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## TOWN AND VILLAGE OF HARRISON ENGINEERING DEPARTMENT



Alfred F. Sulla, Jr. Municipal Building  
1 Heineman Place  
Harrison, New York 10528

**Michael J. Amodeo, P.E., CFM**  
*Town/Village Engineer*

August 11, 2014

Supervisor Ron Belmont and  
Members of the Town Board  
Town of Harrison  
1 Heineman Place  
Harrison, New York 105289

Re: Professional Services Contract  
Stormwater Pollution Prevention Plan (SWPPP)

Dear Supervisor Belmont and Members of the Town Board:

Town Board authorization is requested for a professional services contract with Alfonzetti Engineering for the purpose of performing SWPPP inspections on behalf of the Town of Harrison Engineering Department at a rate of \$80 per hour not to exceed 50,000. A copy of his proposal is attached for your information and review.

Funding is available for this contract in Engineering Inspection Fees Account #009-0000-763.

Respectfully submitted,

Michael J. Amodeo, P.E., CFM  
Town/Village Engineer

# ALFONZETTI ENGINEERING, P.C.

P.O. Box 366, Carmel, NY 10512

(914) 469-1750

ALFENG@OPTONLINE.NET

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Michael J. Amodeo, P.E., CFM  
Town/Village Engineer  
Town and Village of Harrison Engineering Department  
Alfred F. Sulla, Jr. Municipal Building  
1 Heineman Place  
Harrison, New York 10528

July 29, 2014

Re: SWPPP Inspection Proposal  
Town/Village of Harrison, New York

Dear Mr. Amodeo:

I am pleased to provide you with this proposal for inspection services related to Stormwater Pollution Prevention Plans in the Town/Village of Harrison.

**Scope:**

- Review active Storm Water Pollution Prevention Plans (SWPPP) for compliance and obtain an understanding of the activities being conducted at the site.
- Visit each active construction site once every two (2) weeks, or as directed by the Engineering Department, and perform a detailed SWPPP inspection.
- Review weekly inspection reports submitted by the Developers Representative.
- Confirm that the developer has conducted a proper site inspection within 48 hours of a rainfall event (2 inches or more).
- Discuss any deficiencies that have been noted with the on-site construction supervisor, as well as the Engineering Department.

- Maintain communication between the site contractor, developer, and the Engineering Department.
- Schedule and/or attend all project related site meetings as necessary.
- Complete and submit to the Engineering Department, a Stormwater Construction Site Inspection Report for each site inspected.

### **Compensation**

Compensation for the services outlined in the scope of this proposal will be billed on a time and expense basis and will be billed at the hourly rate of \$80.00. Payment may be made in monthly payments, or other approved payment/time period.

Thank you,

Ralph Alfonzetti, P.E.  
ALFONZETTI ENGINEERING, P.C.

/RA