

E-16

**Town Village of Harrison
Inter-Office Memorandum**

To: Ronald Belmont, Supervisor/Mayor and Members of the Town Board

From: Maureen MacKenzie/Comptroller

Date: July 5, 2013

Re: Town Board Meeting July 18, 2013

**The following budget transfer requires a
Town Board Resolution:**

Increase:

002-7410-100-0406	2,000
Library-Travel and Conference	

Decrease:

002-7410-100-0102	2,000
Library-Salaries	

The following budget transfer is for the Library Director to attend The Planning and Design of Public Libraries summer program on July 29-31 at Harvard University. This was approved by the Library Board of Trustees at the Library Board on July 1



Memo

To: Maureen MacKenzie, Comptroller-Treasurer
From: Galina Chernykh, Harrison Public Library Director
CC: Jacqueline Greer
Date: 7/5/2013
Re: Transfer of Funds

It is requested that the following funds be transferred:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$2,000	002.7410.100.0102 Library Salaries Full Time	002.7410.100.0406 Library Travel & Conference

Library Director

Galina Chernykh