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Harrison Public Library

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TOWN CLERK
HARRISON, N.Y.

Memo

To: Mayor Ron Belmont and Members of the Town Board
From: Galina Chernykh
CC: Jacqueline Greer, Debra Scocchera
Date: 5/21/2013
Re: Request for approval to hire a part-time availability weekend substitute cleaner

Dear Mayor Belmont and the Members of the Town Board:

The Town Board approval is requested to hire Mr. Robert Barrios as a part-time availability weekend substitute cleaner.

The work week will not exceed 17.5 hours; base pay is \$14.00 per hour.

▶ ROBERT BARRIOS

ST. JOHNS RITE FORT CREATED BY: NAME
PHONE: 414-300-6477
EMAIL: WFORSTEP2006@YAHOO.COM

Objectives

To work as a custodian for the Harrison Public Library using my knowledge of cleaning to provide a welcoming environment.

Education

Rye Neck High School (06/2003)

- ▶ General Studies

Experience

Maintaince (05/2003 -05/2005)

Fairview Country Club (1241 King St Greenwich, CT 06831)

Responsible for cleaning multiple areas of the private club.

Setting up areas for special occasions.

Excellent customer service for members.

Skills

- ▶ Excellent communication skills
- ▶ Ability to perform multiple tasks and meet deadlines.
- ▶ Ability to work effectively individually or team.
- ▶ Follow oral and written instructions.

References

Wilmer Pulido – Fairview Country Club – (203) 531-6200

Kevin – Staples (General Manager) – (914) 937-8193

Larry – Rye Playland (Operations Manager) – (914) 813-7010