



**TOWN AND VILLAGE OF HARRISON
ENGINEERING DEPARTMENT**

Alfred F. Sulla, Jr. Municipal Building
1 Heineman Place
Harrison, New York 10528



V-E-9 arb

Michael J. Amodeo, P.E., CFM
Town/Village Engineer

August 4, 2014

Mayor Ron Belmont and
Members of the Village Board
Village of Harrison
1 Heineman Place
Harrison, New York 10528

Re: Emergency Operations Center
Professional Services Contract

Dear Mayor Belmont and Members of the Village Board:

Village Board authorization is requested for a professional services contract with Sarrazin Architecture PLLC at a cost not to exceed \$11,070.00.

The work tasks associated with this contract include subsurface soil investigation and analysis; additional structural design; fully coordinated bid documents; administrative support for bidding process; construction management and coordination services.

A copy of their proposal is attached for you information.

Further authorization is requested for the Purchasing Department to issue a Purchase Order in the amount not to exceed \$11,070.00 to Sarrazin Architecture PLLC.

Funding for this contract is available in Capital Account # 12PO03.

Respectfully submitted

Michael J. Amodeo, P.E., CFM
Town/Village Engineer

MJA/fmb

Attachment