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**TOWN OF HARRISON
VILLAGE OF HARRISON**
ALFRED F. SULLA, JR. MUNICIPAL BUILDING
BUILDING DEPARTMENT
1 HEINEMAN PLACE
HARRISON, NY 10528
Phone: 914-670-3050
Fax: 914-835-7491



MEMORANDUM

To: JACKIE GREER, TOWN CLERK

From: ROBERT FITZSIMMONS, BUILDING DEPT.

Date: March 10, 2015

Re: SPECIAL EVENT PERMIT **BLOCK-LOT: 0631.-5 - Application #: 15-22301**

THE BUILDING DEPARTMENT IS IN RECEIPT OF THE ATTACHED SPECIAL EVENT PERMIT FROM THE FOLLOWING PROPERTY OWNER AND/OR ORGANIZATION:

**MANHATTANVILLE COLLEGE
2900 PURCHASE ST
PURCHASE, NY 10577**

**COLON CANCER CHALLENGE FOUNDATION
10 NEW KING ST
WHITE PLAINS, NY 10604**

THEY HAVE REQUESTED THAT THE FEE BE WAIVED. I AM REQUESTING TO PUT THEM ON THE NEXT AGENDA FOR APPROVAL BY THE TOWN BOARD.



Colon Cancer Challenge Foundation
10 New King Street, Suite 202
White Plains, NY 10604
Tel: 914.305.6674
Fax: 914.305.6675
info@coloncancerchallenge.org

BOARD OF DIRECTORS

Thomas K. Weber, M.D.
President & Founder

Sanjay Bery
Lisa Hoffman, MA
Charles Kligman
Robin Nureck-Bramswig
Christina Puglisi
Michael Redmond
Richard E. Schneyer, Esq.
Karen Smith-Hagman, RN, MSN

STAFF

Cindy R. Borassi
Director of Operations
borassi@coloncancerchallenge.org

Jesse Petrucelli
Office Manager
petrucelli@coloncancerchallenge.org

Marcline St. Germain
Health Communications Assistant
Stgermain@coloncancerchallenge.org

RECEIVED

MAR 10 2015

BUILDING DEPARTMENT

3/6/2015

Town of Harrison
1 Heineman Place
Harrison, NY 10528
Attn: Sue Fuller

Dear Ms. Fuller,

Per our conversation I have completed the attached Special Event application and the temporary building permit (tents) for our event at Manhattanville College campus on Sunday, March 29 from 10am – 2pm.

This event is a public awareness event and fundraiser for the Colon Cancer Challenge Foundation consisting of a Remembrance & Prevention Walk and Wellness Festival.

We would like to request that the \$500 fee be waived as we are a fully designated 501(c)3 organization and the funds that we raise will be used to help educate the public on the need for early detection and screening of colorectal cancer, we also are involved in providing funding to the underserved in the New York Area to help remove barriers preventing them from being screened.

Thank you for your support and assistance. Please let me know if you need anything further from us.

Cindy Borassi
Director of Operations
914.400.6675 (Cell)

TOWN/VILLAGE OF HARRISON
SPECIAL EVENT PERMIT APPLICATION

Permit #	15-22301
Date:	3/10/15
Amount	
Receipt #	
FOR OFFICIAL USE ONLY	

**PURSUANT TO CHAPTER 106, BUILDING PERMIT FEE; OUTDOOR ASSEMBLIES,
OF THE CODE OF THE TOWN/VILLAGE OF HARRISON, NY**

The installation of all temporary structures shall be secured and clearances for exiting shall comply with Section 765.3C of the Uniform Code of the State of New York.

PROPERTY LOCATION Manhattanville College
BLOCK 631 LOT 5
OWNER: Manhattanville College PHONE (914) 694-2200 / 914-403-4452
ADDRESS: 2900 Purchase St. Purchase NY 10577
LESSEE: Colin Cancer Challenge Foundation PHONE (914) 305-6674
ADDRESS: 10 New King Street, Suite 202, White Plains, NY 10604
DATE(S) OF EVENT: Sunday, March 29th 2015
DESCRIPTION OF EVENT: Fundraising and awareness walk on campus focused on colorectal cancer. The walk will loop around the interior of the campus. we anticipate 500 participants.

PLEASE SUBMIT THE FOLLOWING:

- 1) A SITE PLAN SHOWING THE LOCATION OF ALL TENTS, GRANDSTANDS, BLEACHERS, CONCESSION STANDS, STAGES AND PARKING FACILITIES. (x)
- 2) SPECIAL INDEMNIFICATION FORM (ATTACHED) (x)
- 3) LIABILITY INSURANCE (x)
- 4) PERMIT FEE OF \$500.00 (x)

PLEASE NOTE: THAT AN ELECTRICIAN MUST FILE FOR AN ELECTRICAL PERMIT FOR TEMPORARY LIGHTING, GENERATORS, ETC.

Cindy R. Borassi being duly sworn,
(Owner, Lessee, or Agent)
deposes and says that: Manhattanville College is the owner in fee of the premises to which this application applies; that he/she (the applicant) is duly authorized to make this application; and that the statements contained herein are true to the best of his/her knowledge and belief.

Sworn to before me this 10th
day of March 20 15.

Cindy R. Borassi
(Signature of Applicant)

NADA VRDOLJAK
Notary Public, State of New York
Qualified in Westchester County
No. 01VR6238909
My Commission Expires 04-18-2015

Nada Vrdoljak
(Notary Public)



TOWN OF HARRISON
VILLAGE OF HARRISON

ALFRED F. SULLA, JR. MUNICIPAL BUILDING
1 HEINEMAN PLACE
HARRISON, NEW YORK 10528



Telephone: (914) 835-2000

Special Event Indemnification, Release and Discharge Agreement

_____, (hereinafter "Indemnitor") agrees to protect, defend, indemnify and hold the Town of Harrison and the Village of Harrison, their officers, agents and employees free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees, or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind of character in connection with or arising, directly or indirectly, out of the Indemnitor or any participant at any event held or sponsored by the Indemnitor's use of the Town of Harrison's right-of-ways, roads, sidewalks, property, or facilities of any kind. Without limiting the generality of the foregoing, all such claims, etc., relating to personal injury, death, damage to property, defects in material, workmanship, actual or alleged infringement on any other tangible or intangible personal property or property right, or any alleged violation of any applicable statute, ordinance, administrative order, rule or regulation, or decree of any court shall be included in the indemnity hereunder.

The Indemnitor, further agrees to investigate, handle, respond to, provide defense for and defend any such claims, etc., at its sole expense and agrees to bear all other costs and expenses related thereto, even if it (claims, etc.) is groundless, false or fraudulent. In any case in which such indemnification would violate Section 5-322.1 of the New York General Obligations Law, or any other applicable legal prohibition, the foregoing provisions concerning indemnification shall not be construed to indemnify the owner for damage arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the owner or its employees.

In consideration of the Town permitting the Special Event, I, for myself, my organization, my executors, administrators, and our respective successors and assignees, do hereby release and discharge the Town & Village of Harrison, and its representatives, officers, employees, agents and successors and assigns from all claims, damages, demands, action and causes of actions whatsoever, in any manner arising growing out of or concerning the special event.

By: Cindy R. Bressi
Authorized Signature
Title: Director of Operations
Organization: Cyber Cancer Challenge Foundation

STATE OF NEW YORK)
COUNTY OF WESTCHESTER) ss:

On the 10th day of March, in the year 2015 before me, the undersigned, personally appeared Cindy R. Bressi personally known to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his /her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

Nada Vrdoljak
Notary Public, State of New York
Qualified in Westchester County
No. 01VR6238909
My Commission Expires 04-18-2015

Nada Vrdoljak
Notary Public