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**TOWN OF HARRISON**  
**VILLAGE OF HARRISON**  
ALFRED F. SULLA, JR. MUNICIPAL BUILDING  
1 HEINEMAN PLACE  
HARRISON, NEW YORK 10528



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Debra Scocchera  
*Personnel/Benefits Manager*

**DATE:** January 26, 2015  
**TO:** Ron Belmont Mayor/Supervisor & Town Board Members  
**FROM:** Debra Scocchera, Personnel/Benefits Manager  
**cc:** Robert Fitzsimmons, Building Inspector  
**SUBJECT:** **Part-time Availability – Building Dept. Records Management Project**

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Please accept this memorandum as a request to add Michael Fuller, onto the Part-time availability list for the Building Department, for a Records Management Project, at a pay rate of \$12.00 hourly, effective February 10 2015.

The funds for this project have been budgeted in the following part-time line:

(001 3620 100 0130)

Thank you.