



**TOWN AND VILLAGE OF HARRISON
ENGINEERING DEPARTMENT**

Alfred F. Sulla, Jr. Municipal Building
1 Heineman Place
Harrison, New York 10528



Michael J. Amodeo, P.E., CFM
Town/Village Engineer

Frank Balbi, P.E., CFM
Assistant Engineer

May 3, 2013

Supervisor Ron Belmont and
Members of the Town Board
Town of Harrison
1 Heineman Place
Harrison, New York 10528

Re: Authorization to Attend DEC Course

Dear Supervisor Belmont and Members of the Town Board:

Town Board authorization is request for Frank Balbi and me to attend the New York State Department of Environmental Conservation Erosion and Sediment Control course on June 27, 2013 at a cost not to exceed \$100 per person.

The NYSDEC requires all persons who inspect active construction sites of over one (1) acre to be certified, or in our case recertified, in erosion and sentiment control every 3 years.

Funding for this course is available in the Engineering Department operating budget, account # 001-1440-100-0415.

Respectfully submitted

Michael J. Amodeo, P.E.
Town/Village Engineer

MJA/fmb

Cc: Purchasing Department