a conditional appointment to Matthew Oliva as a Police Officer, at an annual salary of 49,384.00.

FIRST OF THE YEAR RESOLUTIONS

1. Appointment of Fred Sciliano as Deputy Supervisor for 2022.
2. Re-Appointment of Frank Allegretti as Town Attorney, for a term of two (2) years, pursuant to Town Law § 24.
3. Re-Appointment of Nelson E. Canter as Deputy Town Attorney pursuant to Town Law § 20.
4. Re-Appointment of Maureen MacKenzie as Comptroller, for a term of two (2) years, pursuant to Town Law § 20-3(b).

5. Appointment of Chelsey Bush as Confidential Secretary to the Supervisor, pursuant to Town Law § 29-15.
6. Re-Appointment of Kayla Garritano as Deputy Town Clerk pursuant to Town Law § 30-10(a).
7. Re-Appointment of Town Clerk Jacqueline Greer as a Marriage Officer for the Town of Harrison pursuant to Domestic Relations Law § 11-c.
8. Re-Appointment of Sean O'Connell as Deputy Court Clerk pursuant to Public Officers Law § 9.
9. Re-Appointment of Michael Amodeo as Town Engineer, for a term of two (2) years, pursuant to Town Law § 24.
10. Appointment of Supervisor Dionisio as Treasurer of the Public Library pursuant to Town Law § 29-1.
11. Affirmation of the Powers and Duties of the Comptroller.
12. Re-statement that all employees are assigned to various departments for budget purposes only.
13. Affirmation that the regular meetings of the Town Board shall be held the first and third Thursday of the month, in the Municipal Building or other public buildings with access for the handicapped, in the downtown, West Harrison, or Purchase areas of the Town.
14. Rules for proper conduct at Town Board Meetings.
15. Re-affirming the rules for proper conduct at Public Hearings.
16. Re-affirmation of the procedures for transcription of the Town Board Meetings.
17. Re-affirmation of the procedure for authorized signatures.

18. Re-affirmation of the procedures for signatures of payroll checks by facsimile as produced by a “checksigner” machine.
19. Designation of certain banks as depositories of the Town of Harrison.
20. Designation of the Journal News and the Harrison Herald as the official newspapers of the Town of Harrison.
21. Re-affirmation of the depositories for the office of the Receiver of Taxes.
22. Re-affirmation of the duties of the Receiver of Taxes.
23. Re-affirming the regulation that the Receiver of Taxes must deposit any and all payments within twenty-four hours of receipt.
24. Re-Appointment of Police Fund Officers: Supervisor Dionisio, Councilman Sciliano, Councilwoman Evangelista.
25. Re-affirmation of the procedures for preparation of agendas for the Town Board Meetings.
26. Re-affirmation of the requirements for public liability insurance from all independent contractors.
27. Re-affirming the duties of Department Heads who receive monies.
28. Re-affirmation of the responsibility of the Commissioner of Public Works to remove snow from all public parking areas controlled by the Town.
29. Re-affirmation of the required procedures for funding of Public Works projects.
30. Re-affirming the required procedures for the purchase of commodities, equipment, or goods.
31. Re-appointment of Louis Morano as Deputy Receiver of Taxes pursuant to Town Law § 35-2.

END OF FIRST OF THE YEAR RESOLUTIONS

B. CORRESPONDENCE AND REPORTS

1. Monthly Report by the Superintendent of Recreation for the month of November, 2021.

C. PUBLIC HEARING

None

D. PERSONNEL

1. Request by Personnel Manager, Debra Scocchera, to hire Kerry Marrano as a Part-Time Intermediate Clerk at an hourly rate of \$25.00, effective January 3, 2022. Hours worked will be as needed and not exceed 17.50 weekly.
2. Request by Personnel Manager, Debra Scocchera, to hire Anna Pilloni as a Part-Time Intermediate Clerk at an hourly rate of \$55.00 in the Legal Department, effective January 10, 2022. Hours worked will be as needed and not exceed 17.50 weekly.
3. Request by Personnel Manager, Debra Scocchera, to hire Joseph A. Calandrella as Town Assessor, effective Tuesday, January 18, 2022, at an annual salary of \$140,000.00, subject to a 6-month probation period.
4. Notification of Resignation of part-time employee, Mario Barbagallo, effective December 21, 2021.

E. ACTIONS AND RESOLUTION

1. Request by Town Attorney, Frank Allegretti, for approval of the following service Agreements for the year 2021:

Friends of the Opera	\$2,500.00
Harrison Children's Center	\$20,000.00*
Harrison Council for the Arts	\$3,000.00
Harrison Youth Council	\$57,000.00*
Purchase Free Library	\$244,800.00
Water Dist. #1, Fire Protection #5	\$40,200.00
Water Dist #3, Fire Protection with the City of Rye	\$25,685.00*
Westchester Brassmen	\$2,000.00

*Subject to receipt of Certificates of Insurance.

2. Notification from Greg Sanchez, Secretary of Fire District #1, of the newly elected 2022 Officers:

Firematic Officers

Chief: Michael Pellegrino
Assistant Chief: Peter Sciliano
Captain: Ray Colasacco
1st Lieutenant: Steve Mancini

Administrative

President: Jeremy Lang
Secretary: Greg Sanchez
Treasurer: Joe Salerno
Board of Director: Frank DeVito

3. Request by Director of Community Services, Nina Marraccini, to accept the following donations made to the Harrison Food Pantry:

- \$1,000.00 from the 1898 Foundation Inc.
- \$2,000.00 from an Anonymous Donor
- \$100.00 from Steve and Linda Purdy

Donations made via PayPal:

- \$242.28 Maria Goreth Fidalgo
- \$28.64 from Thomas DeBourcy
- \$485.06 from Rob Pflieger
- \$96.62 from Leader Chivee Advisors LLC
- \$101.48 from Shari Heyen

4. Request to appoint Barry Mogavero as an Architectural Review Board member.
5. Request by Director of Community Services, Nina Marraccini, to use DG Hospitality for delivery services.
6. Request by Comptroller, Maureen MacKenzie, to approve the following Budget Modifications:

To appropriate Town Fund Balance and transfer to budget line 001-1440-100-0407 to cover the costs of rock removal on Lawrence Lane and a design consultant for Muchmore Road traffic improvements.

INCREASE:

001-0000-059-5999

TOWN APPROPRIATED FUND BALANCE	\$45,000
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INCREASE:

001-1440-100-0407

ENGINEERING SPECIAL SERVICES	\$45,000
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7. Request by Town Engineer, Michael Amodeo, to hire a Joken Development for construction services to remove a portion of rock outcropping along Lawrence Lane at a cost not to exceed \$23,500.00. The removal of this outcropping, located within the Town's right of way, in the vicinity of 19 Lawrence Lane, will substantially

increase the safety sight lines associated with traveling along this section of roadway. Funding for this contract is available in Engineers Special Services Account #001-1440-100-0407. Further request for the Purchasing Department to issue a Purchase Order payable to Joken Development at an amount not to exceed \$23,500.00.

8. Request by Town Engineer, Michael Amodeo, for a professional series contract with Hardesty & Hanover for traffic engineering services related to traffic modifications at the Muchmore Road/North Street intersection at a cost not to exceed \$20,000.00. Funding for this contract is available in Engineering Special Services Account #001-1440-100-0407. Further request for the Purchasing Department to issue a Purchase Order payable to Hardesty & Hanover at an amount not to exceed \$20,000.00.
9. Request by Steven Wrabel of McCullough, Goldberger & Staudt, LLP, to set the date for a public hearing in regards to a Special Exception Use application on 197-203 Harrison Avenue.

Late Items...

10. Request by Supervisor Dionisio to approve the use of a complete forecast and storm alert service with Weather Works. This system is used in surrounding Municipalities to deliver accurate and timely forecasts to DPW, Police and Emergency Services. The yearly cost is \$1,650 and funding is available in Budget Line 00-1900-100-4407, Town Fund Special Services. Further request for the Supervisor to sign the contract with Weather Works after Law Department review.
11. Request by Village Attorney, Jonathan Kraut, on behalf of Town Engineer, Michael Amodeo, to release the 12 Nelson Avenue, LLC Performance Bond No. 8369N, Site Improvements- Block 267, Lot 11 in the amount of \$70,000, which is presently being held by the Town/Village of Harrison pursuant to Planning Board Resolution #PB2017/98. The project and all related public improvements have been completed to the Town Engineer's satisfaction.
12. Request by Comptroller, Maureen MacKenzie, to approve of the following donations made for the 2021 Holiday Project via PayPal:
 - \$23.79 from Lindsay Fernhoff
 - \$193.73 from Rakib Azad
13. Request by Town Attorney, Frank Allegretti, to approve the proposal from RealFood in the total amount of \$27,900.00 in connection with Halfway House (snack bar) at Harrison Meadows Country Club. This is needed to start the process of getting the food and beverage operation up and running. Funding is available in Capital Account #21SIO8.

F. OLD BUSINESS/PUBLIC COMMENT

G. MATTERS FOR EXECUTIVE SESSION