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TOWN OF HARRISON
VILLAGE OF HARRISON
ALFRED F. SULLA, JR. MUNICIPAL BUILDING
1 HEINEMAN PLACE
HARRISON, NEW YORK 10528



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DATE: October 12, 2016
TO: Ron Belmont, Supervisor/Mayor
Town Board Members
FROM: Debra Scocchera, Personnel/Benefits Manager
SUBJECT: **Seasonal Appointment – Recreation Department**

Please accept this memorandum as a formal request to approve Steven Mitchell to the position of part-time Recreation Attendant, at the hourly rate of \$9.00, effective immediately.

I appreciate your consideration in this matter. If you have any further questions please do not hesitate to contact me.

Thank you.