

E-1

**Town Village of Harrison
Inter-Office Memorandum**

To: Ronald Belmont, Supervisor/Mayor & Members of the Town Board
From: Maureen MacKenzie/Comptroller
Date: May 29, 2013
Re: Town Board Meeting June 6, 2013

Kindly adopt a resolution for this budget transfer:

Increase:

011-3411-100-0210 4,342
Fire#2-Furniture and Furnishings

Decrease:

011-3411-100-0416 4,342
Fire #2-Rentals

**Transfer for the purchase of beds
for paid firefighters**

Increase:

001-1410-100-0220 1,549
Town Clerk-Office Equipment

Decrease:

001-1410-100-0406 999
Town Clerk-Travel and Conference

001-1410-100-0476 263
Town Clerk-Software Maintenance

001-1410-100-0407 287
Town Clerk-Special Services

Total: 1,549

**Transfer from lines to Office Equipment to cover
the cost of the purchase of an audio/video**

**machine used to record meetings and a
replacement typewriter for the Town Clerks Office.**