

October 18, 2023

**TOWN BOARD AGENDA**

MEETING OF THE TOWN BOARD OF THE TOWN OF HARRISON  
TO BE HELD AT THE MUNICIPAL BUILDING  
1 HEINEMAN PLACE, HARRISON, NY IN WESTCHESTER COUNTY  
ON WEDNESDAY OCTOBER 18, 2023 AT 7:00 PM

**A. REPORT FROM SUPERVISOR DIONISIO ON DECISIONS MADE  
FOLLOWING TOWN BOARD MEETING HELD ON SEPTEMBER 27, 2023**

1. Authorization to settle the matter of Zodda v. The Town of Harrison pursuant to the terms discussed in Executive Session.
2. Authorization to hire up to 15 Seasonal employees in the Highway Department at a rate of \$15.00 per hour, effective October 23, 2023.
3. Authorization to recind resolution #2023-367, to discontinue Funding for and Litigation of Dunkin' Donuts matter passed at Special Town Board Meeting on September 15, 2023.
4. Authorization to raise cap on legal fees in the matter of BKP Harrison, LLC. V. the Town/Village of Harrison to \$40,000.00.

**B. CORRESPONDENCE AND REPORTS**

1. Monthly report by the Department of Public Works for the month of September, 2023.
2. Monthly report by the Director of Community Services for the month of October, 2023.
3. Monthly report by the Bureau of Fire Prevention for the month of September, 2023.
4. Monthly report by the Building Department for the month of September, 2023.
5. Monthly report by the Receiver of Taxes for the month of September, 2023.
6. Monthly report by the Harrison Police Department for the month of September, 2023.

**C. PUBLIC HEARING**

None

**D. PERSONNEL**

None

**E. ACTIONS AND RESOLUTION**

1. Request to adopt an updated Standard Work Day and Reporting Resolutions for Elected and Appointed Officials who do not participate in our employer's time keeping system to report to the New York State and Local Employee's Retirement System. Employers are required to pass a resolution for all paid elected and appointed officials who are members of the Retirement System and any new or subsequent term of office.

2. Request by, Director of Community Services, Catherine Tammaro, to accept the following donations for the Harrison Food Pantry:

- \$28.64 from Thomas DeBourcy via Paypal (9/25)
- \$2,000.00 from an Anonymous Donor (October 2023)

3. Request by, Library Director, Galina Chernykh, to transfer the following Funds

<u>Amount</u>	<u>From</u>	<u>To</u>
\$8,000	002.7410.100.0130 PT	002.7410.100.0408 S. Consultant

(To cover Space Audit at The Halperin Building in Order to re-align existing floor plan for future goals and optimal community and staff experiences).

4. Request by, Receiver of Tax, Michael Giordano, to transfer 2022 Unpaid Taxes to Lien.

5. Request by, Supervisor Dionisio, for the Town to accept a grant in the amount of \$74,925 from NYS Local Government Records Management Improvement Fund (LGRMIF). The grant will fund document scanning services necessary to digitize building plans currently stored by the town. Plans will be converted according to New York State Archives guidelines, using a preferred vendor.

6. Request by, Comptroller, Maureen MacKenzie, to appropriate Town Fund balance and transfer to line 001-3620-100-0407, Building Department Special Services. The funds will be used for the scanning of historical construction drawings. The Building Department has received a grant for the scanning. In order for the company to begin the scanning a purchase order will have to be cut, therefore the funds must be in the budget line. Once the funds are received from the grant, the funds will go back to replenish Town Fund Balance.

**INCREASE:**

001-0000-059-5999

Town Appropriated Fund Balance      \$75,000

**INCREASE:**

001-3620-100-0407

Building Department Special Services      \$75,000

7. Request by, Supervisor Dionisio, for the Purchasing Department to issue a Purchase Order to: NYSID - 11 Columbia Circle, Albany, New York 12203, in the amount of \$74,925.00 for documents scanning services related to the LGRMIF grant.

8. Request by, Town Engineer, Michael Amodeo, to hire eSpatially New York, LLC, for technical support to supplement the Engineering Department's GIS division, at a cost not to exceed \$15,000.00. The Town's GIS is what is used to manage our public infrastructure data sets. It also manages data for all parcels within the Town, and is the basis for other informational and organizational systems internal to Town Staff. Funding for this contract is available in account #001-1440-100-0407. Further request for the Purchasing Department to issue a Purchase Order payable to eSpatially New York, LCC at an amount not to exceed \$15,000.00.

**F. OLD BUSINESS/PUBLIC COMMENTS**

**G. MATTERS FOR EXECUTIVE SESSION**