

September 27, 2023

**TOWN BOARD AGENDA**  
MEETING OF THE TOWN BOARD OF THE TOWN OF HARRISON  
TO BE HELD AT THE MUNICIPAL BUILDING  
1 HEINEMAN PLACE, HARRISON, NY IN WESTCHESTER COUNTY  
ON WEDNESDAY SEPTEMBER 27, 2023 AT 7:00 PM

2023 Citizen of the Year Announcement

**A. REPORT FROM SUPERVISOR DIONISIO ON DECISIONS MADE  
FOLLOWING TOWN BOARD MEETING HELD ON SEPTEMBER 13, 2023**

1. Authorization to terminate Frank Direno for just and good cause as a Road Maintainer in the Highway Division of the Department of Public Works.
2. A Resolution authorizing the sale at Public Auction of real property owned by the Town of Harrison on Old Orchard.
3. Authorization to raise cap on legal fees to \$75,000 on Safe Drinking Water Act Investigation.
4. Authorization to approve the Stipulation of Settlement with respect to the International Brotherhood of Teamsters, Local 456, DPW Unit Grievance, as discussed in Executive Session.
5. Authorization to settle the Tax Certiorari in the matter of 10 Timber Trail, Block 601, Lot 28.
6. Authorization to adopt Memorandum of Agreement with Local 456 International Brotherhood of Teamsters.
7. Authorization to adjust the annual salary of Jack Aiello, Senior Office Assistant, Office Manager. The starting annual salary should be changed to \$71,054.00.
8. Authorization to approve the probational hire of Cara A. Vaquer-Meadow, as an Office Assistant Automated in the Community Services Department, retroactively from August 14, 2023. The starting annual salary for this position is \$52,896.00.
9. Authorization to approve the list of School Crossing Guards for the 2023/2024 School Year, effective August 30, 2023 with the rate of pay of \$23.60 hourly.
10. Authorization to transfer \$200,000 from Town Fund Balance to the Harrison Meadows Country Club bank account to fund expenses. Monies will be paid back to the Town prior to year end 2023.

**REPORT FROM SUPERVISOR DIONISIO ON DECISIONS MADE FOLLOWING  
SPECIAL TOWN BOARD MEETING HELD ON SEPTEMBER 15, 2023**

11. Authorization to approve the 2024 Annual Passholder Offerings for the Harrison Meadows Country Club.

**B. CORRESPONDENCE AND REPORTS**

1. Monthly report by Community Services for the month of August, 2023.

**C. PUBLIC HEARING**

None

**D. PERSONNEL**

None

**E. ACTIONS AND RESOLUTION**

1. Request by, Director of Community Services, Catherine Tammaro, to accept the following donations for the Harrison Food Pantry:
  - \$96.62 from Lauren Leader via Paypal - 9/1
  - \$28.64 from Thomas DeBourcy via Paypal - 8/25
  - \$2,000.00 from an Anonymous Donor – from September 2023
  - \$100.00 from an Anonymous Donor
2. Request by, Superintendent of Recreation, Gerry Salvo, for the approval of the contract between Special FX Wizard Inc. and the Town/Village of Harrison, for the fireworks Display on October 7, 2023 with a rain date of October 8, 2023. The contract is in the amount of \$10,000.00. Funds for this are available in budget line 001-7550-100-0407 Celebrations Special Services. Once the contract is reviewed and deems to be in order, a request for the Purchasing Department to issue a Purchase Order to Special FX Wizard Inc. in the amount of \$10,000.00.
3. Request by, Harrison Resident, William Strobel, to hold a Block Party on October 31, 2023 from 4:30pm to 6:00pm and to close off Highfield Road between Crawford and Bates Road. Insurance must be submitted.
4. Request by, Superintendent of Recreation, Gerry Salvo, to accept a New TV Donated by Brightview Senior Living in West Harrison. It is a TCL 85” QLED Series Smart TV for the Harrison Community Center for Senior Citizen Programs.
5. Request by, Superintendent of Recreation, Gerry Salvo, for the Supervisor to sign the Westchester County Health Department Certificate of Authorization for the “It’s Great to Live in Harrison Celebration Festival.
6. Request by, Chief of Fire Department #2, Ralph Straface, for the Trucks Committee to travel to Wisconsin next month to meet with Pierce Engineers to go over

specifications and changes on new apparatus at a cost of approximately \$5,000.00. Funds are available in travel and conference.

7. Request by, Deputy Village Attorney, Andrea Rendo, for a Proposed Stormwater Management System Maintenance and Easement Agreement between AVB Harrison, LLC and the Town/Village of Harrison. Further request for the Supervisor to execute the Agreement and associated transfer documents, subject to final approval of the Agreement and its Exhibits by the Town Engineer.
8. Request by, Chief of Police, John T. Vasta, for two (2) Police Officers attend the Taster Instructor Course being held on November 16, 2023 at the Carmel Police Department. The total cost of this training will be \$900.00. Funds are available in the School Budget Line #100-3120-100.04-15.
9. Request by, Chief of Police, John T. Vasta, for eight (8) department members to take the Practical Skills UAV Training Course. This will be an in-person training course conducted at Harrison Police Headquarters. The cost of this training course should not exceed \$3,000.00 and pricing is not influenced by the number of students. Funds are available in the Schooling Budget Line #001-3120-100.04-15.
10. Request by, Chief of Police, John T. Vasta, to register one (1) department member for the State of New York Police Juvenile Officers Association – Community Resource Officer Course. This training will be from October 30, 2023 to November 3, 2023, hosted by the Westchester County Police Academy. The total cost for this training course is \$350.00 and it is a budgeted item. The funds are available in the Schooling Budget Line 001-3120-100-0415.
11. Request by, Chief of Police, John T. Vasta, for three (3) department members to attend the Ivory Tower Leadership Training Course. This training will be held on September 29, 2023 at the Westchester County Police Academy. The cost of this training should not exceed \$675.00. This is a budgeted item and funds are available in the Schooling Budget Line #001-3120-100-0415.
12. Request by, Chief of Police, John T. Vasta, to update the LightPath Service Agreement, with terms to agree to the 60-month, for three 20MB e-Lan service order (an increase from one 20MB e-lan requested back in July, 2023) which provides data between MTA MRRS and Zetron consoles. Funds are available in the Traffic Budget Line Account #1-3310-100.40-07. This contract has been reviewed and approved by the Law Department and has been found to be in order. Further request for the Supervisor to execute said agreement.

13. Request by, Chief of Police, John T. Vasta, to approve the contract with New York State DMV (Governor's Traffic Safety Committee) the NYSGTSC (PTS-2024-Harrison Town PD-00017-060) and the Town of Harrison's Police Department Traffic Services Program. The contract has been reviewed by the Law Department and has been found to be in order. Further request for the Supervisor to execute said contract.
  
14. Request by, Town Engineer, Michael Amodeo, to hire Tectonic for 3<sup>rd</sup> Party Special Inspection and Materials Testing Services for the New Recreation Center Phase 1 Project, at a cost not to exceed \$75,000.00. This includes structural special inspections for the soils and foundations as well as the cast-in-place concrete. Funding for this contract is available in the Capital Account # 17RE15, New Recreation Facility. Further request for the Purchasing Department to issue a Purchase Order payable to Tectonic at an amount not to exceed \$75,000.00.

**F. OLD BUSINESS/PUBLIC COMMENTS**

**G. MATTERS FOR EXECUTIVE SESSION**