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**TOWN OF HARRISON
VILLAGE OF HARRISON**
ALFRED F. SULLA, JR. MUNICIPAL BUILDING
BUILDING DEPARTMENT
1 HEINEMAN PLACE
HARRISON, NY 10528
Phone: 914-670-3050
Fax: 914-835-7491



MEMORANDUM

To: JACKIE GREER, TOWN CLERK

From: ROBERT FITZSIMMONS, BUILDING DEPT.

Date: January 23, 2015

Re: SPECIAL EVENT PERMIT **BLOCK-LOT: 0521.-26 - Application #: 15-22175**

THE BUILDING DEPARTMENT IS IN RECEIPT OF THE ATTACHED SPECIAL EVENT PERMIT FROM THE FOLLOWING PROPERTY OWNER AND/OR ORGANIZATION:

**ST JOSEPH'S HOSPITAL
YONKERS
275 NORTH ST
HARRISON, NY 10528**

THEY WILL BE HAVING THEIR 6TH ANNUAL 5K RUN/WALK ON SATURDAY MAY 9TH, 2015. THEY HAVE REQUESTED THAT THE FEE BE WAIVED, AND ASSISTANCE FROM THE HARRISON POLICE DEPT. I AM REQUESTING TO PUT THEM ON THE NEXT AGENDA FOR APPROVAL BY THE TOWN BOARD.



St. Vincent's Hospital Westchester

A Division of Saint Joseph's Medical Center

RECEIVED

2015 JAN 13 AM 11:56

January 6, 2015

Town/Village of Harrison
Alfred F. Sulla, Jr. Municipal Building
1 Heineman Place
Harrison, NY 10528

To Whom It May Concern:

St. Vincent's Hospital Westchester 6th Annual 5k Run/Walk event is planned for Saturday May 9, 2015. We are requesting to be placed on the Town/Village Board agenda for event approval and enable us to proceed with the advertising and marketing of the event. The details of the event are as follows:

DESCRIPTION: 5K Run / Walk ~ The Marie and George Doty - St. Vincent's Hospital Spring Sprint

DATE: Saturday, May 9, 2015

RAINDATE: (none)

TIME: Check-in 8:00 a.m. Start 9:00 a.m. Finish 11:30 a.m.

LOCATION: St. Vincent's Hospital, 275 North Street, Harrison - Start and Finish
Race Course: North Street, right Park Drive S, right
Manhattan Avenue, left Park Drive S, return to hospital.

CONTACT: Meg Sutton, Director of Development,
St. Vincent's Hospital,
914 925-5411 msutton@svwsjmc.org

Updated copies of the hospital's COI, certificate of Worker's Compensation insurance and NYS Disability form will be sent shortly along with the notarized copies of the application. We are asking if the special event fee can be waived. We will be using the services of the Harrison police and would be **grateful to Mayor Belmont if he would serve as the Official Starter**. Please contact me at the number listed below if there are any questions or further information needed to proceed with our request. I look forward to hearing from you soon.

Sincerely,

Meg Sutton
Director of Development
914 925-5411

TOWN/VILLAGE OF HARRISON
SPECIAL EVENT PERMIT APPLICATION

Permit # 15-22175
Date: 1/23/15
Amount _____
Receipt # _____
FOR OFFICIAL USE ONLY

PURSUANT TO CHAPTER 106, BUILDING PERMIT FEE; OUTDOOR ASSEMBLIES,
OF THE CODE OF THE TOWN/VILLAGE OF HARRISON, NY

The installation of all temporary structures shall be secured and clearances for exiting shall comply with Section 765.3C of the Uniform Code of the State of New York.

PROPERTY LOCATION 275 North Street, Harrison, NY

BLOCK 521 LOT 26

OWNER: Saint Joseph's Medical Center PHONE (914) 378-7506

ADDRESS: 127 South Broadway, Yonkers, NY

LESSEE: _____ PHONE () _____

ADDRESS: _____

DATE(S) OF EVENT: Saturday, May 9, 2015

DESCRIPTION OF EVENT: 5/K Spring Sprint Run/Walk

PLEASE SUBMIT THE FOLLOWING:

- 1) A SITE PLAN SHOWING THE LOCATION OF ALL TENTS, GRANDSTANDS, BLEACHERS, CONCESSION STANDS, STAGES AND PARKING FACILITIES. ()
- 2) SPECIAL INDEMNIFICATION FORM (ATTACHED) ()
- 3) LIABILITY INSURANCE ()
- 4) PERMIT FEE OF \$500.00 ()

PLEASE NOTE: THAT AN ELECTRICIAN MUST FILE FOR AN ELECTRICAL PERMIT FOR TEMPORARY LIGHTING, GENERATORS, ETC.

Bernadette Kingham-Bez being duly sworn,
(Owner, Lessee, or Agent)
deposes and says that: Saint Joseph's Medical Center is the owner in fee of the premises to which this application applies; that he/she (the applicant) is duly authorized to make this application; and that the statements contained herein are true to the best of his/her knowledge and belief.

Sworn to before me this 22
day of JANUARY 20 15.

Bernadette Kingham-Bez
(Signature of Applicant)
Francesca Tyrrell
(Notary Public)

FRANCESCA TYRRELL
Notary Public, State of New York
No. 01TY4936902
Qualified in Westchester County
Commission Expires August 15, 20 18



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Meg Sutton
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