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TOWN AND VILLAGE OF HARRISON ENGINEERING DEPARTMENT

Alfred F. Sulla, Jr. Municipal Building
1 Heineman Place
Harrison, New York 10528



Michael J. Amodeo, P.E., CFM
Town/Village Engineer

Frank Balbi, P.E., CFM
Assistant Engineer

July 12, 2013

Supervisor Ron Belmont and
Members of the Town Board
Town of Harrison
1 Heineman Place
Harrison, New York 10528

Re: New Jersey Association of Floodplain Managers
Annual Conference

Dear Supervisor Belmont and Members of the Town Board:

Town Board authorization is requested for Frank Balbi and me to attend the New Jersey Association of Floodplain Managers Annual Conference from October 15 thru October 17, 2013 in Atlantic City, New Jersey, at a cost not to exceed \$750.00 per person. This is a budgeted item.

Authorization is also requested to use a Town vehicle for transportation to the event.

Attendance at this event will enable us to receive continuing education credits, which are a requirement of our Certified Floodplain Manager certification.

Respectfully submitted,

Michael J. Amodeo, P.E., CFM
Town/Village Engineer

MJA/fmb