

November 29, 2023

**TOWN BOARD AGENDA**

MEETING OF THE TOWN BOARD OF THE TOWN OF HARRISON  
TO BE HELD AT THE MUNICIPAL BUILDING  
1 HEINEMAN PLACE, HARRISON, NY IN WESTCHESTER COUNTY  
ON WEDNESDAY NOVEMBER 29, 2023 AT 7:00 PM

**A. REPORT FROM SUPERVISOR DIONISIO ON DECISIONS MADE  
FOLLOWING TOWN BOARD MEETING HELD ON NOVEMBER 9, 2023**

1. Authorization to raise cap on legal fees to the Law Office of Vincent Toomey to 85,000.00.
2. Authorization to raise cap on legal fees on Safe Drinking Water Act Investigation to 100,000.00.
3. Authorization to raise cap on legal fees to LePino v. The Town of Harrison to 103,000.00.
4. Authorization to raise cap on legal fees for Ira Levy, Esq. to 60,000.00.

**B. CORRESPONDENCE AND REPORTS**

1. Monthly report by the Bureau of Fire Prevention for the month of October, 2023.
2. Monthly report by the Building Department and Code Enforcement for the month of October, 2023.
3. Monthly report by the Recreation Department for the month of September and October, 2023.

**C. PUBLIC HEARING**

1. Public Hearing for Proposed Local Law Amending Chapter 235-17 CC (5) entitled "GC-RF Multiple Dwellings and Townhouses", Chapter 235 – Business District: Table of Use Regulations and Chapter 235 – Business District: Table of Dimensional Regulations.

**D. PERSONNEL**

None

**E. ACTIONS AND RESOLUTION**

1. Request by, Receiver of Taxes, Michael Giordano, to enter into a contract with CentralSquare for a tax software called Click 2 Gov. This software will provide enhanced online services to our residents and improve the reconciling of E checks and credit card payments for the Tax Department. Funds for this implementation are available within 2024 Operating Budget. No funds for this will be expended prior to 2024. Further request for the Supervisor to execute said contract after being reviewed by the Law Department.

2. Request by, Town Clerk, Jackie Greer, to adopt an updated Standard Work Day and Reporting Resolution for Elected and Appointed Officials who do not participate in our employer's time keeping system to report to the New York State and Local Employee's Retirement System. Employers are required to pass a resolution for all paid elected and appointed officials who are members of the Retirement System and any new or subsequent term of office.
3. Request by, Comptroller, Maureen MacKenzie, to transfer available funds within Budget Line 001-1420-100-0102, Law Department Salaries, to Budget Line 001-1420-100-0240, Law Department Other Equipment, to cover the cost of purchasing office desks and cabinets, and installing rugs within the Law Office and Attorneys Conference Room.

INCREASE:

001-1420-100-0240

LAW DEPARTMENT OTHER EQUIPMENT	\$16,000
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DECREASE:

001-1420-100-0102

LAW DEPARTMENT SALARIES	\$16,000
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4. Request by, Comptroller, Maureen MacKenzie, to approve the Service Fee Agreement with Penflex Actuarial Services Inc. for the actuarial and administration services they provide in connection with the LOSAP plan of Fire District #1 at a cost of \$4,550 plus an additional \$1,695 for the completion of the LOSAP audit package and GASB 73 package. This is a budgeted item that will be paid from budget line # 010-9000-100-0825. Further request to authorize the Supervisor as Chairperson of the Board of Fire Commissioners to execute the agreement after it is reviewed by the Law Department.
5. Request by, Comptroller, Maureen MacKenzie, to approve the Service Fee Agreement with Penflex Actuarial Services Inc. for the actuarial and administration services they provide in connection with the LOSAP plan of Fire District #2 at a cost of \$4,550 plus an additional \$1,695 for the completion of the LOSAP audit package and GASB 73 package. This is a budgeted item that will be paid from budget line # 011-9000-100-0825. Further request to authorize the Supervisor as Chairperson of the Board of Fire Commissioners to execute the agreement after it is reviewed by the Law Department.
6. Request by, Library Director, Galina Chernykh, to hold a Staff Development Day for the staff of our Town's two library buildings on December 19, 2023 from 12:00 PM to 5:00 PM at Harrison Meadows Country Club. Both library buildings will be open in the morning. The total cost will not exceed \$900 and the necessary funds, specifically allocated for staff training and development purposes are available in the Library's operating budget.

7. Request by, Acting Fire Marshall, Rocco Germani, to amend the Fee Schedule to accommodate a new permit type, Installation of Carbon Dioxide Detection System in the Bureau of Fire Prevention as follow:

Installation of 1-5 devices \$300.00  
Installation of 6 or more devices \$600.00

As per Section 5307 of the New York State Fire Code, storage of compressed gases, like carbon dioxide, must comply with this section. They must be secured and safeguarded in an approved manner, and must display warning signage.

8. Request by, Director of Community Services, Catherine Tammaro, to accept the donations for the Harrison Food Pantry:
- \$2,000.00 from an Anonymous Donor (November)
  - \$38.00 from Stop and Shop Blooming 4 Good
  - \$5.00 Frank Pennella
9. Request by, Comptroller, Maureen MacKenzie, to approve the annual contract with PinnacleCare. PinnacleCare is a patient advocate and health navigation service that helps families obtain access to a better healthcare experience. The fee for this service is currently being paid by our benefits advisor Alera Group, so there is no fee being paid by Harrison for this service. The contract has been reviewed by the Law Department and has been found to be in order. Further request for the Supervisor to execute said contract.
10. Request by, Receiver of Taxes, Michael Giordano, for authorization of the transfer of water rent arrears from WJWW in the amount of 218,609.29 to the 2024 Tax Roll and the 2024 Town/Village Tax Bills of the corresponding properties.
11. Request by, Comptroller, Maureen MacKenzie, to appropriate fund balance within the Sewer Rent Fund and transfer to budget line 018-8120-100-0250, Sewer Rent Fund Fixed Assets, for the purpose of purchasing a Sewer Camera Truck.

INCREASE:  
018-8120-100-0250  
SEWER RENT FUND APPROPRIATED FUND BALANCE 270,000

INCREASE:  
018-8120-100-0250  
SEWER RENT FUND EQUIPMENT FIXED ASSETS 270,000

12. Request by, Engineering Department, Michael J. Amodeo, to purchase a Sewer Camera Truck from Joe Johnson Equipment LLC, at a cost not to exceed \$269,362.00. This purchase is for a complete Rover X system, installed in a Ford E-450 with a 14 foot Supreme Aluminum Box. Joe Johnson Equipment LLC represents

Envirosight sewer inspection equipment which is under the Sourcewell Contract #120721. Funding for this contract is available in Account #18-8120-100-0250, Sewer Rent Fund-Equipment Fixed Assets. Further request for the Purchasing Department to issue a Purchase Order payable to Joe Johnson Equipment LLC at an amount not to exceed \$269,362.00.

13. Request by, Engineering Department, Michael J. Amodeo, to hire ITG Larson for design of IT and Security Systems for Phase 2 of the New Recreation Center Project, at a cost not to exceed \$21,000.00. This includes the design and construction documents for IT Infrastructure, Security System and Telephone Systems. Funding for this contract is available in the Capital Account #17RE15, New Recreation Facility. Further request for the Purchasing Department to issue a Purchase Order payable to ITG Larson at an amount not to exceed \$21,000.00.
14. Request by, Engineering Department, Michael J. Amodeo, for a Building Permit application for 170 Osborne Road, Block 195, Lot 34, located within FEMA designated Flood Plains. Town Code Section 235-32-B states: *"All plans for buildings built in flood areas as defined above shall be transmitted to the Town Engineer for a recommendation as to the minimum floor level of the building and the final grading of the property. Such recommendation must be confirmed by a resolution of the Town Board prior to the issuance of a building permit conforming to the recommendations"*.

Further request that the Town Board approve the recommendations of the Town Engineer for development of 170 Osborne Road, Block 195, Lot 34, and forward to the Building Department.

15. Request by, Engineering Department, Michael J. Amodeo, to increase Purchase Order #432117 issued to Hill International, Inc. by \$6,000.00, from \$18,000.00 to \$24,000.00. This increase is for consulting services associated with the formation of a Project Labor Agreement (PLA). The Economic Benefit Study and Report has been finalized and concludes that a PLA is feasible and appropriate for Phase 2 Construction of the New Recreation Center, and will be of benefit to the town. Funding for this contract is available in the Capital Account #17RE15, New Recreation Facility. Further request for the Purchasing Department to increase Purchase Order #432117 payable to Hill International, Inc. from \$18,000.00 to \$24,000.00.
16. Request by, Engineering Department, Michael J. Amodeo, to hire Acoustic Distinctions for design of Audio/Visual Systems for Phase 2 of the New Recreation Center Project, at a cost not to exceed \$22,000.00. This includes the design and construction documents of the audio, visual and video systems. Funding for this contract is available in the Capital Account #17RE15, New Recreation Facility. Further request for the Purchasing Department to issue a Purchase Order payable to Acoustic Distinctions at an amount not to exceed \$22,000.00.

Late item...

17. Discussion on the proposed guidelines for the formation of the Harrison Meadows Country Club Advisory Committee and authorization for Troon to solicit resident Passholders for interest in becoming a Committee member.

**F. OLD BUSINESS/PUBLIC COMMENTS**

**G. MATTERS FOR EXECUTIVE SESSION**