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TOWN OF HARRISON
VILLAGE OF HARRISON
ALFRED F. SULLA, JR. MUNICIPAL BUILDING
1 HEINEMAN PLACE
HARRISON, NEW YORK 10528



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DATE: July 6, 2016
TO: Ron Belmont, Supervisor/Mayor
Town Board Members
FROM: Debra Scocchera, Personnel/Benefits Manager
SUBJECT: **Hourly rate of pay increase**

Please accept this memorandum as a formal request to increase the hourly rate of pay for part-time employee, Brianna Garofalo to \$15.00 hourly, effective immediately.

I appreciate your consideration in this matter.